

**Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL**

**MINUTES  
VILLAGE OF INDIAN HEAD PARK  
PLANNING AND ZONING  
COMMISSION MEETING**

**September 7, 2021**

*“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”*

**CALL TO ORDER –Chair Costelloe 7:00pm**

**ROLL CALL: PRESENT (AND CONSTITUTING A QUORUM):**

Chair Costelloe, Present  
Commissioner Tantillo, Present via phone  
Commissioner Halm, Present via phone  
Commissioner Bruno, Absent  
Commissioner Svestka, Present  
Commissioner Gormely-Barnes, Present  
Commissioner Scovitch, Present

**ALSO IN ATTENDANCE:**

Trustee Farrell-Mayer  
Trustee Eck  
Audio/Visual Tech Karaffa  
Andy Ferrini, Assistant Village Administrator

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Recited

July 6, 2021

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**NEW BUSINESS**

1. Approval of Minutes August 10

Motion made by Commissioner Svestka, seconded by Commissioner Barnes to approve. Motion passed by a roll call vote. Voting Aye; Chair Costelloe; Commissioners; Barnes, Svestka, Tantillo, Scovitch, and Halm. No Nay votes. Commissioner Bruno was absent.

2. Discussion: Bartlett Homes Special Use Process

Assistant Village Administrator Ferrini explained how the Village Code of Ordinances require a Special Use to be granted for a shed to compliant, and a variance to be granted for a fence to be compliant. Assistant Village Administrator Ferrini also described the process that will take place, which would include a bulk mailing for zoning notifications, and hearings for each case. The Commission wanted to get a broad overview first and to have 3-5 hearings each meeting, for a period of a few months. Chair Costelloe also asked that Village Staff provide an overview of the applicants before the hearings and any information on the reasoning of previous Commissions when they granted the special uses. Commissioner Scovitch also mentioned that we should have the precedent setting ones first. The commission also discussed the criteria that was included in a recent code change related to sheds. In particular the Commission discussed the screening requirements, and size requirements. Assistant Village Administrator Ferrini said that he would look for old minutes and the reasons that previous special uses were granted. Finally, the Commission discussed how the next Planning and Zoning Commission meeting should have a section of the meeting dedicated to informing the Commission and the residents on the process.

**ADJOURNMENT:**

There being no further business to discuss, at 7:29pm Commissioner Svestka made a motion, seconded by Commissioner Barnes to adjourn the meeting. Motion passed by roll call vote. Motion passed by a roll call vote. Voting Aye; Chair: Costelloe; Commissioners; Tantillo, Svestka, Halm, Barnes, and Scovitch. No nay votes. Commissioner Bruno was absent.

Respectfully submitted,  
Andy Ferrini  
Assistant Village Administrator  
Recording Secretary