



Minutes
 Monthly Progress Meeting for May 2021
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 May 10, 2021, 2 P.M.

Invitee	Representing	Present	Absent
John DuRocher, Village Administrator	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Hinshaw, Village President	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shawn Kennedy, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sanjay Joshi, P.E. Project Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darcie Gabrisko, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Pu, E.I.T., Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input type="checkbox"/>	<input checked="" type="checkbox"/>

A virtual meeting was held on Monday, May 10, 2021, at 2 P.M. The purpose of the meeting was to discuss items that have been advanced since the previous monthly progress meeting, items that are anticipated to be advanced before the next monthly progress meeting, and any other items related to the progress of the project.

1. Items Advanced Since Previous Meeting

The PESA, Existing Location Drainage Analysis and Report, and Existing Hydraulic Analysis and Reports have been submitted to the County for review.

2. Items to be Advanced Before the Next Meeting

Engineer will assist the County as necessary during the review of previously submitted deliverables.

3. Items for Which Input is Needed

- a. The USACE’s review of the wetland JD request is anticipated to be completed in the near future.
- b. The County’s review of the Traffic Signal Warrants and Traffic Capacity Analysis Report is anticipated to be completed in the near future.
 - (1) A few initial comments and questions have been shared with Engineer during the review process, including whether DOT’s Bureau of Local Roads (BLR) traffic volume criteria are met for a five-lane TWLTL cross section, rather than the three-lane TWLTL as currently proposed. Engineer will follow up with the County regarding this item. If these criteria are met, Engineer will discuss further with the Village regarding other impacts that will be caused by a wider cross section.
 - (2) Depending upon the results of the Traffic Capacity Analysis Report, a formal Alternatives Memorandum may not be necessary. County and Engineer will further discuss this item after the completion of the County’s review. If the Alternatives Memorandum is not required, Engineer will communicate with IDOT regarding what documentation is necessary to show why the Alternatives Memorandum was not prepared.
- c. The County’s review of the Crash Analysis Report is anticipated to be completed in the near future.
- d. The County’s review of the PESA is anticipated to be completed in the near future.



- e. The County's review of the Existing Location Drainage Analysis and Report and the Existing Hydraulic Analysis and Reports is anticipated to be completed within 30 to 60 days. The reports are being reviewed concurrently.

4. Anticipated Submittal Schedule

Once the wetland JD is received from the USACE, the Wetland Delineation Report will be submitted concurrently to the County and IDOT for review.

5. Open Forum

- a. Engineer will follow up with the Village regarding what entities have jurisdiction of Flag Creek.
- b. The potential to present the Wolf Road project at the June FHWA coordination meeting was previously discussed but is no longer feasible. The July FHWA coordination meeting is the current target. It is anticipated that this initial FHWA coordination meeting will discuss overall project scope and termini.

6. Next Meeting

The Monthly Progress Meeting for June will be held on June 7, 2021, at 2 P.M. via Microsoft Teams Meeting.

If there are any additions or comments, please call 815-744-4200 ext. 3124.

Prepared and respectfully submitted by Matthew J. Gazdziak, P.E.

- c. All Participants
Tara Orbon, P.E., Cook County Department of Transportation and Highways