

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
OPEN SESSION MINUTES

April 9, 2020

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, April 9, 2020, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw. Due to the restrictions of the State of Illinois regarding gatherings of people during the Covid 19 pandemic, this meeting was conducted remotely via Zoom.

ROLL CALL: Sharon Allison, Village Clerk

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw
- Trustee Sean Conboy
- Trustee Rita Farrell-Mayer
- Trustee Shawn Kennedy
- Trustee Christian Metz
- Trustee Brenda O’Laughlin
- Trustee Amy Wittenberg

ALSO PRESENT:

- John DuRocher, Village Administrator
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz
- Maureen Garcia, Village Treasurer
- Linda Merrifield, Deputy Clerk and Administrative Assistant
- Nick Tantillo, Cable Station Manager

VISITORS: None Present

ADOPTION OF TEMPORARY RULES REGARDING PUBLIC PARTICIPATION

Motion was made to adopt the following temporary rules for this Board meeting only by Trustee Farrell-Mayer.

- a. The maximum capacity for the Board room shall be 15, including elected officials and required staff.**
- b. Prior commenting, each person shall state his/her name and address for the record, at the beginning of such address.**
- c. Each person shall be granted no more than three minutes for the entire meeting unless such time is extended by the Mayor.**
- d. Persons submitting questions may only do so via text or email.**

Motion seconded by Trustee O’Laughlin.

Motion carried by roll call vote (6-0). Trustee Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

MAYOR’S REPORT:

I-294 Update:

Work is to begin on the ramps in our area later this year. Some sanitary sewer work will take place around April of this year.

Sidewalks—4 main areas:

Acacia—We are expecting to get the options for the sidewalk in May. We heard the concerns of our residents, so we have asked our Village Engineer to provide sidewalk options.

Plainfield Road—Emails have been received regarding the kick-off meeting for the Phase 1 of Plainfield Road from Indian Head Park to East Avenue.

Wolf Road—This project is from Plainfield Road south to 79th Street. We expect the County to approve the Phase 1 Plan by May 2020. This will be a multi-year project taking 3-4 years to complete.

Joliet Road—In the current state budget, there is \$320,000 set aside for this project. We have added additional road options that could potentially be added to future budgets to our State Senator Jacqueline Collins.

Coronavirus:

These are troubling times facing our Village and we all need to do our part. I am very sad to report that Cook County Department of Public Health has Indian Head Park with 9 confirmed cases of COVID-19 on their CCDPH website. We are following the lead of our Governor. The best way that we all help to prevent coronavirus from spreading is to practice social distancing, stay at home, wash your hands, avoid touching your face, cover a cough and sneeze, and stay at home if you are sick. If you are sick, please contact your doctor for directions on what to do. We continue to keep updated with several conference calls each week with the Governor and regional leaders. In Indian Head Park we are trying this social distancing experiment with remote access to this meeting, taking emails and text messages for questions and comments. We tried hard to have as few items on this agenda as possible. We have used remote access for meetings. We have changed our staffing schedule. We have closed the playground at Sacajawea Park. We have closed the Village Hall for walk-ins, but we have the outside drop box and we are available via appointment. We will discuss our Village budget impact later in this meeting.

Some of our essential businesses are still open. Please support Oak Pantry, Capri-to-Go, 7-11, the UPS store, Walgreens, and all our open businesses.

On the good news front: Mike Maher, a police officer has connections with a company that donated 10 gallons of sanitizer to the Police Department. I want to thank Bill Kohley, Keith Cronce, and Tyler Williams from the Klarion/PathoSans company for their donation.

Lastly, I have seen many more people in our beautiful Village out walking, running and riding bikes. I think it is important to get some exercise and a chance to clear our heads. Please practice good social distancing.

2020 Census:

I strongly encourage every person to be counted in the census. The federal government uses the census data to distribute billions of dollars in federal funds.

PUBLIC COMMENTS:

No emails or texts have been submitted at this point in the meeting.

CONSENT AGENDA:

Motion to Establish Consent Agenda as Printed.

Moved by Trustee Metz. Seconded by Trustee Wittenberg.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Metz, Kennedy, O'Laughlin, and Wittenberg voted Yay. No Nay Votes.

Motion to Approve Consent Agenda as Established.

Moved by Trustee Metz. Seconded by Trustee Farrell-Mayer.

- A. Approval of Regular Meeting Minutes of March 12, 2020
- B. Approval of Payables for the Period Ending March 31,2020
- C. Approval of Preliminary Financial Report Ending March 31,2020
- D. Ordinance 2020-08—Gaming License Increase for Blondie’s Place
- E. Tabling Ordinance 2020-06—Native Plantings—until the May meeting

Financial Report was presented by Treasurer Garcia. Cash on Hand on February 29, 2020, was \$2,170,193.43. Payables amounted to \$263,497.63. Total Revenues amounted to \$598,793.95. Ending Balance on March 31, 2020, was \$2,505,489.75.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

NEW BUSINESS:

A. AWARD OF BID FOR ROAD REPAIRS

Motion to award the Wolf Road Repair project to Chicagoland Paving in the amount of \$75,000 and to direct staff to prepare the necessary documents for approval was moved by Trustee Metz; seconded by Trustee Kennedy.

Administrator DuRocher explained that this is an intergovernmental agreement with the county to repair Wolf Road near Big Bear Road. The cost of the repair will be \$75,000 which will be reimbursed by the county; the engineering cost will be \$15,000 which has already been approved by the Village Board. The work will begin within the next 30 days. This is a 1-2 day project.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

B. ORDINANCE 2020-11, GRANTING A LIQUOR LICENSE (CLASS B, CARRY-OUT BEER AND WINE ONLY) TO CAPRI-TO-GO

Motion to Pass Ordinance 2020-11, an ordinance granting a liquor license (carry-out beer and wine to go only) to Capri-to-Go was moved by Trustee Wittenberg; seconded by Trustee O’Laughlin.

Motion carried by roll call vote. Trustee Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay (6-0). No Nay votes.

C. ORDINANCE 2020-09—WATER RATES

Motion to adopt Ordinance 2020-09, an ordinance amending the fee schedule for water and sewer services in the Village was made by Trustee O’Laughlin; seconded by Trustee Farrell Mayer.

Administrator DuRocher explained that Countryside has raised its water rate to IHP by 7 cents per thousand gallons. Along with that increase, the policy of the Village (which was established in 2015) is to increase the water and sewer rate by 2% per year to accommodate the yearly budget. This rate increase will amount to about \$26 per year per typical family.

Motion carried by roll call vote (6-0). Trustee Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

D. ORDINANCE 2020-10—FINAL READING/APPROVAL OF THE 2020-2021 BUDGET AND CAPITAL PLAN

Motion to adopt Ordinance 2020-10, an Ordinance adopting the 2020-2021 Budget and Capital Plan was moved by Trustee Metz; seconded by Trustee O’Laughlin.

Administrator DuRocher explained that the Covid-19 pandemic has basically shut down the commercial areas of the Village and the State. We project a 3-month loss of state-shared revenue, approximately \$700,000. Currently there is \$1.9 million in the budget for capital projects. As time goes on, we will move slowly with these capital projects—road replacement (in order to maintain our goal to repair 1/15 of Village roads per year) and replacement of the roof on the Village Hall and Police Department. We cannot regain lost revenue, but we can hope for government stimulus and grant money to proceed with capital infrastructure projects. Our goal is to maintain \$1.2 million in cash reserves.

Motion carried by roll call vote (6-0). Trustee Conboy, Farrell-Mayer, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

REPORTS: None

TRUSTEES:

VILLAGE CLERK:

VILLAGE TREASURER:

VILLAGE ATTORNEY:

VILLAGE ADMINISTRATOR:

POLICE REPORT:

PUBLIC COMMENTS: None

At 7:44 P.M. Trustee O’Laughlin motioned to adjourn the meeting; seconded by Trustee Farrell-Mayer.

Motion carried by voice vote. Meeting adjourned.

**Sharon Allison
Village Clerk**

