

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
OPEN SESSION MINUTES

February 11, 2021

“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, February 11, 2021, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw. Due to the restrictions of the State of Illinois regarding gatherings of people during the Covid-19 pandemic, this meeting was conducted remotely via Zoom.

ROLL CALL: Sharon Allison, Village Clerk (attended via Zoom)

PRESENT (and constituting a quorum):

- Mayor Tom Hinshaw (physically present)
- Trustee Sean Conboy (attended via Zoom)
- Trustee Rita Farrell-Mayer (attended via Zoom)
- Trustee Shawn Kennedy (attended via Zoom)
- Trustee Christian Metz (attended via Zoom)
- Trustee Brenda O’Laughlin (attended via Zoom)
- Trustee Amy Wittenberg (attended via Zoom)

ALSO PRESENT:

- John DuRocher, Village Administrator (physically present)
- Robert C. Kenny, General Counsel, Schain, Banks, Kenny & Schwartz (attended via Zoom)
- Argelia Garbacz, Finance Manager (attended via Zoom)
- Linda Merrifield, Deputy Clerk and Administrative Assistant (physically present)
- Andy Ferrini, Village Administrator Intern (attended via Zoom)
- David Karaffa, Cable Station Manager (physically present)

VISITORS: Several residents attended via Zoom.

MAYOR'S REPORT:

Mayor Hinshaw reviewed the rules pursuant to Public Act 101-0640 prior to the meeting.

Governor's Executive Order:

By executive order 2021-04, the Governor extended his COVID-19 Executive Order until March 6 2021, and moved Cook County to Phase 4. The Cook County mitigations order 2021-3 covers restaurants that are now able to operate up to 25% capacity.

The Governor has announced that the Phase 1b has been expanded to include comorbidities, underlying health conditions, and disabilities, but the President of Cook County has stated today (February 11) that they are waiting to expand the Phase 1b eligibility until vaccine supplies increase to accommodate the additional vaccines the expansion requires.

Coronavirus:

The Cook County Department of Public Health has determined that Indian Head Park has 253 confirmed cases of Covid-19 since the beginning of the pandemic. This is a 6% increase since our last Village Board meeting. It is also our lowest increase in months. We are in line with Cook County and the state. In Cook County we have 2.4% of the population vaccinated for Covid-19. We have posted a vaccine sign-up from Cook County Department of Public Health on our village website.

Sidewalks: 4 Main Areas in the Village's Sidewalk Master Plan:

Acacia Drive: Will be added this year (2021) alongside the new Acacia road on the east side. Acacia Drive will be a construction mess all summer, but cars will be able to get through the road about 99% of the time.

Plainfield Road and Wolf Road: Both in a Phase I Study. We are expecting to have Wolf Road alternatives available in May for resident review. There will be public meetings for this Wolf Road alternative review with the ability to provide feedback.

Joliet Road: A study of potential right-of-way land expansion will be starting soon.

I—294 Update:

Work in village our will be starting soon. Shortly, work on the tollway bridge over Joliet Road will be down to one lane. The Plainfield Road bridge work may start this summer. The noise wall from Joliet Road to Plainfield Road, closest to Cochise, Pontiac and Keokuk Drives may be coming down as early as this summer. Anyone living alongside the tollway will get a letter about a month in advance of any wall coming down. The village leadership will get that same letter. We will provide updates, another good reason to sign up for notifications on our website. An Indian Head Park logo will be installed over the Wolf Road and Joliet Road bridges.

Village Trustee Election:

The League of Women Voters will be hosting a Village Trustee candidate forum on March 9th at 7:00 P.M. on Zoom.

Thank You:

Mayor Hinshaw issued a big THANK YOU to the Public Works team for working many hours to keep our streets salted and plowed through the many snow incidents that we have had this past month.

PUBLIC COMMENTS:

Residents questions or comments on Zoom or by email:

- Thank You to Public Works for snow removal in Village.
- Trash Pick-Up: Certain residents of Ashbrook feel that SBC has reneged on its separate contract for trash hauling with Ashbrook. The residents feel that SBC should honor its September 21, 2020, contract or allow Ashbrook to withdraw from said contract with SBC.
- Additional Trash Pick-up: There are so many complaints to Village about SBC service. In the past there were very few (if any) complaints about Groot service.
- Water under 294 Tollway Bridge: Do not allow the tollway construction to drain standing water under bridges into Flagg Creek. This is an environmental issue.
- Sheds: Do not allow new ordinance re: sheds to supersede previous shed ordinances.
- Ordinances: No ordinance should be voted upon until after trustee elections in April.
- Accounting Firm Bid: A question arose about the difference of \$730 bid by Sikich over the bid of Seldon Fox Accounting. Administrator DuRocher stated that the Sikich bid had been selected as its service (cost and time) was more in tune with reality.

CONSENT AGENDA:

Motion to Approve Consent Agenda as Established moved by Trustee Kennedy; seconded by Trustee O'Laughlin.

- A. Approval of Regular Meeting Minutes of January 14, 2021
- B. Approval of Payables for the Period Ending January 31, 2021, in the amount of \$400,421.95
- C. Approval of Preliminary Financial Report for Month Ending January 31, 2021

Financial Report was presented by Mayor Hinshaw in the absence of Treasurer Garcia:

Cash on Hand on December 31, 2020, was \$2,742,915.32

Payables for January 2021 amounted to \$400,421.95

Total Revenues for January 2021 amounted to \$362,415.56

Ending Balance on January 31, 2021, was \$2,704,908.93

D. Zoning Map Update Approval

Administrator DuRocher informed the Board that this vote is required by law (by March) in the year that an annexation takes place within the Village boundaries.

E. Resolution 01-2021 IDOT Road Permits

Administrator DuRocher stated that this resolution grants permission to the Village to work in the IDOT right-of-way if necessary.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

NEW BUSINESS:

A. ORDINANCE 2021-02 REZONING 7079 70TH PLACE FROM R-1 TO B-5

A motion to adopt Ordinance 2021-02, an Ordinance rezoning 7079 70th Place from R-1 to B-5 was moved by Trustee Farrell-Mayer; seconded by Trustee O’Laughlin.

Administrator DuRocher informed the Board that this property, which is directly across from the Public Works building on 70th Place, was annexed into the Village last June 2020. When a property is annexed, it is zoned at the most restrictive zone which is R-1. In order for this property to be considered as part of the Village’s Land Use Plan, it needs to be moved to a B-5 zone.

Motion carried by roll call vote (6-0). Trustees Conoy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.

B. GARBAGE HAULING DISCUSSION

Administrative Intern Andy Ferrini presented additional information regarding garbage hauling in the Village. With regard to the complaints about SBC service, Ferrini informed us that a performance matrix has been put into place that will collect data re: complaints and compliments. This matrix will be used by the administrative staff. He informed us that SBC has presented a “take all” solution to the present stickers program. This program would pick up all trash; but there would be a price increase for all residents. This increase would still amount to a yearly average of \$20-60 less than the price paid for Groot service. The decision facing the Board now is which direction to follow: all-in pick-up or use-of-stickers pick-up. Jake Diliberto, from SBC, was present via Zoom. He stepped into the discussion with further information. Additional facts if the Village switches to all-in pick-up: All residents will need to use SBC container. No one would be able to just use stickers. Everyone in the Village would have to be on the same program. At this time, about 27 ½ per cent of residents just use the sticker program. The following dates are set aside for special pick-ups

:

- April 2 and 9: All bundled yard waste is free
- April 16: 5 yards of waste material will be picked up for 3 stickers
- June 12: 9:00 A.M. – 1:00 P.M.: Electronics and Paint disposal at the Public Works building at 11308 70th Place

C. GREEN ELECTRICAL AGGREGATION DISCUSSION--POSSIBLE VOTE TO APPROVE

Over the past months, the Village has been researching options for green electrical aggregation. Administrative Intern Andy Ferrini, who has been working on this project, led an information session and Q and A about the possibility of moving Indian Head Park into a green electrical program. Ferrini and Sharon Durling, from NIMEC (Northern Illinois Municipal Electric Collaborative), a consulting firm that assists municipalities with their electric aggregation programs, led the discussion. After a spirited discussion, it was determined that Iligo, an energy renewal company, would suit the Village's needs to become green. By doing so, the Village also will have the option to receive \$18,712 annually to go into a general fund which will be considered as a civic contribution. All residents will be notified by their ComEd addresses; all residents will have the option to opt into or out of this program. After discussion, Mayor Hinshaw called for a vote.

A motion to select Iligo as the Village's residential energy supplier at the EPA minimum requirements for a period of three years was moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O'Laughlin, and Wittenberg voted Yay. No Nay votes.

D. VILLAGE-WIDE GOALS

Mayor Hinshaw read the list of Goals for the Village 2021 that has been growing over the past months. Recently, the Board has been asked to rank their top choices for the 2021 Village Goals:

- Security cameras at main entrances of the Village
- Heritage Center—a path, a bench, landscaping
- Communicate and evaluate the pre-established goals and priorities of each Village department
- Technical infrastructure audit and review
- Save money for possible renovation of Lyonsville Church
- Community activities—as Movies in the Park, Car Show, etc.
- Short- and long-term grant resources
- Blackhawk Park improvements
- Save for landscaping for after-development of Wolf Road renovation, if needed
- Investigate joining Pleasant Dale Park District
- Save for additional landscaping after Acacia road and sidewalk construction, if needed
- Shed and Fences ordinance implementation
- Village Master List of estimated project activity

A motion to adopt and implement the Top 5 as listed as Village Goals for 2021 was moved by Trustee Farrell-Mayer; seconded by Trustee Metz.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O'Laughlin, and Wittenberg voted Yay. No Nay votes.

E. LYONSVILLE CONGREGATIONAL CHURCH BUILDING ASSESSMENT—REPORT AND DISCUSSION

Administrator DuRocher told of his initial meeting with the Lyonsville Church a year ago about the possibility of the Church turning over its facility to the Village for public use. Several months ago, the Village commissioned Altus Works to assess bringing the entire building to code compliancy and ADA compliancy as well as updating the heating and ventilating systems. DuRocher introduced Ellen Stoner, president of Altus, a historical architectural firm, who began her presentation with a brief history of the Church building. There are 3 different components: the Chapel built in 1850's, the School built in the 1940's; the Sanctuary built later in the 1940's. Issues investigated included occupancy per square footage, the plumbing code, restoration of doors, windows and the roof, and four different elevations. Rev. Sean Williams, pastor of Lyonsville Congregational Church, when asked, stated that the Church leaders want to maintain use of the Chapel; the rest of the building will be considered a donation to the Village. The Church leaders would like to know if the Village will be accepting their offer by this summer 2021. The estimated cost of renovating the building for use would cost the Village about \$5.2 million. The Board requested an ad hoc committee from members of the Village and of the Church to discuss the feasibility of this proposal. Mayor Hinshaw and Administrator DuRocher agreed; they suggested members of the Economic Development, Public Works, Planning and Development, and Finance committees to join the ad hoc group. Mayor Hinshaw thanked Ellen Stoner for her enthusiastic and comprehensive presentation.

F. 2021-2022 BUDGET/CAPITAL PLAN—FIRST READING

The first reading of the 2021 budget was presented by Administrator DuRocher. The main differences between this year's and previous year's budgets is that the budget has actually been separated into 2 separate accounts. In the future, instead of one account, the budget will now have a General/Special Funds Account and a Water and Sewer Funds account. This will greatly clarify where revenues are coming from and where they are going to; no further co-mingling of funds; two separate documents. DuRocher gave a comprehensive report of all revenues and expenses. Bottom line—the Village of Indian Head Park will have a balanced budget!

A second reading will be a public hearing of the budget to take place at the March Board meeting. A vote on the budget will take place at the April Board meeting.

G. VOTE-- ENGINEERING TASK ORDERS

Motion to approve the following task orders was moved by Trustee Wittenberg; seconded by Trustee Kennedy:

- **Strand Task Order 21-01--Infrastructure Mapping—for an amount not to exceed \$38,500**
- **Thomas Engineering Task Order 01-21T—MWRD Compliance-- for an amount not to exceed \$16,420.56**
- **Thomas Engineering Task Order 02-21T—Engineering for the 2021 Road Program—not to exceed \$108,286.88**
- **Thomas Engineering Task Order 03-21T—Road Condition Assessment—for a cost not to exceed \$19,689.28**

Administrator DuRocher explained that these task orders are for routine maintenance of the Village. They must be approved now in order to proceed with the bidding process so that work can be done over the summer.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O'Laughlin and Wittenberg voted Yay. No Nay votes.

REPORTS:

TRUSTEES:

- Trustee Kennedy announced that the Fence and Shed Committee has had its final meeting. Recommendations will be forthcoming before the Planning and Zoning Committee, then to the Board. Trustee Kennedy thanked all who volunteered to be on this committee.
- Trustee Wittenberg stated that the Village is thinking about sponsoring its annual Easter Egg Hunt this year. Pony rides, a petting zoo, and an egg hunt would be available. A tentative date is set for Saturday, April 3, (Covid allowing).
- Trustee Metz announced that the next meeting of the Finance Committee will be held on Tuesday, February 23, at 6:00 P.M. on Zoom.

VILLAGE CLERK: None

VILLAGE TREASURE: Absent

VILLAGE ATTORNEY: None

VILLAGE FINANCE MANAGER: None

PUBLIC COMMENTS:

One resident requested the status of the Triangle development. Administrator DuRocher and Trustee Wittenberg answered that there have been 3 meetings of the Economic Development Committee at which time the Triangle has been discussed. At the present time (of Covid) there appears to be little interest in its development . Marketing procedures are in the works. Two residents stated that the Ashbrook hauling trash contract with SBC's all-in proposal is higher than what Ashbrook paid Groot for its services.

At 10:32 P.M. Trustee Wittenberg moved to proceed to adjourn the regular meeting and go to Closed Session for the purpose of discussing personnel issues per 5 ILCS 120//2c)1; seconded by Trustee. The Board will not be returning to open session.

Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O'Laughlin, and Wittenberg voted Yay (6-0). No Nay votes.

**Sharon Allison
Village Clerk**