

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**  
**201 Acacia Drive**  
**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**

**June 10, 2021**

*“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER: Mayor Hinshaw**

**The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, June 10, 2021, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw.**

**ROLL CALL:** Sharon Allison, Village Clerk

**PRESENT (and constituting a quorum):**

- Mayor Tom Hinshaw
- Trustee Eileen Donnersberger
- Trustee Charles Eck
- Trustee Rita Farrell-Mayer
- Trustee Shawn Kennedy
- Trustee Christian Metz
- Trustee Brenda O’Laughlin

**ALSO PRESENT:**

- John DuRocher, Village Administrator
- Andy Ferrini, Assistant Village Administrator
- Nicholas D. Standiford, General Counsel, Schain, Banks, Kenny & Schwartz
- Don Lorenzen, Public Works Superintendent
- Linda Merrifield, Deputy Clerk and Administrative Assistant
- David Karaffa, Cable Station Manager

**ABSENT:** Maureen Garcia, Village Treasurer

**VISITORS:** 6 Residents

## **MAYOR'S REPORT:**

**Welcome to new Trustees Eileen Donnersberger and Charles Eck to their first in-person meeting.**

### **Coronavirus:**

Update: In Cook County 47% of the population is fully vaccinated for Covid. Now anyone 12-years old and older can get vaccinated. I encourage everyone to get a Covid vaccination.

Phase 5 Guidelines: Go into effect tomorrow, Friday, June 11. For businesses where everyone present is fully vaccinated, the state will not require face coverings and social distancing for both indoor and outdoor activities. Anyone not vaccinated should wear face coverings and maintain six feet of social distance.

### **Sidewalks: 4 Main Areas in the Village's Sidewalk Master Plan:**

**Acacia Drive:** New sidewalks will be added this summer (2021) alongside the new Acacia Drive. Reminder—Acacia Drive will be a construction zone all summer

**Plainfield Road and Wolf Road:** Both are in Phase I study at this time. We are expecting to have alternatives available in the fall for residents to review and to make comments.

**Joliet Road:** The process for the exploration of land acquisition has started.

### **I-294 Update:**

The northern half of the I-294 noise wall between Joliet Road and Plainfield Road is under construction. The work this summer has involved work at night. The tollway has stated that some work that requires lanes or ramps to be closed must be performed in off-peak hours. They also have stated that the night-time pile-driving work has been completed. Some pile-driving work will be starting on Friday, June 11, closer to Plainfield Road. The tollway construction will continue throughout the summer. Please note the southern half of the noise wall between Joliet Road and Plainfield Road will be constructed next summer.

A new noise wall will also be added this year along the south side of the Wolf Road ramp onto south-bound I-294 close to the Chestnut on the Green Association.

### **Plainfield Road Update:**

A Village Board resolution of opposition to 5 lanes of traffic is on tonight's meeting agenda. Preparation is starting for the Plainfield Road bridge reconstruction. The work is anticipated to begin mid-summer.

**Final Comment:**

This Village Board works very hard to be open and transparent. I encourage everyone to sign up on the Village website to be kept posted on information that they might want to know about. You can get an email or text on things like meeting agendas, updates, and alerts. It is also a good idea to sign up for Smart 911 to receive emergency updates and to provide law enforcement information about you, your family, and your home. We also encourage residents to get involved with volunteering on a committee and other activities. Please contact me, any Trustee, or Village staff member if you have an interest in getting involved. Part of being open and transparent is discussing all Village business in the open at Village Board meetings.

**PUBLIC COMMENTS:**

A resident explained to the Board and to the residents present that she contacted Shannon Armstrong and Brian Wagner from the Tollway about the excessive nighttime construction on I-294 recently. She also spoke to Jim Dirken's office. Ms. Armstrong spoke to the construction crew about the noise and was informed that the noise was the result of dump trucks being filled and then emptied of the debris from the walls being removed. The Tollway stated that they have completed that noise part of the project at least until they move forward to the north with additional wall removal. She thanked the Tollway for its swift answer to her question.

Another resident recommended the formation of a Communications Committee so as to reach elderly citizens with information that they would not receive if they would just be expected to rely on the internet. She volunteered to serve on this committee.

**CONSENT AGENDA:**

**Motion to Approve Consent Agenda as Established moved by Trustee O'Laughlin; seconded by Trustee Kennedy.**

- A. Approval of Special Meeting Minutes of May 13, 2021
- B. Approval of the Regular Meeting Minutes of May 13, 2021
- C. Approval of Payables for the Period Ending May 31, 2021, in the amount of \$414,618.29
- D. Approval of Preliminary Financial Report for Month Ending May 31, 2021

Financial Report was presented by Trustee Metz in the absence of Treasurer Garcia:

Cash on Hand on April 30, 2021, was \$2,776,684.20  
Payables for May 2021 amounted to \$414,618.29  
Total Revenues for May 2021 amounted to \$359,528.52  
Ending Balance on May 31, 2021, was \$2,721,594.43

**Motion carried by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, O'Laughlin voted Yay. No Nay votes.**

**NEW BUSINESS:**

**A. A RESOLUTION 02-2021—A RESOLUTION OPPOSING THE EXPANSION OF PLAINFIELD ROAD**

**Motion to approve Resolution 02-2021—A Resolution Opposing the Expansion of Plainfield Road moved by Trustee Metz; seconded by Trustee Farrell-Mayer.**

Administrator DuRocher explained that IHP is joining Western Springs and the West Central Municipal Conference in opposition to making Plainfield Road into a 5-lane road. We are also in favor of a sidewalk on each side of the road, but most especially on the IHP side of the road.

**Motion approved by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.**

**B. ORDINANCE 2021-08—WATER RATE INCREASE**

**Motion to approve Ordinance 2021-08 Establishing Water Rates was moved by Trustee Metz; seconded by Trustee Kennedy.**

Administrator DuRocher explained that this ordinance is an effort to keep our budget stable by passing on the cost of the rise in water increase of 7 cents per 1000 gallons by Countryside, IHP’s water source.

Trustee Donnersberger requested that the reason for the rise in water rates be published in the Smoke Signals for all to understand.

**Motion approved by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.**

**C. AWARD OF BID—SANITARY SEWER CLEANING AND TELEVISIONING**

**Motion to award the bid for sanitary sewer cleaning and televising in the amount not to exceed \$22,000 to National Power Rodding was moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer .**

Administrator DuRocher explained that services needed that cost more than \$10,000 must be bid out. There were 5 bids presented. The lowest bidder, National Power Rodding has previously done satisfactory work for the Village. All municipalities are required by MWRD to perform this service; however, it is an unfounded mandate. After checking of the bids by Thomas Engineering, it is proposed to award the bid for services to National Power Rodding.

**Motion carried by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.**

#### **D. SHED ORDINANCE 2021-09—DISCUSSION/ POSSIBLE VOTE**

**Motion to approve Ordinance 2021-09, an Ordinance regarding sheds as a special use, with the addition that no fees, other than direct mailing costs and publication expenses are to be charged to residents that currently have sheds and need to submit a request for a special use permit. Further, in section iii, having a shed in the buildable area, for residents that are currently shed owners, the Planning and Zoning committee will give great consideration to an application to granting a permit of a shed currently not in a buildable area, if accompanied with a letter from the adjacent homeowners, that they do not object to the closeness of the existing shed was moved by Trustee Kennedy; seconded by Trustee Eck.**

Administrator DuRocher discussed the various issues involving this ordinance—size of shed, location of shed, number of sheds, property lines of owners/neighbors, economies of scale, fee schedules, special uses of sheds. After considerable discussion of the Board and after at least a year’s worth of discussion by the Fences and Sheds Committee and the Planning and Zoning Committee, it was decided to take a vote at this meeting.

**Motion approved by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.**

#### **E. COMMITTEE NOMINATIONS—ECONOMIC DEVELOPMENT COMMITTEE**

**Mayor Hinshaw nominated Kate Boyle and James Merrion to serve as members of the Economic Development Committee.**

**A motion to accept Mayor Hinshaw’s nominations as members of the Economic Development Committee was made by Trustee Donnersberger; seconded by Trustee Eck.**

Trustee Donnersberger highly recommended the nominees who will be named to the Economic Development Committee with extensive real estate experience which will be beneficial to the future development of Indian Head Park.

**Motion accepted by roll call vote (6-0). Trustees Donnersberger, Eck, Farrell-Mayer, Kennedy, Metz, and O’Laughlin voted Yay. No Nay votes.**

#### **REPORTS:**

##### **TRUSTEES:**

- Trustee Farrell-Mayer stated that, as the chair of the Communications Committee, she will reinstate the Committee as suggested by Resident French very soon. Trustee Donnersberger also volunteered to serve on this Committee.
- Trustee O’Laughlin reminded us that Movies in the Park are scheduled for Blackhawk Park for August 14 and September 25. A consensus was sought by Trustee O’Laughlin as to whether local businesses (who will be selling food at these events) will also be allowed to sell liquor. Administrator DuRocher will look into this before the July meeting. Members of the Board felt that it might be beneficial for our Village businesses to be allowed to participate in this promotion.  
The Car Show will be held on September 19.  
The Police Department is holding a Blood Drive on July 2 from Noon to 4:00 P.M.

- Trustee Donnersberger reported that the Economic Development Committee has met with 2 businesses who are interested in building in the Village. The developers will be present at the next meeting with more detailed information about their plans.  
She has requested that \$10,000 more be put into the IHP budget for additional landscaping along Acacia Drive post-construction. She would like this to be on the July meeting agenda.  
September is Suicide Awareness Month. She requested that an invitation be presented to the Lyons Township Mental Health Commissioner to attend village events (perhaps set up a table to distribute information) at the Movies in the Park and/or the Car Show.

**VILLAGE CLERK:** None

**VILLAGE TREASUR:** None

**VILLAGE ATTORNEY:** None

**VILLAGE ADMINISTRATOR:**

Administrator DuRocher announced that a Village survey is in the development stages presently. It will be in on-line and printed versions. All residents are asked to participate.

The Driftwood Lounge would like to continue outdoor dining and drinking under the tent when pandemic rules expire soon. It may be necessary to vote on the drinking outdoors issue at the July Board meeting.

**VILLAGE ASSISTANT ADMINISTRATOR:**

Assistant Administrator Andy Ferrini reminded the Village that the Electronics and Paint recycling event, as well as paper shredding, will take place on Saturday, June 12, from 9:00A.M.-1:00 P.M. at the Public Works building.

Mayor Hinshaw congratulated Andy on being named Administrative Intern of the Year.

**DEPARTMENT HEADS:**

Public Works Superintendent Don Lorenzen reported that there have been no water breaks since February. Upcoming road work will soon take place. Acacia Drive roadwork has been delayed due to Nicor conflicts. Construction should be in full swing by the end of July. Four water meters have been replaced. Five to six trees have been planted. Trustees Eck and Donnersberger recommended seal-coating in Ashbrook, and planting seeds for flowers that attract the Monarch Butterfly population.

**PUBLIC COMMENTS:**

One resident thanked the Board approving the Sheds Ordinance.

Another resident recommended that members of the Communications Committee knock on doors to notify residents, especially the elderly, about the upcoming Ordinance 2021-09 regarding the water rate increase in addition to publication in The Smoke Signals.

**At 7:56 P.M. Trustee Kennedy moved to adjourn the meeting; seconded by Trustee Farrell-Mayer.**

**Motion carried by voice vote.**

**Meeting Adjourned**

**Sharon Allison  
Village Clerk**