



INSPECTION REQUEST PROCEDURE

Request inspection **PRIOR TO 2:00 P.M.** for an inspection the following business day.
(If a request is made **AFTER 2:00 P.M.** then the inspection will not be performed until
THE DAY AFTER the following day.)

Building (Framing), and Mechanical (HVAC) inspections will be conducted **between 8:30 and 12:00 noon**, and electric between **8:00 am and 12:00 pm**. Plumbing inspections will be conducted **between 12:00 and 5:00 p.m.** All inspections will be performed on business days only.

All inspections are assumed ready to go by 8:00 /8:30 AM - or 1:00 pm. the window of time is for the convenience of the inspector.

All plans for the project shall be available on the site for the inspector to refer to.

If you leave an inspection request via voice or e-mail DO NOT CONSIDER IT SCHEDULED UNTIL YOU RECEIVE A CALL OR EMAIL CONFIRMATION BACK FROM OUR OFFICE.

Village Office No. 708-246-3080 Building Dept. X101