

## Notice to Bidders

The Village of Indian Head Park will receive sealed bids for:

A Village-Wide Request for Proposals and Qualifications 2017-2018 Emergency Water Main Repair Services

Sealed bids will be received for the above project by John DuRocher, Village Administrator, Village of Indian Head Park, 201 Acacia Rd., Indian Head Park, IL 60525 until **11:00 A.M., January 27, 2017**, prevailing time, and publicly opened in the Council Chambers at that time.

A complete bid package, of which this legal notice is a part, is on file for inspection and may be downloaded from the Village's website [www.IndianHeadPark-il.gov](http://www.IndianHeadPark-il.gov) or picked up at the Village Hall, Indian Head Park, Illinois 60525, between the hours of 9:00 A.M. and 4:00 P.M. Monday through Friday. There is no charge for the package.

It is expected that the contract will be contract will be for a two year period commencing February 17, 2017.

No bid shall be withdrawn after opening of bids without the consent of the Village of Indian Head Park for a period of ninety (90) days after the scheduled time of opening bids.

The Village of Indian Head Park reserves the right to reject any or all bids and to waive any informalities in bidding and to accept the bid deemed most advantageous to it.

John J. DuRocher  
Village Administrator

**The Village of Indian Head Park Request for Proposals and  
Qualifications 2017-18 Emergency Water Main Repair Services**

**SECTION 1 INSTRUCTIONS TO BIDDERS**

**Bidder Representations**

1.1 By making this Bid, Bidder represents that he has read and acknowledges contents of Bid package and understands the bid Documents and this Bid is made in accordance therewith.

**Bid Documents**

1.2 Bidder Shall Use Complete sets of Bid Documents In preparing Bids; neither the Owner nor the Village of Indian Head Park (VOIHP) assume any responsibility for errors, omissions or misinterpretations resulting from the use of partial sets of Bid Documents.

1.3 The Owners and the Village of Indian Head Park (VOIHP) making copies of the bid Documents available on January 5, 2017, the above terms do so only for the purpose of obtaining bids on water main repairs and does not confer a license or grant for any other use.

1.4 Bidders are expected to examine the specifications and related documents with care and observe all their requirements. Ambiguities, errors or omissions noted by bidders should be promptly reported in writing to the appropriate official. In the event the bidder fails to be notified the Village of Indian Head Park of such ambiguities, errors or omissions, the bidder shall be bound by the bid.

1.5 Any interpretations, corrections, or changes of the Bid Documents shall be made by Addendum and Bid Memorandum in writing. Interpretations, corrections, or changes of the Bid Documents made by any other manner will not be binding

1.6 Addenda and a Bid Memorandum will be sent to all who are known by the Village of Indian Head Park (VOIHP) who have a complete set of Bid Documents.

1.7 All Blanks on the Bid form shall be filled in by typewriter or manually in ink.

1.8 Where so indicated by the make-up of the Bid form, sums shall be expressed in both words and figures, and in case of discrepancy between the two, the amount written in words shall govern.

1.9 All alterations or erasures shall be initialed by the signer of the Bid.

1.10 Each Copy of the Bid shall include the legal name of the Bidder and a Statement that the Bidder is a sole proprietor, a partnership, a corporation or some other legal entity. Each copy shall be signed by person legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Bidder.

1.11 Prevailing Wage Requirement

All wages paid by the Contractor and each subcontractor shall be in compliance with the Prevailing Wage Act (820 ILCS 130), as amended, except where a prevailing wage violates a federal law, order, or ruling, the rate conforming to the federal law, order, or ruling shall govern. The Contractor shall be responsible to notify each subcontractor of the wage rates set forth in this contract and any revisions thereto. If the Department of Labor revises the wage rates, the revised rate as provided by the public body shall apply to this contract. The new rates shall go into effect on June 1 of any given year or as otherwise provided by law.

The Contractor will comply with the Illinois prevailing wage law, as amended from time to time. Not less than the prevailing rate of wages as found by Owner or the Illinois Department of Labor shall be paid to all laborers, workers and mechanics performing work under the Contract. If the Department of Labor revises the prevailing rate of wages to be paid laborers, workers or mechanics under the Contract, Owner will notify Contractor and each Subcontractor of the change in the prevailing rate of wages; provided, however, regardless of whether Owner gives such notice, the revised prevailing rate of wages shall apply to the Contract and Contractor shall have the sole responsibility and duty to pay, and ensure that all Subcontractors pay, the revised prevailing rate of wages to each person to whom a revised rate is applicable. Revision of the prevailing wages shall not result in an increase in the Contract sum or other cost to Owner. Contractor shall indemnify, defend and hold Owner harmless from any loss, including but not limited to Owner's attorney's fees, resulting from Contractor's failure to comply with this prevailing wage clause. All bonds applicable to the Contract shall include a provision as will guarantee the faithful performance of the obligation to pay the prevailing rate of wages.

The Contractor and each subcontractor shall make and keep, for a period of not less than 3 years, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each period, the number of hours worked each day, and the starting and ending times of work each day. The Contractor and each subcontractor shall submit weekly, in person, by mail, or electronically a certified payroll to the public body in charge of the project. The certified payroll shall consist of a complete copy of the records. The certified payroll shall be accompanied by a statement signed by the Contractor or subcontractor which states that:

- (i) such records are true and accurate;

- (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and
- (iii) The Contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.

Upon 2 business days' notice, the Contractor and each subcontractor shall make available for inspection the records to the public body in charge of the project, its officers and agents, and to the Director of Labor and his deputies and agents at all reasonable hours at a location within this State. The Contractor and each subcontractor shall permit his/her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor.

- 1.12 Bids received shall abide by all documents that have been prepared for the purposes of Bid.
- 1.13 Bids will only be accepted on the full scope of work outlined by this Bid Package.
- 1.14 A Bid may not be modified, withdrawn or cancelled by the Bidder after the stipulated time period and date designated for receipt of Bids, and each Bidder so agrees in submitting his Bid.
- 1.15 Questions are to be directed in writing to [jdurocher@indianheadpark-il.gov](mailto:jdurocher@indianheadpark-il.gov) for response. All questions are due by January 20, 2017.
- 1.16 Sealed Bids are due January 27, 2017 at 11:00am at the Office of the Administrator, Village of Indian Head Park, 201 Acacia Drive, Indian Head Park, IL 60525. Bids must be marked "Village of Indian Head Park 2017-18 Emergency Water Main Repair Services" on outside of Bid package for identification.
- 1.17 The undersigned on behalf of the under named, hereby declares, warrants, represents acknowledges and/or agrees that he/she has carefully read and examined the instructions and specifications pertaining to and all disclaimers made regarding this Bid, that He /She will furnish said items with such specifications for the price set forth in this Bid, that is not a contract, that submission of a Bid creates no contractual rights on the part of the Undersigned and under named or gives them standing to challenge any decision made regarding this Bid, that if this Bid proposal is ultimately rejected or not accepted the undersigned and under named have no recourse and have, in any event, knowingly and voluntarily waived their rights, if any, thereto.

The undersigned agrees to the provisions of the Bid documents and hereby affixes authorized signatures representing (check one):

- An individual doing business
- A Partnership
- A Corporation

Signature(s):

Address:

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Telephone#: \_\_\_\_\_

## SUBMISSION OF BIDS

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- 1.18 All copies of the Bid and other documents required to be submitted with Bid shall be enclosed in a sealed envelope. The envelope shall be addressed to the party receiving the Bids and shall be identified with the Project name, the Bidder's name and address, if applicable, the designated portion of the Work for which the Bid is submitted. If the Bid is sent by mail, the sealed envelopes shall be enclosed in a separate mailing envelope with the notation "BID ENCLOSED" on the front.

### Opening of Bids

- 1.19 The properly identified Bids received on time will be opened and publicly reviewed. The awardee will be contacted within 15 business days by the Village of Indian Head Park.
- 1.20 The Village of Indian Head Park (VOIHP) will have the right to reject any or all Bids and reject a Bid not accompanied by data required by the Bid documents, or to reject a Bid, which is in any way incomplete or irregular.

### Acceptance of Bid Award

- 1.21 It is the intent of the Village of Indian Head Park (VOIHP) to award a primary contract to the lowest most responsive and responsible Bid, provided the Bid has been submitted in accordance with the requirements of the Bid documents and does not exceed the funds available. In order to ensure responsiveness, a secondary contractor may also be selected to be used in the event the primary contractor is unable to respond to an emergency repair. The property owner and the Village of Indian Head Park (VOIHP) shall have the right to waive any informality or irregularity in any Bids received and to accept Bid or Bids which, in its judgment, are in its own best interest.
- 1.22 A meeting to review the Bid with the apparent low Bidders may be held. Selected contractor must be available for this meeting to discuss their Bid prices.
- 1.23 Bidders to whom award of a contract is under consideration may be required to submit to the Village of Indian Head Park (VOIHP), upon request, a properly executed AIA Document A305, "Contractor's Qualification Statement."
- 1.24 After the Bids are received, tabulated and evaluated by the Village of Indian Head Park (VOIHP), the apparent low Bidder shall meet with the Village of Indian Head Park (VOIHP) for the purposes of determining any contact overlaps or omissions.
- 1.25 The Village may award this contract, at its sole option, to multiple bidders at their respective bid prices.

END OF SECTION

## SECTION 2

### GENERAL CONDITIONS OF CONTRACT

#### THE RIGHTS AND RESPONSIBILITIES OF the Village

- 2.1 **ACCESS TO THE WORK:** The Village of Indian Head Park representatives shall have access at all times to the work for purposes of inspection, whenever said work is in preparation or progress; and the contractor shall provide proper facilities for such access.
- 2.2 **CHANGE:** Village of Indian Head Park without invalidating the contract may order the Contractor to do additional work or make changes by altering, adding to, or deducting from the work via written Change Order signed by an authorized representative only.
- 2.3 **DO WORK OR TERMINATE:** The Village of Indian Head Park may, after ten 10 days send a written notice to the contractor, take over completion of the job or terminate the Contractor's Contract if the Contractor fails or refuses to furnish sufficient materials and/or workmen to execute the work properly; if the Contractor shall be adjudged bankrupt; if the Contractor should make a general assignment for the benefit of his creditor; if the Contractor should be appointed on account of the Contractor's insolvency; if the contractor should fail to make prompt payments to subcontractors; if the Contractor should persistently disregard laws, ordinances or instructions of the Village of Indian Head Park or if the Contractor substantially violates any provision of the Contract.
- 2.4 **WITHHOLDING PAYMENT:** Payments due may be withheld because of defective work not remedied, liens filed, damage by the Contractor to others which have not been adjusted, or the Contractor's failure to make payment properly to subcontractors.

#### THE RIGHTS AND RESPONSIBILITIES OF THE CONTRACTORS:

- 2.5 **ACCESS TO WORK:** The contractor shall permit and facilitate observation of the work by his agents and public authorities at all times.
- 2.6 **CHANGE AND EXTRA WORK:** The Contractor shall permit and facilitate observation of the work by his agents and public authorities at all times.
- 2.7 **CLEAN-UP:** The Contractor and each subcontractor shall at all times keep the premises free from the accumulation of waste material or rubbish caused by his employees or work; and at the completion of work, he shall remove all debris from the work site, as well as all equipment.

- 2.8 **GUARANTEE:** Neither the final certificate nor payment nor any provision in the Contract Document shall relieve the Contractors responsibility for faulty materials or workmanship. Guarantee: The Contractor shall be responsible for all work under this contract and shall leave all systems in perfect operating condition. The Contractor shall regulate, replace, and/or repair at his own expense any defective workmanship, material, and/or equipment which may become apparent within one year after date of final acceptance of the work.
- 2.9 **INSURANCE:** The Contractor shall not commence work under this contract until he has obtained all insurance required under the Contract, with such insurance having been approved by Village of Indian Head Park; nor shall the Contractor allow any subcontractor to begin work on his subcontract until appropriate insurance of the subcontractor has been obtained and approved by the Village of Indian Head Park.
- 2.10 **WORKMAN'S COMPENSATION INSURANCE:** The Contractor shall procure and shall maintain during the life of this contract insurance for all of his employees who will be engaged in work on the project under this contract, and in case of any such work sublet, the Contractor shall require each subcontractor similarly to provide insurance for all that subcontractor's employees who will be engaged in such work.
- 2.11 **CONTRACTOR'S PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:** The Contractor shall produce and shall maintain during the life of this contract Liability Insurance in an amount not less than \$1,000,000 per person and \$2,000,000 per occurrence. The Certificate of Insurance shall provide a 30-day notice of cancellation.
- 2.12 Contractor's insurance shall include indemnification of the Village of Indian Head Park as required in paragraph 2.32 below.
- 2.13 **SUBCONTRACTORS PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:** The Contractor shall require each of his subcontractors to procure and to maintain, during the life of his contract, Subcontractors insurance of the type specified in the Contract, in the amount approved by Indian Head Park.
- 2.14 **GENERAL LIABILITIES:** The Contractor and each subcontractor shall indemnify and shall hold harmless the Village of Indian Head Park and its accounts from and against all losses and all claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought or recovered against him, by reason of any act or omission of said Contractor, his agent or employees, in the execution of the work or in the guarding of it.
- 2.15 The Contractor shall furnish The Village of Indian Head Park with satisfactory proof of carriage of the insurance required.



- 2.16 PROTECTION: The Contractor shall protect the work in progress, adjacent property and materials delivered to the job.
- 2.17 SUBCONTRACTORS: The Contractor shall not execute an agreement with any subcontractor, or permit any subcontractor to perform any work included in this contract until he has received the written approval of such subcontract from The Village of Indian Head Park. The Contractor shall be responsible for allocating portions of the work to his subcontractors, if any. The Contractors are in no way relieved from the complete performance of the work and/or any part of the work. The sections of the specifications are not intended to control or limit the Contractor in dividing the work, or to limit the work performed by any trade. The Contractor shall pay subcontractors on account of work performed to the extent of the subcontractor's interest therein, as well as a just share of any insurance money received.
- 2.18 SUPERVISION: The Contractor shall maintain at all times a competent foreman to provide supervision and to fully complete the job with undue delay.

#### THE RESPONSIBILITIES OF THE SUBCONTRACTOR

- 2.19 DEFINED: The term "Subcontractor" as used in these documents is a person, firm, partnership, or corporation which has a direct contract with the Contractor for labor only or material and labor. Each subcontractor shall be considered to be an employee of the Contractor and the Contractor shall be responsible for the work, of the subcontractor. Each subcontractor shall comply with all applicable conditions, provisions and requirements of these contract documents. No contractual relationship is created by these documents between any subcontractor and Indian Head Park. No obligation is implied or may be inferred that the work be sublet as divided in the Specifications.
- 2.20 CLEAN UP: The Contractor and subcontractor shall remove all rubbish, debris and excess materials resulting from the construction found on the work site whether created by the construction activities or otherwise, throughout the duration of the contract. Such debris shall be removed immediately and legally disposed of by the Contractor, at no additional cost to the Village of Indian Head Park. All debris must be removed within 5 days of completion of construction at each location. Each day after the 5th day the Contractor shall pay \$100.00 per day as liquidated damages until the debris has been removed.
- 2.21 INSURANCE: Maintain insurance in accordance with the insurance provisions applicable to the Contractor.

#### PERMITS, LICENSES AND REGULATIONS

- 2.22 INSPECTION AND REGULATIONS: The Contractor shall obtain and pay for all permits, licenses and inspections as required; give all notices, pay all fees, and comply in every respect with Laws, Ordinances, Rules and Regulations which apply to the job, including fees to obtain necessary utility clearances and hydrant permit fees if applicable.

- 2.23 **LAWS AND ORDINANCES:** The Contractor shall comply with all Rulings and Requirements of all authorities, which have jurisdiction over any right of way conflict and protect The Village of Indian Head Park from damages, which arise from violations thereof. If requirements of the Contract Documents are at variance with Laws, Ordinances, Regulations or Codes, the contractor should not proceed with work, until The Village of Indian Head Park clarifies the Contractors submitted written discrepancy.

## **MATERIAL AND WORKMANSHIP**

- 2.24 **CASH ALLOWANCE:** The Contractor shall include in the contract sum all costs required to fully perform the work. No demands for expenses or profits other than those included In the Contract Sum shall be allowed.
- 2.25 **QUALITY, MATERIAL AND WORKMANSHIP:** It is intended that a high standard of workmanship shall apply.
- 2.26 **REMOVAL OF IMPROPER WORK:** Remove all improper work after it has been classified as such by the inspecting governing authority. Any cost caused by defective or ill-timed work shall be borne by the Contractor.
- 2.27 **DISPUTES:** All disputes arising under this contract, except those covered by the Federal Labor Standards, whether involving law or fact or both, shall within ten (10) days of commencement of the dispute, be presented by the Contractor to The Village of Indian Head Park for decision. All papers pertaining to claims shall be filled in quadruplicate. Such notice shall state the facts in sufficient detail to identify the claim together with its character and scope. In the meantime, the Contractor shall proceed with the work as directed. Any claim not presented within the time limit specified shall be deemed to have been waived, except that if the claim is of a continuing nature, the claim will be considered only for a period commencing ten (10) days prior to the receipt by the Village of Indian Head Park of notice thereof.
- 2.28 After due investigation and consideration of each claim, The Village of Indian Head Park will reach a conclusion, and will state a decision there within. Such a decision will be in writing and will be sent to the Contractor by registered mail, return receipt requested.
- 2.29 If the Contractor does not agree with any decision of the Indian Head Park, he shall in no case allow the dispute to delay the work, but shall promptly notify The Village of Indian Head Park of said disagreement in writing, and he may then accept the matter in question from the final release.

- 2.30 **ASSIGNMENT:** The Contractor shall not assign or transfer, whether by assignment or novation, any of its rights, duties, benefits, obligations, liabilities, or responsibilities under this contract without the prior written consent of Indian Head Park. No assignment or novation of this contract, whatsoever, shall be valid unless the assignment or novation expressly provides that the assignment of any of the Contractors rights or benefits under the contract is subject to a prior lien for labor performed, services rendered and materials, tools and equipment supplied for the persons, firms or corporations rendering such labor or services or supplying such materials, tools or equipment.
- 2.31 **DAMAGES:** Contractor agrees that he will sustain all losses or damages arising from the action of the elements, the nature of the work to be done under this Contract, or from any unforeseen obstructions or encumbrances on the line of the work, which may be encountered in this prosecution of the work, until the work is finally accepted.
- 2.32 The Contractor shall indemnify and save harmless the Village of Indian Head Park from any claims for property damage or loss, personal injury or death as a result of any work conducted under this contract.
- 2.33 The Contract shall submit to the Village a certification that the Contractors:
- A. are not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
  - B. are not barred from contracting as a result of a violation of either Section 33E-3 (bid-rigging) or 33E-4 (bid-totaling) of the Criminal Code of 1961 (720 ILCS 5/33E-4);
  - C. are in compliance with 775 ILCS 5/2-105(A)(4) requiring a written sexual harassment policy;
  - D. are not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1; and
  - E. every employee of the Contractor and every other person acting on behalf of the Contractor has not given any gift prohibited by the Municipal Code of Ordinances, Village of Indian Head Park, Illinois, as amended or other law or ordinance to any officer, employee of the Village or spouse or immediate family member living with any officer or employee of the Village in violation of the Municipal Code of Ordinances, Village of Indian Head Park, Illinois, as amended or other law or ordinance.

END OF SECTION

## TECHNICAL SPECIFICATIONS DESCRIPTION OF WORK

3.1 The work covered under this section includes but is not limited to the following:

- a) Project is to include the repair of water main breaks or third party water main damage.
- b) Contractor shall provide all labor, material and equipment to perform system repair services as needed.
- c) Saw-cutting and removing asphalt or concrete surface, excavating, aggregates needed for backfill and soil compaction is included in the unit price for related items of work.
- a) The contractor is responsible for installing fittings, gaskets, bracing or sheeting, blocking and miscellaneous items for installing pipe and reconnecting to the Municipal Water System.
- b) Contractor is responsible for construction spoils removal
- c) Any dewatering needed will be provided by the contractor.
- d) Contractor is responsible for all permits.
- e) Contractor is responsible for traffic control. Illinois Department of Transportation (IDOT) typicals must be followed on IDOT or Cook County roadways.
- f) Contractor is responsible for all site restoration including asphalt, concrete and concrete curbs, fencing and seed or sod replacement.
- g) Inspection of the site for soil compaction, concrete/asphalt quality, and site restoration by a third party inspector will also be included at the contractor's expense. Inspection reports will be made available to the Village.
- h) The Contractor must have the ability to respond to an emergency call within 60 minutes.
- i) Mobilization to the repair site is expected within 180 minutes of accepting work.
- j) Weather permitting all final patching shall be completed within two (2) weeks of the repair work. If weather does not permit final patching, cold patching shall be installed. Final patching shall be scheduled by the Superintendent of Water. The Village will make every effort to schedule multiple patches to be completed at the same time.

The Village and Contractor shall agree that no specific quantity of work is guaranteed to be provided to the Contractor under the term and conditions of the contract. The Village does not guarantee that the Contractor will be assigned any specific projects during the term of the contract.

For reference, the Village experienced 26 main breaks in 2016

All work will be performed in accordance with Illinois Department of Transportation current Standard Specifications for Construction.

## SCHEDULE OF WORK

- 3.2 Village of Indian Head Park reserves the right to order the Contractor to perform the repair work in such an order, which would be in its discretion the most advantageous to Indian Head Park and / or to timely address health and safety issues.

## EXPLOSIVES

- 3.3 Use of explosives will not be permitted.

## TRAFFIC

- 3.4 Conduct excavation, debris removal and infrastructure restoration to ensure minimum interference with streets, alleys, sidewalks and other adjacent occupied or used facilities.
- 3.5 Do not close or obstruct streets, alleys, walks or other occupied or used facilities without written permission from the Village of Indian Head Park. Provide alternate routes around the closed or obstructed traffic ways as directed by the Village of Indian Head Park.

## PROTECTION

- 3.6 The Contractor shall execute the work so as to prevent injury to adjacent buildings, structures, other facilities and persons. Ensure safe passage of persons around area of construction. The Contractor shall provide and maintain any additional barricades, warning lights and signs, danger signals, and/or temporary covered passageways as are necessary for the protection of life and property.
- 3.7 The Contractor shall provide any necessary interior and/or exterior shoring, bracing or support to prevent movement, settlement or collapse of structures to be excavated for repairs to be accomplished.

## DAMAGES

- 3.8 Promptly repair damages caused to adjacent property by repair operations at no cost to Village of Indian Head Park.

## UTILITY CHARGES

- 3.9 The Contractor shall preserve, in an operating condition, all active utilities traversing the project area. Repairs to utilities damaged as a result of the work performed under this contract shall be in accordance with the requirements of the Village of Indian Head Park and the utility company

involved, and shall be done at no expense to Indian Head Park.

## FILL MATERIAL

- 3.10 Fill material shall be as specified in most current IDOT Standards.

## POLLUTION CONTROLS

- 3.11 Any debris identified as asbestos-containing must be adequately wetted during handling and disposed of in a Type II (general refuse) landfill that is licensed to accept asbestos-containing material, pursuant to applicable state and federal regulations. The debris can be handled in bulk. Contractor must provide the Village of Indian Head Park with copies of landfill manifests indicating debris was properly disposed in a type II landfill.
- 3.12 Do not allow water to cause hazardous conditions such as ice, flooding or pollution. All water must be contained within the control boundaries.
- 3.13 Clean adjacent structures and improvements of dust, dirt, and debris caused by excavation and repair operations, or as directed by the governing building official. Return adjacent areas to conditions existing prior to start of work.

## DISPOSAL OF MATERIAL

- 3.14 All rubbish, debris and other waste materials whatsoever, found on the work site, whether created by the excavation / repair activities or otherwise, throughout the duration of the activity shall be removed and legally disposed of by the Contractor, at no additional cost to the Village of Indian Head Park.
- 3.15 Do not bury, embed, abandon, or otherwise conceal on the work site in any manner, any materials, unless specifically authorized by the Village of Indian Head Park, in writing to do so.

## SITE GRADING

- 3.16 The Contractor shall be responsible for grading each site so as to match the existing grades of adjacent properties with relatively even contours and gentle slopes and in any event, so as to prevent excessive ponding or soil erosion.

## INSPECTION REQUIREMENTS

- 3.17 The Contractor will be required to obtain inspection and approval of work in progress.
- 3.18 It is the responsibility of the Contractor to coordinate and arrange for the above referenced inspections in accordance with normal procedures for obtaining inspections.
- 3.19 If Contractor does not properly obtain any of the required inspections, he shall, at the discretion of the Superintendent of Water, do all work required to uncover, expose or otherwise prove compliance with the requirements of this contract, and at no addition cost to the Village of Indian Head Park.
- 3.20 Third party inspectors are subject to approval by the Village of Indian Head Park Superintendent of Water.

END OF SECTION



COST WORKSHEET  
SECTION 4

WATER MAIN REPAIR SERVICES COST WORKSHEET

4.1 Costs are to be provided for the following specified work:

1. EMERGENCY WATER MAIN REPAIR

In effect until June 2017

a) Labor & All Inclusive Items – Clearly provide cost amounts for each unit

<u>Pay Item</u>	<u>Unit</u>	<u>Cost Per Unit</u>		
		<u>straight time</u>	<u>regular overtime</u>	<u>premium</u>
		<u>7 am to 3pm</u>	<u>after 3pm</u>	<u>overtime</u> <u>Sundays and</u> <u>holidays</u>
Foreman	Hr.			
Laborer	Hr.			
Operator	Hr.			
Utility Truck	Hr.			
Dump Truck	Hr.			
Vac/ Jet Truck	Hr.			
Back Hoe	Hr.			
Small Excavator	Hr.			
Large Excavator	Hr.			
Air Compressor	Hr.			
Two inch Pump	Hr.			
Three inch Pump	Hr.			
Four inch Pump	Hr.			
Six inch Pump	Hr.			
Dirt	Load			
Spoilage Removal	Load			
Exploratory Excavation-Asphalt Pavement	Cubic yard			
Exploratory Excavation Concrete Pavement	Cubic yard			

Lawn Restoration	SYD			
Jack Hammer	Day			
6 X 6 Trench Box	Day			
10 X 20 Trench Box	Day			
3/4" clean Stone	Ton			
3/4" Dense Graded Aggregate (DGA)	Ton			
Bank Run -	Ton			
Sand	Ton			
Hot Mix Asphalt, Stabilized Base Mix 1-2	Ton			
Cold Patch (2" compacted thickness)	Sqyd			
Concrete (3SOO PSI)	Cubic yard			

a) Materials

Percentage mark-up to provide parts as needed

%

In effect After June 2017

a) Labor & All Inclusive Items – Clearly provide cost amounts for each unit

<u>Pay Item</u>	<u>Unit</u>	<u>Cost Per Unit</u>		
		<u>straight time</u>	<u>regular overtime</u>	<u>premium overtime</u>
		<u>7 am to 3pm</u>	<u>after 3pm</u>	<u>Sundays and holidays</u>
Foreman	Hr.			
Laborer	Hr.			
Operator	Hr.			
Utility Truck	Hr.			
Dump Truck	Hr.			
Vac/ Jet Truck	Hr.			
Back Hoe	Hr.			
Small Excavator	Hr.			
Large Excavator	Hr.			
Air Compressor	Hr.			
Two inch Pump	Hr.			
Three inch Pump	Hr.			
Four inch Pump	Hr.			
Six inch Pump	Hr.			
Dirt	Load			
Spoilage Removal	Load			
Exploratory Excavation-Asphalt Pavement	Cubic yard			
Exploratory Excavation Concrete Pavement	Cubic yard			
Lawn Restoration	SYD			
Jack Hammer	Day			
6 X 6 Trench Box	Day			
10 X 20 Trench Box	Day			
3/4" clean Stone	Ton			
3/4" Dense Graded Aggregate (DGA)	Ton			
Bank Run -	Ton			
Sand	Ton			
Hot Mix Asphalt, Stabilized Base Mix 1-2	Ton			
Cold Patch (2" compacted thickness)	Sqyd			
Concrete (3500 PSI)	Cubic yard			

b) **Materials**

Percentage mark-up to provide parts as needed %

- Concrete Surface Restoration. The unit price for Concrete Surface Restoration includes the cost of providing and installing concrete to restore sidewalk and streets to pre-construction condition. This includes the cost and labor for: concrete and finishing, aggregate base (including compaction), saw cutting existing pavement, reinforcement, joint fiber, curing compound, curb and gutter.

2. Asphalt Surface Restoration. The unit price for Asphalt Surface Restoration includes the cost of providing and installing asphalt to restore streets to pre-construction condition. This includes the cost and labor for: asphalt and aggregate base (including compaction), saw cutting existing pavement, and tackifier.
3. Lawn Restoration. The unit price for Lawn Restoration includes the cost of providing and installing topsoil, seeding, fertilizer and mulch in order to restore soft surfaces to pre-construction condition.
- 4.2.1. Work Schedule- Project is ongoing and dependent on the quantity of emergency waterman work. The contractor must respond to the initial emergency call within 60 minutes. Once confirmation has been received the contractor will be expected to mobilize to the site of the repair within 180 minutes. Confirm Contractor can support such mandate.

Yes:

No:

#### Warranty

- 4.2 Contractor Advise stated Warranty for all work performed for the Village of Indian Head Park as identified / but not limited to above.

Standard Warranty Length (months)

Materials

Labor

END OF SECTION 4

Sealed proposals for water main repair, replacement and related items will be received at the Village of Indian Head Park Administrator's office, 201 Acacia Drive. Indian Head Park, Illinois until 11:00 a.m. local time, January 27, 2017. Said proposals will be opened and publicly read at that time. The Village expects to award said bid on February 9, 2017 at 7:30 pm local time.

In order to provide the Village of Indian Head Park with contractors and subcontractors who will carry out the work in a timely and satisfactory manner, a Sworn Statement of Qualifications must be submitted to the Administrator's office, Village of Indian Head Park, along with the completed bid package. The qualifications for the general contractor and all subcontractors to be used on the project will be reviewed on the basis of the proposed bidder's past performance on work of a similar nature for the Village of Indian Head Park and other owners.

Each bidder agrees to waive any claim it has or may have against the Owner, Architect/Engineer, and their respective employees, arising out of or in connection with the administrative, evaluation, or recommendation of any bid. The Village reserves the right to accept or reject any or all bids, in whole or in part, and to waive any informalities, therein when such waiver is in the interest of the Village of Indian Head Park, and to award the contract to other than the low bidder.

Bids shall remain firm for a period of one hundred and twenty (120) days.

ADDRESS ALL BIDS TO THE VILLAGE ADMINISTRATOR IN A SEALED ENVELOPE,  
WHICH CLEARLY STATES THE NATURE OF THE BID.

Contractor: \_

(Company Name) (Street)

\_\_\_\_\_  
(City)(State) (Zip)

\_\_\_\_\_  
(Contact Person and Phone/Fax Numbers)

ATTEST:

Submitted by: (Signature) (Date)

\_\_\_\_\_  
(Title) (Print Name)

Village of Indian Head Park

ATTEST:

By: \_

(Signature)

(Name)

\_\_\_\_\_

(Title)

\_\_\_\_\_

(Date)

THIS BID, WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF INDIAN HEAD PARK, SHALL BECOME A CONTRACT BINDING UPON BOTH THE PERSON, PARTNERSHIP OR CORPORATION, TO SUPPLY OR PERFORM AS SPECIFIED AND UPON THE VILLAGE TO ACCEPT THE PRODUCT OR SERVICE.