



VILLAGE OF  
*INDIAN HEAD PARK*  
ILLINOIS

**AGENDA-REVISED**  
**Meeting of the President and Board of Trustees**  
**Village of Indian Head Park**  
**201 Acacia Drive**  
**Indian Head Park, IL 60525**

**Notice and Agenda**  
**Regular Meeting**  
**7:00 p.m. May 14, 2020**

Governor Pritzker issued Executive Order No. 2020-07 on March 16, 2020, suspended some of the requirements for in-person attendance at meetings, it did not suspend the Open Meetings Act generally. Meetings must still be held in a manner that is "open and convenient" to the public and there still needs to be an opportunity for public comment. There are changes from our normal meeting procedures, but we will not conduct business privately. Consideration is being given to how the public can at least see or listen to the meeting virtually without needing to attend in person. Instructions for how the public can see, listen and/or participate in meetings are listed immediately below this statement.

The public can submit comments. Importantly, the public body should adopt temporary public comment rules to ensure the means chosen to provide an opportunity for public comment complies with the Open Meeting Act provision that any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body.

**PUBLIC COMMENTS MAY BE SUBMITTED TWO (2) WAYS ONLY**

**VIA EMAIL AT [ADMIN@INDIANHEADPARK-IL.GOV](mailto:ADMIN@INDIANHEADPARK-IL.GOV)**

**OR BY TEXT MESSAGE 708-497-9745**

**Persons may view the meeting on Comcast Channel 6,**

**Facebook Live**

**And ZOOM**

**<https://zoom.us/j/9500916471>**

**Comments/questions from the general public will not be accepted through Zoom**

- I. Call to Order & Roll Call
- II. Adoption of temporary rules regarding public comment
- III. Mayor's Report
  - A. Coronavirus/Restore Illinois Update
  - B. Sidewalk
  - C. I 294 Tollway Update
  - D. 2020 Census
- IV. Public Comments
- V. Consent Agenda-Motion to Establish
- V. Consent Agenda Approval

Vote to establish (must be unanimous), then a vote on the Consent Agenda.

(All items are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or member of the public so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The purpose of this is to consolidate and approve several routine administrative items into one motion.)

Please click on  
box to go to that  
agenda item

- A. Approval of Regular Meeting Minutes of May 14, 2020
- B. Approval of Special Meeting Minutes of May 28, 2020
- C. Approval of Payables for the Period Ending May 31, 2020 in the amount of \$ 333,509.75
- D. Approval of Preliminary Financial Report - Month Ending May 31, 2020
- E. Approval of Subscriber Agreement with the Clerk of the Circuit Court of Cook County

VI. New Business

- A. Resolution 03-2020- Rejoining the West Central Municipal Conference
- B. Ordinance 2020-06 Regulation of Native Plantings
- C. Ordinance 2020-13 Water Rate Increase
- D. Ordinance 2020-14 Annexation Ordinance 7079 70<sup>th</sup> Place
- E. Ordinance 2020-15 Police Department Administrative Towing Fees
- F. Ordinance 2020-17 Remote Meeting Participation
- G. Garbage Bids/Leaf Vacuuming Acceptance of Bid
- H. Discussion-Keeping of Chickens in the Village

VII. Reports

- 1. Trustees
- 2. Village Clerk
- 3. Village Treasurer
- 4. Village Attorney
- 5. Village Administrator
  - i. Restore Illinois
  - ii. Town Hall Meeting-Garbage/Leaf Vacuuming
  - iii. Overnight Commercial Vehicle Parking
  - iv. Potential New Revenues Sources
  - v. LED Street Lights
- 6. Department Head Reports
  - i. Police
  - ii. Public Works
  - iii. Finance

- VIII. Public Comments
- IX. Closed Session-Property Acquisition per 5 ILCS 120/2(c)5 Review of Closed Session Minutes per 5 ILCS 120/2(c)21
- X. Next Meeting Date & Adjournment

Reprint

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Zoom Attendance  
Date: May 7, 2020

Here are some helpful hints.

Please wear headphones/earbuds. This will help with preventing feedback.

You will be initially muted, there should be a raise your hand.

During a meeting, click on the icon labeled "Participants" at the bottom center of your [PC](#) or [Mac](#) screen. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand."



Click "Raise Hand" if you want to say something in the meeting.

Your digital hand is now raised. Lower it by clicking the same button, now labeled "Lower Hand."

The same method can be used to raise your hand in a Zoom meeting on a mobile device, simply tap "Raise Hand" at the bottom left corner of the screen. The hand icon will turn blue and the text below it will switch to say "Lower Hand" while your hand is raised.

It is also helpful if you place your camera at eye level or slightly above.

Please join the meeting a few minutes early so we can test the system.

## OPEN MEETINGS ACT

### Remote Meetings During Disaster Declarations

[SB 2135 \(Sen. Sims, D-Chicago/Rep. Burke, D-Oak Park\)](#) (available via [this link](#)), as passed by the General Assembly, includes changes to the [Open Meetings Act](#) (OMA) that allow public bodies subject to OMA to conduct remote meetings under certain conditions. Remote meetings

are allowed only when a disaster declaration has been issued by the Governor or the Director of the Illinois Department of Public Health and the head of the public body has determined that an in-person meeting is not practical or prudent. Remote meetings are not required in these circumstances, but are allowed. The new requirements for public bodies to utilize these measures during a disaster declaration are as follows:



#### MEETING REQUIREMENTS DURING A DISASTER DECLARATION

- 1) Standard 48-hour notice of a meeting must be provided, except for an emergency meeting, to all members of the public body, posted at the meeting location, on the public body's website and provided to any news media that has requested notice;
- 2) During the meeting, participating members of the public body must be verified and must be able to hear one another, as well as hear all discussion and testimony;
- 3) During open meetings, members of the public who are present at the meeting location of the public body must be able to hear all discussion, testimony and votes of the members of the body;
- 4) If attendance at the regular meeting location is not feasible due to the disaster, alternative arrangements must be made and the notice of the meeting must include the arrangements that will provide live public access to hear all parts of the open meeting (i.e., phone number or web-based link);
- 5) At least one member of the public body, the chief legal counsel or the chief administrative officer must be physically present at the meeting location, unless it is not feasible due to the disaster (other members of the public body may attend in person or remotely);
- 6) All votes must be by roll call, identifying each member and recording their vote on each issue;
- 7) Standard minutes of all meetings must be kept, approved and made available for public review as usual; and
- 8) A verbatim audio or video recording of all meetings held under these provisions must be made and must be available to the public for review. These recordings are public records and must be maintained.

#### CONSTITUTING A QUORUM AND PARTICIPATION

Each member of the public body participating by audio or video conference for a meeting held under these provisions is considered present at the meeting for purposes of determining a quorum and participating in all proceedings.

#### IN THE EVENT OF A BONA FIDE EMERGENCY UNDER THESE PROVISIONS

If a disaster declaration is in place, these provisions may be utilized for emergency meetings. Notice of an emergency meeting must be given as soon as practicable prior to the meeting and to any news media that has requested notice. The presiding officer must state the nature of the emergency at the beginning of the meeting. The public body must comply with the verbatim recording requirements of [Section 2.06 of OMA](#).

#### ADDITIONAL RESOURCES

IML has additional resources about OMA available, including [The Sunshine Laws publication](#) (available for purchase via [this link](#)), and [Frequently Asked Questions](#) (available via [this link](#)) written and updated by IML legal staff.

Please consult with your legal counsel or retained attorney for legal advice prior to taking any formal or informal action during a declared disaster.

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Board Meeting Agenda and Report  
Date: June 5, 2020

Again, we are meeting remotely. If you want to physically come to the Board room that is wonderful, but please note social distancing will be required. The Mayor and I will be there in addition to Linda and Nick (our cable TV operator).

However, it is still a public meeting and the public will be able to attend.

We will be broadcasting the meeting on Channel 6 and on Facebook Live in addition to Zoom

As to the agenda, changes can be made until 6 pm next Tuesday in order to be in compliance with the Open Meetings Act. (I just need to get them posted by 6:45pm as we need 48 hours before the meeting starts.)

On to the meeting.

After the call to order and roll call, we will need to again adopt temporary rules regarding public participation and comment. Later on in the meeting, we will be discussing allowing you to attend electronically under certain circumstances.

Not knowing how long we will be until we can resume full open meeting attendance, we are going to adopting these rules until the end of the year. We will be recapping the rules at the start of each meeting. The purpose of this is for meeting efficiency.

The consent agenda.

Please remember that items I place on the consent agenda are considered to be routine. If there is any item you wish to discuss in detail, please ask to have it removed. I will be commenting on specific items in this memo.

One final item. I would like to go to closed session for the purposes of discussing property acquisition and to review closed session minutes. This will be at the end of the meeting. As the Zoom moderator, I have the ability to restrict access.

Per the executive order of the Governor and on the interpretation of the Attorney General, you do not need to physically attend the meeting. It probably would be better if most of you stayed home.

Here is the link for the meeting:

<https://zoom.us/j/9500916471>

This may be subject to change. I will let you know if it does.

As always, the Mayor will run the meeting, Sharon will continue to take the roll and take the minutes. I will monitor the Zoom session, Linda will field questions submitted via email, the Mayor will respond to text questions.

There have been reports of hacking Zoom webcasts, Zoom has created a more secure system where I as moderator can remove persons exhibiting inappropriate behavior. As we offer multiple ways to attend and participate in the meeting, I have no fears of us potentially violating the open meetings act.

So, we need to adopt rules for the meeting. Here are my suggestions:

1. If a person using Zoom hacks the system or utters profanity I will kick them off.
2. All persons on Zoom, except for elected officials, attorney, and myself will be on mute, until we recognize them.
3. We will take questions via text and email. They will become part of the public record. This will be on the agenda.
4. We will respond to all questions one way or another. If we cannot answer a question at the meeting, we will post the question and answer on our website as soon as possible.
5. Prior commenting each person shall state his/her name and address for the record, at the beginning of such address. (This is from our code of ordinances.)
6. Each person shall be granted no more than three minutes per meeting unless such time is extended by the Mayor giving consideration to the probable number of persons desiring to speak, and the duration or projected duration of the meeting. (This is from our code of ordinances.)

I know that maybe 10 people will be watching, so none of this will be an issue. We are doing this so that we can be as open and transparent as possible.

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**  
**201 Acacia Drive**  
**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES**  
**OPEN SESSION MINUTES**

**May 14, 2020**

*“Pursuant to 5ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”*

**CALL TO ORDER: Mayor Hinshaw**

**The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, May 14, 2020, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M. by Mayor Hinshaw. Due to the restrictions of the State of Illinois regarding gatherings of people during the Covid 19 pandemic, this meeting was conducted remotely via Zoom.**

**ROLL CALL:** Sharon Allison, Village Clerk, attended via Zoom

**PRESENT (and constituting a quorum):**

- Mayor Tom Hinshaw (physically present at Village Hall)
- Trustee Sean Conboy (via Zoom)
- Trustee Rita Farrell-Mayer (via Zoom)
- Trustee Shawn Kennedy (via Zoom)
- Trustee Christian Metz (via Zoom)
- Trustee Brenda O’Laughlin (via Zoom)
- Trustee Amy Wittenberg (via Zoom)

**ALSO, PRESENT:**

- John DuRocher, Village Administrator (physically present at Village Hall)
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz (via Zoom)
- Maureen Garcia, Village Treasurer (via Zoom)
- Linda Merrifield, Deputy Clerk and Administrative Assistant (physically present at Village Hall)
- Nick Tantillo, Cable Station Manager (physically present at Village Hall)
- Steven Stelter, Police Chief (physically present at Village Hall)

**VISITORS:** None Present

## **ADOPTION OF TEMPORARY RULES REGARDING PUBLIC PARTICIPATION**

**Motion was made to adopt the following temporary rules for this Board meeting only by Trustee Metz.**

- a. The maximum capacity for the Board room shall be 10, including elected officials and required staff.**
- b. Prior commenting, each person shall state his/her name and address for the record, at the beginning of such address.**
- c. Each person shall be granted no more than three minutes for the entire meeting unless such time is extended by the Mayor.**
- d. Persons submitting questions may only do so via text or email to the provided numbers.**

**Motion seconded by Trustee Farrell-Mayer.**

**Motion carried by roll call vote (6-0). Trustee Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.**

## **MAYOR’S REPORT:**

### **Coronavirus:**

We are following the lead of our Governor and regional leaders. The best way that we all help to prevent coronavirus from spreading is to practice social distancing, stay at home, wash your hands, avoid touching your face, cover a cough and sneeze, and stay at home if you are sick. Cook County has listed Indian Head Park with 29 confirmed cases of Covid-19 with 6 deaths. Most of these cases are at Briar Place Nursing and Rehabilitation home. In our locality, Pillars is offering Covid-19 testing. The state reports that it has been doing 29,000 cases per day; this is up from 7,000 tests per day several weeks ago.

Some of our essential businesses are still open. Please support Oak Pantry, Capri-to-Go, 7-11, the UPS store, Walgreens, and all our open businesses.

Lastly, I have seen many more people in our beautiful Village out walking, running and riding bikes. I think it is important to get some exercise and a chance to clear our heads. Please practice good social distancing.

### **Sidewalks—4 main areas:**

**Acacia**—We are still waiting on the state for the approval of plans between our Village and Strand, our engineering firm. We hope to have plans by the end of June which would lead to an August vote. Construction is planned for 2021.

**Plainfield Road**—Emails have been received regarding the kick-off meeting for the Phase 1 of the Plainfield Road sidewalk from the bridge in Indian Head Park to East Avenue in Countryside.

**Wolf Road**—This project is from Plainfield Road south to 79<sup>th</sup> Street. The County has slowed down approval of this project at this time.

**Joliet Road**—No new updates.

**I-294 Update:**

Work is to begin on the ramps in our area later this year. Some sanitary sewer work across from the tollway will take place later this year.

**2020 Census:**

We are at 77% completion of the census in IHP, making us 3<sup>rd</sup> in completion in the township. I strongly encourage every person to be counted in the census.

**Police Chief News:**

Steve Stelter, our police chief, has just completed his term as president of the Illinois Association of Chiefs of Police. Congratulations to Steve.

**Restore Illinois:**

Administrator DuRocher gave a synopsis of the 5 Phase plan to get back to normal again during the pandemic. The State has been divided into 12 areas. Indian Head Park is in Area 8 which mostly consists of DuPage County. Phases 1 and 2 have been in operation since the beginning. Phase 3 will begin perhaps this week. It will include outdoor activity with social distancing and the sale of restaurant food on a pick-up basis. Phases 4 and 5 are in the future and will be determined as continued improvement takes place. Trustee Kennedy questioned if the necessary information would be passed on to the IHP business owners. Administrator DuRocher assured the Board that owners would receive the information.

**PUBLIC COMMENTS:** (Via Zoom)

Several resident families requested opening a discussion on allowing chickens in the Village. Trustees asked questions about the present coyote population, the look of a coop, the length of a run, the neighbors' reactions.

A resident questioned the cost of water per thousand gallons that is paid to Countryside. Currently the charge is \$6.24 per thousand gallons. As of May 1, the cost will increase to \$6.31. The cost to residents per thousand gallons as of May 1 will be \$11.37.

A question was asked by a resident about a loss in water pressure recently. Administrator DuRocher explained that there had been a slight problem at the pump house that was immediately corrected.

Another resident requested the Board to vote to allow waiving fees for use of credit cards and/or electronic checks for bills (ie., water) or fees (ie., auto stickers).

Another resident requested the Board to consider Saturday morning meetings.

**CONSENT AGENDA:**

**Motion to Establish Consent Agenda as Printed.**

Moved by Trustee O’Laughlin; seconded by Trustee Farrell-Mayer.

**Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Metz, Kennedy, O’Laughlin, and Wittenberg voted Yay. No Nay Votes.**

**Motion to Approve Consent Agenda as Established.**

Moved by Trustee Wittenberg. Seconded by Trustee Kennedy.

- A. Approval of Regular Meeting Minutes of April 9, 2020
- B. Approval of Payables for the Period Ending April 30 ,2020
- C. Approval of Preliminary Financial Report Ending April 30, 2020
- D. Tabling Ordinance 2020-06—Native Plantings, until the June Meeting
- E. Sale of Surplus Property, Ordinance 2020-12
- F. Reappointment of Earl O’Malley to the Board of Fire and Police Commission for a term expiring April 30, 2021
- G. Reappointment of Greg Scovitch to the Planning and Zoning Commission for a term expiring April 30, 2023
- H. Appointment of a new member to the Planning and Zoning Commission for a term expiring April 30, 2023
- I. Waiver of Credit Card Fees/Online Payment Fees until October 31, 2020

Financial Report was presented by Treasurer Garcia. Cash on Hand on March 31, 2020, was \$2,505,489.75. Payables amounted to \$547,362.42. Total Revenues amounted to \$509,929.72. Ending Balance on April 30, 2020, was \$2,468,057.05.

Trustee Wittenberg announced that the new member to the Planning and Zoning Commission has been named. Dan Helm will be the new member of the Commission.

Mayor Hinshaw thanked Earl O’Malley for his service as a Board Member on the Fire and Police Commission. He also thanked Greg Scovitch for his service on the Planning and Zoning Commission.

**Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.**

## **NEW BUSINESS:**

### **A. CONTRACTORS LICENSES DISCUSSION/CONSENSUS WATER HEATER PERMITTING REQUIREMENTS**

**Motion to give consensus to the Administrator’s recommendation that contractors licenses be only required in cases where a building permit is necessary was moved by Trustee Metz; seconded by Trustee Kennedy.**

Administrator DuRocher explained that according to the current ordinance, we should not be charging a fee for a job that does not require a building permit. His recommendation is to continue to require a contractor license, but only charge a fee when a permit is issued.

Regarding a necessity of requiring a permit for a licensed plumber to install a water heater, Administrator Durocher recommended to continue using a permit. This secures safety. The fee for the permit could be dropped from \$100 to \$65. After several Trustees expressed opinions (no need for a fee), a vote was taken on this issue of requiring a permit for a water heater installation at a fee of \$65.

**Motion carried by roll call vote (4-2). Trustee Farrell-Mayer, Kennedy, O’Laughlin, and Wittenberg voted Yay. Trustees Conboy and Metz voted Nay.**

### **B. TASK ORDER 2020-01—PUMP STATION IMPROVEMENTS BY STRAND AND ASSOCIATES**

**Motion to accept the task order as submitted by Strand and Associates for the proposed pump station improvements study in an amount not to exceed \$19,650 was moved by Trustee Kennedy; seconded by Trustee Farrell-Mayer.**

Administrator DuRocher explained that the pump station has not had any major improvements in decades. This proposed improvement will upgrade the pumps and the electric panel. Administrator DuRocher plans to apply for a grant through the Rebuild Illinois project.

**Motion carried by roll call vote (6-0). Trustee Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.**

### **C. DISCUSSION—GARBAGE BIDS**

Administrator DuRocher reported that 3 companies bid on Village garbage pick-up—SBC, Groot, and Lakeshore. Lowest bid came from SBC, but it has had no experience with municipal customers. Groot and Lakeshore had higher bids, and municipal experience. Numerous pros and cons were discussed.

No one bid on leaf pick-up. There is too much of an unknown in this area. And it is not a money-maker for the companies. The possibility of doing the leaf pick-up in house would cost about \$40,000 per year, plus an additional \$40,000 the first year for purchasing necessary equipment.

All trustees agreed to continue further discussion and research about the leaf pick-up situation before a vote is taken on the Village garbage pick-up.

**D. DISCUSSION—DRAFT ORDINANCE FOR ADMINISTRATIVE TOWING FEE FOR POLICE DEPARTMENT**

Administrator DuRocher explained that this issue involves a towing fee of a vehicle when the vehicle has been impounded by the police department. Counselor Brankin stated that these fees could be appealed through the Village Adjudicating system which is already in place. This “tool to enforce” would generate about \$30,000 per year. The Board recommended preparing an ordinance for a vote at a future meeting.

**E. DISCUSSION—AMENDMENTS TO VILLAGE CODE REGARDING OUTDOOR DINING/LIQUOR LICENSES**

This discussion revolves around the restaurants in IHP and the restrictions they face during the Covid-19 pandemic. The question is—could there be a temporary (until the end of October) ordinance allowing alcohol with dining to be served outside of the restaurant—on the sidewalk or even into the parking lot fronting the restaurant. This would generate a start to the economy for these Village business owners. The Board requested a go-ahead to provide such an ordinance for a future meeting.

**F. DISCUSSION—DRAFT ORDINANCE FOR REMOTE MEETING PARTICIPATION**

Administrator DuRocher brought up the issue of attendance of Board meetings from an audio/video position in a future time when pandemic restrictions are in force. The Board asked Administrator DuRocher to draft such an ordinance for consideration.

**G. DISCUSSION—DRAFT ANNEXATION ORDINANCE**

Administrator DuRocher explained that the Village is in the process of annexing property (1 lot) along 70<sup>th</sup> Place. (The owner, Bob Pape, will be in attendance at the June meeting. It is at that meeting that the annexation vote will take place. Annexing this property will allow the Village greater opportunity in its zoning.

**H. DISCUSSION--KEEPING OF CHICKENS IN THE VILLAGE**

Trustees Farrell-Mayer and O’Laughlin requested copies of the ordinances regarding chickens from Western Springs and Darien. Trustee Conboy requested pictures of chicken coops. Administrator DuRocher will look into more information before recommending bringing this ordinance before a vote.

**REPORTS:**

**TRUSTEES:** None

**VILLAGE CLERK:** None

**VILLAGE TREASURER:** None

**VILLAGE ATTORNEY:** Attorney Brankin explained that he has been meeting with Administrator DuRocher regarding loss of revenue (primarily from the state) as a result of the pandemic. Some additional sources of revenue that are available for non-home rule municipalities are taxes on video gaming devices, streaming services, and ride shares.

Trustee Wittenberg requested that Attorney Brankin also look into cell phone towers revenue trends and Comcast revenue trends.

**VILLAGE ADMINISTRATOR:** Administrator DuRocher commented that anyone with questions about Restore Illinois should contact him.

He also informed the Board that he is planning to apply for grant money from Rebuild Illinois. This will mainly be for capital projects: the pump station, storm water drain-off improvements and shopping center revitalization. The minimum amount of the grant is \$250,000. This will be further discussed at the June meeting.

Trustee Wittenberg questioned cracking roadsides from soft shoulders in front of homes, particularly noticeable in Old Town.

There will be another Town Hall meeting regarding the Garbage decision. This will be streaming on May 20.

Administrator DuRocher stated that he placed a revised version of the Native Plantings ordinance in each Board Member's packet. Please send him any thoughts about this revised ordinance.

**POLICE REPORT:** Chief Stelter gave his report of the police calls and of tickets issued for the month.

He told of training, both virtual and on-line. He thanked Trustee O'Laughlin for bringing lunch to the department last week. All is going well. All are healthy.

**PUBLIC COMMENTS:** None

**At 8:54 P.M. Trustee Wittenberg motioned to adjourn to closed session for the purposes of discussion regarding the purchase or lease of real estate per 5 ILCS 120/2(c)5; seconded by Trustee O'Laughlin.**

**Motion carried by voice vote.**

**At 9:20 P.M. Trustee Farrell-Mayer motioned to adjourn the Open Session; seconded by Trustee O'Laughlin.**

**Motion carried by voice vote. Meeting adjourned.**

**Sharon Allison  
Village Clerk**

## **SPECIAL MEETING**

### **AGENDA**

**Meeting of the President and Board of Trustees**

**Village of Indian Head Park**

**201 Acacia Drive**

**Indian Head Park, IL 60525**

### **MINUTES**

**May 28, 2020**

**This Special Meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, May 28, at the Municipal Facility, 201 Acacia Drive, and was convened at 7:00 P.M by Mayor Hinshaw. Due to the restrictions of the State of Illinois regarding gatherings of people during the Covid-19 pandemic, this meeting was conducted remotely via Zoom.**

**I. CALL TO ORDER: Mayor Hinshaw (physically present at Village Hall)**

**ROLL CALL: Sharon Allison, Village Clerk (via Zoom)**

- Trustee Sean Conboy (physically present at Village Hall)**
- Trustee Rita Farrell-Mayer (via Zoom)**
- Trustee Shawn Kennedy (via Zoom)**
- Trustee Christian Metz (via Zoom)**
- Trustee Brenda O’Laughlin (via Zoom)**
- Trustee Amy Wittenberg (via Zoom)**

#### **ALSO PRESENT:**

- John DuRocher, Village Administrator (physically present at Village Hall)**
- Patrick Brankin, General Counsel, Schain, Banks, Kenny & Schwartz (via Zoom)**
- Linda Merryfield, Deputy Clerk and Administrative Assistant (physically present at Village Hall)**
- Nick Tantillo, Cable Station Manager (physically present at Village Hall)**

## **II: ORDINANCE/ RULES ALLOWING FOR OUTDOOR DINING/CONSUMPTION OF ALCOHOL**

**Motion to approve Ordinance 2020-16, an ordinance allowing, on a temporary basis, outdoor dining and/or consumption of alcoholic beverages in the Village was made by Trustee O’Laughlin; seconded by Trustee Farrell-Mayer.**

Administrator DuRocher presented this ordinance as an incentive for the restaurants in the Village (in the 2 shopping centers) who have liquor licenses the opportunity to serve alcohol when Phase 3 of the pandemic restrictions allow them to open. Since Phase 3 only allows outdoor (not indoor) eating, this ordinance would allow for serving of alcoholic drinks as well. This ordinance will be based on the model supported by the state of Illinois.

Several questions were discussed—extra insurance needed, use of fans, safety issues, and social distancing.

**Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes.**

## **III: REOPENING VILLAGE HALL**

Administrator DuRocher announced that the Village Hall would re-open on Monday, June 2. All recommendations of the state of Illinois are being followed in order to secure safety for the employees and the residents. It is expected to be a busy time as vehicle stickers go on sale on June 2.

## **IV: ADJOURNMENT**

**AT 7:19 P.M. Trustee Metz motioned to adjourn the Special Meeting; seconded by Trustee O’Laughlin.**

**Motion carried by roll call vote (6-0). Trustees Conboy, Farrell-Mayer, Kennedy, Metz, O’Laughlin, and Wittenberg voted Yay. No Nay votes. Meeting adjourned.**

**Sharon Allison**  
**Village Clerk**

**Current Bank Balances  
May 2020**

<b>Countryside Bank Account</b>	<b>April 30, 2020 Ending Balance</b>	<b>May 30, 2020 Ending Balance</b>
AP Operating Acct	\$ 103,568.78	\$ 12,774.37
Revenue Deposit Acct	\$ 382,460.96	\$ 993,984.67
Payroll Acct	\$ 11,967.27	\$ 11,088.85
State Shared Revenues	\$ 1,027,538.41	\$ 920,483.85
Bond Payments Acct	\$ 94,217.82	\$ 99,098.99
PD Seizure Acct	\$ 39,066.12	\$ 39,066.12
Water & Sewer	\$ 615,008.52	\$ 628,562.47
Motor Fuel Tax	\$ 1,000.00	\$ 1,000.00
<b>MONTH END TOTAL</b>	<b><u>\$ 2,274,827.88</u></b>	<b><u>\$ 2,706,059.32</u></b>
<b>Illinois Funds Account</b>		
Savings 2160	\$ 42,612.39	\$ 42,639.00
Savings 1838	\$ 94,626.28	\$ 94,685.39
<b>MONTH END TOTAL</b>	<b><u>\$ 137,238.67</u></b>	<b><u>\$ 137,324.39</u></b>
<b>Investments</b>		
CD 313/1 - Matures 7/31/20	\$ 25,990.50	\$ 25,990.50
CD 374/1 - Matures 1/13/21	\$ 30,000.00	\$ 30,000.00
<b>CDARS</b>	<b><u>\$ 55,990.50</u></b>	<b><u>\$ 55,990.50</u></b>
<b>GRAND TOTAL</b>	<b><u>\$ 2,468,057.05</u></b>	<b><u>\$ 2,899,374.21</u></b>

## May 2020

NAME	DATE	ACCT #	AMOUNT
<b>ACH WITHDRAWALS</b>			
IPBC		6108	\$27,782.45
DELTA DENTAL		2013	\$1,043.13
IMRF		6107	\$20,283.57
STATE BANK OF COUNTRYSIDE		6252	\$0.00
NSF FEES			\$0.00
TRANSFER FEE			\$0.00
WIRE TRANSFER FEE			\$0.00
CREDIT CARD PAYMENT - CHASE			\$0.00
ADP - PAYROLL			\$442.16
ICMA 457K		2200	\$2,093.00
FSA			\$596.18
SERIES 2009 BOND PAYMENT			\$0.00
SERIES 2014 BOND PAYMENT			\$0.00
<b>TOTAL ACH DEBITS</b>			<b>\$52,240.49</b>
<b>MANUALLY ENTERED CHECKS</b>			<b>\$0.00</b>
<b>TOTAL MANUALLY ENTERED CHECKS</b>			<b>\$0.00</b>
<b>CHECK RUNS (SEE ATTACHED FOR DETAIL)</b>	5/13/2020		\$55,928.90
	5/13/2020		\$45,832.92
	5/29/2020		\$70,519.88
<b>TOTAL CHECK RUNS</b>			<b>\$172,281.70</b>
<b>TOTAL ALL NON-PAYROLL EXPENSES</b>			<b>\$224,522.19</b>
<b>PAYROLL</b>			
	5/6/2020		\$37,851.83
	5/20/2020		\$38,936.32
<b>TOTAL PAYROLL</b>			<b>\$76,788.15</b>
<b>TAXES</b>			
	5/6/2020		\$15,727.45
	5/20/2020		\$16,471.96
<b>TOTAL TAXES</b>			<b>\$32,199.41</b>
<b>GRAND TOTAL ALL WARRANTS</b>			<b>\$333,509.75</b>

# Village of Indian Head Park Financial Summary For the Month Ending May, 2020

Cash on Hand	April 30, 2020	\$2,468,057.05
Total All Warrants for	May 2020	\$333,509.75
Total Revenues	May 2020	\$764,826.91
Ending Balance	May 31, 2020	\$2,899,374.21

DATE: 05/13/20  
 \*SORT BY Ven Name

VILLAGE OF INDIAN HEAD PK  
 C A S H   R E Q U I R E M E N T S   R E P O R T  
 Wednesday May 13, 2020

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
AIS	ALL INFORMATION SERVICES, INC	67927	05/06/20	05/13/20	137.50	01-00-1012-000	IT SUPPORT
			Vendor Check Total:		137.50		
AMERI	AT&T	042820	04/28/20	05/13/20	92.56	01-00-1012-000	TELEPHONE
			Vendor Check Total:		92.56		
ATTM	AT&T MOBILITY	X05032020	04/30/20	05/13/20	181.20	01-00-1012-000	APRIL 2020
			Vendor Check Total:		181.20		
CPS	CHICAGO PARTS AND SOUND, LLC	2J0002104	04/13/20	05/13/20	8130.50	01-00-1012-000	VEHICLE MAINTENANCE
		2J0002110	04/16/20	05/13/20	75.00	01-00-1012-000	VEHICLE MAINTENANCE
		2J0002111	04/16/20	05/13/20	75.00	01-00-1012-000	VEHICLE MAINTENANCE
		2J0002112	04/16/20	05/13/20	140.00	01-00-1012-000	VEHICLE MAINTENANCE
			Vendor Check Total:		8420.50		
CTRIB	CHICAGO TRIBUNE MEDIA GROUP	019643423000	04/02/20	05/13/20	92.03	01-00-1012-000	CLASSIFIED LISTING WOLF R
			Vendor Check Total:		92.03		
DONM	DON MORRIS ARCHITECTS P.C.	043020	04/30/20	05/13/20	1630.00	01-00-1012-000	APRIL 2020
			Vendor Check Total:		1630.00		
ECOCL	ECO CLEAN MAINTENANCE, INC.	8678	04/28/20	05/13/20	1325.00	01-00-1012-000	JANITORIAL SVCS APRIL 202
			Vendor Check Total:		1325.00		
FULLR	FULLER'S CAR WASH OF COUNTRYSIDE	7212	04/30/20	05/13/20	65.89	01-00-1012-000	APRIL 2020 WASHINGS
			Vendor Check Total:		65.89		
FULRM	FULLER'S MARKET & LUBE	8581	04/30/20	05/13/20	936.57	01-00-1012-000	VEHICLE MAINTENANCE
			Vendor Check Total:		936.57		
GROOT	GROOT	5480694	04/30/20	05/13/20	656.40	01-00-1012-000	DISPOSAL FEE/TRANSPORTATI
			Vendor Check Total:		656.40		
HINDS	HINSDALE NURSERIES	1662750	04/08/20	05/13/20	54.00	01-00-1012-000	TOPSOIL
			Vendor Check Total:		54.00		
LANER	LANER MUCHIN, LTD	584221	05/01/20	05/13/20	235.00	01-00-1012-000	PROFESSIONAL SVCS APRIL 2
			Vendor Check Total:		235.00		
OHERR	RAY O'HERRON CO., INC.	2026352-DM	05/07/20	05/13/20	75.00	01-00-1012-000	REDUCE CM 2024181-CM
			Vendor Check Total:		75.00		
SCHAI	SCHAIN BANKS KENNY & SCHWARTZ LTD	51734	04/30/20	05/13/20	1706.25	01-00-1012-000	APRIL 2020 PROFESSIONAL S
			Vendor Check Total:		1706.25		
TAMEL	TAMELING INDUSTRIES INC	0139542-IN	04/23/20	05/13/20	70.00	01-00-1012-000	TOPSOIL
		0139865-IN	04/30/20	05/13/20	105.00	01-00-1012-000	TOPSOIL
			Vendor Check Total:		175.00		
TEG	THOMAS ENGINEERING GROUP	20-101	04/30/20	05/13/20	13226.46	01-00-1012-000	APRIL 2020-ROAD REPAIR
		20-102	04/30/20	05/13/20	19842.34	01-00-1012-000	APRIL 2020-SANITARY SEWER

DATE: 05/13/20  
SORT BY Ven Name

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
		20-103	04/30/20	05/13/20	5281.33	01-00-1012-000	APRIL 2020-MWRD IICP COMP
			Vendor Check Total:		38350.13		
GASCI WEX BANK		65225756	04/30/20	05/13/20	241.14	01-00-1012-000	FUEL-PW
		665237536	04/30/20	05/13/20	1554.73	01-00-1012-000	FUEL-POLICE
			Vendor Check Total:		1795.87		
Grand Total all Invoices:		24			55928.90		
Total Invoices for	ALL INFORMATION SERVICES, INC	1			137.50		
Total Invoices for	AT&T	1			92.56		
Total Invoices for	AT&T MOBILITY	1			181.20		
Total Invoices for	CHICAGO PARTS AND SOUND, LLC	4			8420.50		
Total Invoices for	CHICAGO TRIBUNE MEDIA GROUP	1			92.03		
Total Invoices for	DON MORRIS ARCHITECTS P.C.	1			1630.00		
Total Invoices for	ECO CLEAN MAINTENANCE, INC.	1			1325.00		
Total Invoices for	FULLER'S CAR WASH OF COUNTRYSI	1			65.89		
Total Invoices for	FULLER'S MARKET & LUBE	1			936.57		
Total Invoices for	GROOT	1			656.40		
Total Invoices for	HINSDALE NURSERIES	1			54.00		
Total Invoices for	LANER MUCHIN, LTD	1			235.00		
Total Invoices for	RAY O'HERRON CO., INC.	1			75.00		
Total Invoices for	SCHAIN BANKS KENNY & SCHWARTZ	1			1706.25		
Total Invoices for	TAMELING INDUSTRIES INC	2			175.00		
Total Invoices for	THOMAS ENGINEERING GROUP	3			38350.13		
Total Invoices for	WEX BANK	2			1795.87		

DATE: 05/13/20  
SORT BY Ven Name

VILLAGE OF INDIAN HEAD PK  
C A S H R E Q U I R E M E N T S R E P O R T  
Wednesday May 13, 2020

FUND - FUND NAME	AMOUNT	INVOICES	CHECKS
01 - GENERAL FUND	55928.90	24	17

Grand Total all Invoices: 55928.90

Number of Funds involved: 1  
Number of Vendors involved: 17

Total Checks required: 17 55928.90  
Direct Pay vendors: 0 .00  
Manual Checks to post: 0 .00

VILLAGE OF INDIAN HEAD PK  
C A S H R E Q U I R E M E N T S R E P O R T  
wednesday May 13, 2020

DATE: 05/13/20  
SORT BY Ven Name

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
ACCU	ACCURATE OFFICE SUPPLY CO	513076	05/01/20	05/13/20	19.79	01-00-1012-000	MAINTENANCE SUPPLIES
			Vendor Check Total:		19.79		
AIS	ALL INFORMATION SERVICES, INC	67813	04/30/20	05/13/20	838.00	01-00-1012-000	5/28-6/27/20 PROFESSIONAL
		67907	05/01/20	05/13/20	20.00	01-00-1012-000	6/1-6/30/20 CLOUD HOSTING
			Vendor Check Total:		858.00		
AMALG	AMALGAMATED BANK OF CHICAGO	050120	05/01/20	05/13/20	28209.38	01-00-1012-000	INTEREST BOND ISSUE
			Vendor Check Total:		28209.38		
ATT	AT&T	050120	05/04/20	05/13/20	98.99	01-00-1012-000	INTERNET
			Vendor Check Total:		98.99		
ATTC	AT&T CAPITAL SERVICES, INC.	3114525	05/11/20	05/13/20	390.36	01-00-1012-000	ATT EQUIPMENT
			Vendor Check Total:		390.36		
B&E	B & E AUTO REPAIR SERVICE	136668	05/08/20	05/13/20	732.08	01-00-1012-000	VEHICLE MAINTENANCE
			Vendor Check Total:		732.08		
CAPER	CAPERS North America, LLC	INV-0735	05/01/20	05/13/20	1000.00	01-00-1012-000	JUNE 2020
			Vendor Check Total:		1000.00		
JACKS	CHRISTIAN JACKSON	050420	05/04/20	05/13/20	68.84	01-00-1012-000	REFUND ONLINE VEHICLE STI
			Vendor Check Total:		68.84		
CINCI	CINCINNATI INSURANCE COMPANIES	050120	05/01/20	05/13/20	22.77	01-00-1012-000	MAY 2020
			Vendor Check Total:		22.77		
CMP	CREATIVE MEDIA PRODUCTS, LLC	21218	05/12/20	05/13/20	1154.90	01-00-1012-000	SPRING/SUMMER NEWSLETTER
			Vendor Check Total:		1154.90		
D&M	D&M OUTDOOR LIVING SPACES	050620	05/06/20	05/13/20	2.00	01-00-1012-000	REFUND BLDG PLAN REVIEW
			Vendor Check Total:		2.00		
WOLAK	DOREEN WOLAK	050420	05/04/20	05/13/20	68.84	01-00-1012-000	REFUND OVERPAY VEHICLE ST
			Vendor Check Total:		68.84		
GFOA	GOVERNMENT FINANCE OFFICERS ASSOCIATION	051220	05/12/20	05/13/20	345.00	01-00-1012-000	BUDGET AWARD FEE
			Vendor Check Total:		345.00		
LOCIS	L.O.C.I.S.	41546	05/01/20	05/13/20	4440.00	01-00-1012-000	MAY 2020-APRIL 2021 MEMBE
			Vendor Check Total:		4440.00		
NCPER	NCPERS GROUP LIFE INS.	041320	04/13/20	05/13/20	32.00	01-00-1012-000	MAY 2020
			Vendor Check Total:		32.00		
OHERD	RAY O'HERRON CO., INC.	2025411-IN	05/01/20	05/13/20	199.93	01-00-1012-000	UNIFORM
		2026784-IN	05/11/20	05/13/20	22.20	01-00-1012-000	UNIFORM
			Vendor Check Total:		222.13		
REDBU	RED BUD SUPPLY, INC.	166479	05/01/20	05/13/20	439.84	01-00-1012-000	MAINTENANCE SUPPLIES

DATE: 05/13/20  
SORT BY Ven Name

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
			Vendor Check Total:		439.84		
BNY	THE BANK OF NEW YORK MELLON TRUST CO.	050120	04/15/20	05/13/20	4307.00	01-00-1012-000	INTEREST DEBT CERT 09
			Vendor Check Total:		4307.00		
TEA	THE EMBLEM AUTHORITY	33193	05/06/20	05/13/20	531.00	01-00-1012-000	SHOULDER PATCHES
			Vendor Check Total:		531.00		
TRI	TRI-RIVER POLICE TRAINING REGION, INC	4861	05/04/20	05/13/20	1430.00	01-00-1012-000	7/01/20-6/30/21 MEMBERSHI
			Vendor Check Total:		1430.00		
UNPOS	UNITED STATES POSTAL SERVICE	042020	04/20/20	05/13/20	240.00	01-00-1012-000	PERMIT #203
		050120	05/01/20	05/13/20	350.00	01-00-1012-000	POSTAGE CCR MAILING
		050720	05/07/20	05/13/20	870.00	01-00-1012-000	SS (3) POSTAGE MAILINGS
			Vendor Check Total:		1460.00		

Grand Total all Invoices: 25 45832.92

Total Invoices for ACCURATE OFFICE SUPPLY CO	1	19.79
Total Invoices for ALL INFORMATION SERVICES, INC	2	858.00
Total Invoices for AMALGAMATED BANK OF CHICAGO	1	28209.38
Total Invoices for AT&T	1	98.99
Total Invoices for AT&T CAPITAL SERVICES, INC.	1	390.36
Total Invoices for B & E AUTO REPAIR SERVICE	1	732.08
Total Invoices for CAPERS North America, LLC	1	1000.00
Total Invoices for CHRISTIAN JACKSON	1	68.84
Total Invoices for CINCINNATI INSURANCE COMPANIES	1	22.77
Total Invoices for CREATIVE MEDIA PRODUCTS, LLC	1	1154.90
Total Invoices for D&M OUTDOOR LIVING SPACES	1	2.00
Total Invoices for DOREEN WOLAK	1	68.84
Total Invoices for GOVERNMENT FINANCE OFFICERS AS	1	345.00
Total Invoices for L.O.C.I.S.	1	4440.00
Total Invoices for NCPERS GROUP LIFE INS.	1	32.00
Total Invoices for RAY O'HERRON CO., INC.	2	222.13
Total Invoices for RED BUD SUPPLY, INC.	1	439.84
Total Invoices for THE BANK OF NEW YORK MELLON TR	1	4307.00
Total Invoices for THE EMBLEM AUTHORITY	1	531.00
Total Invoices for TRI-RIVER POLICE TRAINING REGI	1	1430.00
Total Invoices for UNITED STATES POSTAL SERVICE	3	1460.00

VILLAGE OF INDIAN HEAD PK  
 C A S H   R E Q U I R E M E N T S   R E P O R T  
 wednesday May 13, 2020

DATE: 05/13/20  
 SORT BY Ven Name

FUND - FUND NAME	AMOUNT	INVOICES	CHECKS
01 - GENERAL FUND	45832.92	25	21

Grand Total all Invoices:                    45832.92

Number of Funds involved:            1  
 Number of Vendors involved:        21

Total Checks required:            21    45832.92  
 Direct Pay vendors:                0        .00  
 Manual Checks to post:            0        .00

DATE: 05/29/20  
 SORT BY Ven Name

VILLAGE OF INDIAN HEAD PK  
 CASH REQUIREMENTS REPORT  
 Friday May 29, 2020

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
ACCU	ACCURATE OFFICE SUPPLY CO	513879	05/13/20	05/29/20	100.86	01-00-1012-000	MAINTENANCE SUPPLIES
		514131	05/19/20	05/29/20	59.90	01-00-1012-000	MAINTENANCE SUPPLIES
			Vendor Check Total:		160.76		
AIS	ALL INFORMATION SERVICES, INC	68081	05/26/20	05/29/20	838.00	01-00-1012-000	06/28-7/27/20
			Vendor Check Total:		838.00		
B&E	B & E AUTO REPAIR SERVICE	133313	05/01/20	05/29/20	172.64	01-00-1012-000	VEHICLE MAINTENANCE
		133385	05/01/20	05/29/20	226.73	01-00-1012-000	VEHICLE MAINTENANCE
		133386	05/01/20	05/29/20	822.82	01-00-1012-000	VEHICLE MAINTENANCE
		136285	05/01/20	05/29/20	51.95	01-00-1012-000	VEHICLE MAINTENANCE
		136444	05/01/20	05/29/20	276.00	01-00-1012-000	VEHICLE MAINTENANCE
		136472	05/01/20	05/29/20	303.64	01-00-1012-000	VEHICLE MAINTENANCE
		136758	05/22/20	05/29/20	2047.90	01-00-1012-000	VEHICLE MAINTENANCE
			Vendor Check Total:		3901.68		
CALPL	CALUMET CITY PLUMBING CO., INC.	40530	05/18/20	05/29/20	5136.00	01-00-1012-000	REPAIR
			Vendor Check Total:		5136.00		
CHASE	CHASE CARD SERVICES	052020	05/20/20	05/29/20	691.43	01-00-1012-000	JUNE 2020 CC
			Vendor Check Total:		691.43		
CINCI	CINCINNATI INSURANCE COMPANIES	060120	05/15/20	05/29/20	22.77	01-00-1012-000	JUNE 2020
			Vendor Check Total:		22.77		
CTRY1	CITY OF COUNTRYSIDE	050120	05/01/20	05/29/20	37189.16	01-00-1012-000	APRIL 2020
			Vendor Check Total:		37189.16		
COMCA	COMCAST CABLE	050920	05/09/20	05/29/20	5.28	01-00-1012-000	ADAPTER
		051120	05/11/20	05/29/20	153.35	01-00-1012-000	INTERNET
			Vendor Check Total:		158.63		
COMMO	COMED	051220	05/12/20	05/29/20	79.63	01-00-1012-000	WTRMTR VAULT
		051220B	05/12/20	05/29/20	653.49	01-00-1012-000	PMPSTN&WELL#2
			Vendor Check Total:		733.12		
CORE	CORE & MAIN	M321264	05/12/20	05/29/20	6855.96	01-00-1012-000	MATERIALS
		M334356	05/13/20	05/29/20	209.16	01-00-1012-000	MATERIALS
			Vendor Check Total:		7065.12		
GRAIN	GRAINGER, INC.	9526487260	05/08/20	05/29/20	368.00	01-00-1012-000	LINE INTERACTIVE/IR THERM
		9531040906	05/13/20	05/29/20	674.00	01-00-1012-000	MULTI-GAS DETECTOR
			Vendor Check Total:		1042.00		
H&V	HEATHER & VINE	18041/1	05/01/20	05/29/20	80.00	01-00-1012-000	FLOWERS
			Vendor Check Total:		80.00		
HINDS	HINSDALE NURSERIES	1673784	05/26/20	05/29/20	1426.35	01-00-1012-000	TREES
			Vendor Check Total:		1426.35		
KONIC	KONICA MINOLTA BUSINESS SOLUTIONS USA	9006773356	05/14/20	05/29/20	73.24	01-00-1012-000	04/15-5/14/20
			Vendor Check Total:		73.24		
LALOC	LAGRANGE LOCK & SAFE	19169	05/11/20	05/29/20	299.00	01-00-1012-000	KEYS/FILE MAINTENANCE

DATE: 05/29/20  
SORT BY Ven Name

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
			Vendor Check Total:		299.00		
MESIM	M.E. SIMPSON COMPANY, INC	35115	05/18/20	05/29/20	5060.00	01-00-1012-000	FIRE HYDRANT MAINTENANCE/
			Vendor Check Total:		5060.00		
NCPER	NCPERS GROUP LIFE INS.	4989062020	05/13/20	05/29/20	32.00	01-00-1012-000	JUNE 2020 PREIMIUM
			Vendor Check Total:		32.00		
NICOR	NICOR	051920	05/19/20	05/29/20	57.63	01-00-1012-000	NATURAL GAS
			Vendor Check Total:		57.63		
OHERD	RAY O'HERRON CO., INC.	2027410-IN	05/13/20	05/29/20	80.00	01-00-1012-000	UNIFORM
		2027830-IN	05/15/20	05/29/20	11.95	01-00-1012-000	UNIFORM
		2027831-IN	05/15/20	05/29/20	18.30	01-00-1012-000	TARGET
		2027832-IN	05/15/20	05/29/20	22.99	01-00-1012-000	DISPOSABLE GLOVE
		2028360-IN	05/20/20	05/29/20	60.00	01-00-1012-000	UNIFORMS
		2028361-IN	05/20/20	05/29/20	111.98	01-00-1012-000	UNIFORMS
		2028362-IN	05/20/20	05/29/20	8.00	01-00-1012-000	UNIFORMS
		2028571-IN	05/21/20	05/29/20	318.48	01-00-1012-000	UNIFORMS
		2029315-IN	05/27/20	05/29/20	290.97	01-00-1012-000	UNIFORMS
		2029316-IN	05/27/20	05/29/20	272.98	01-00-1012-000	UNIFORMS
		2029317-IN	05/27/20	05/29/20	60.00	01-00-1012-000	UNIFORM
			Vendor Check Total:		1255.65		
RJL	RJL GROUP, INC.	2020-108	05/14/20	05/29/20	476.01	01-00-1012-000	CHECK PANEL
			Vendor Check Total:		476.01		
SHIRT	SHIRT PRINTING 4 U	8355136	05/01/20	05/29/20	222.00	01-00-1012-000	UNIFORMS
			Vendor Check Total:		222.00		
SPRIN	SPRINT	230000518-218	05/10/20	05/29/20	205.31	01-00-1012-000	CELL PHONES
			Vendor Check Total:		205.31		
STRAN	STRAND ASSOCIATES, INC	0160213	05/14/20	05/29/20	1044.00	01-00-1012-000	APRIL 2020 ENGINEERING SV
		0160214	05/14/20	05/29/20	881.76	01-00-1012-000	APR 2020 WATER MAIN REPLA
			Vendor Check Total:		1925.76		
TMA	THIRD MILLENNIUM ASSOCIATES, INC.	24796	05/13/20	05/29/20	408.65	01-00-1012-000	UTILITY MAILING AND POSTA
			Vendor Check Total:		408.65		
UNDER	UNDERGROUND PIPE & VALVE, CO.	042137	05/15/20	05/29/20	2007.00	01-00-1012-000	MATERIALS
			Vendor Check Total:		2007.00		
USA	USABLUBOOK	234224	05/12/20	05/29/20	52.61	01-00-1012-000	GLOVES
			Vendor Check Total:		52.61		

Grand Total all Invoices:	48	70519.88
Total Invoices for ACCURATE OFFICE SUPPLY CO	2	160.76
Total Invoices for ALL INFORMATION SERVICES, INC	1	838.00
Total Invoices for B & E AUTO REPAIR SERVICE	7	3901.68
Total Invoices for CALUMET CITY PLUMBING CO., INC	1	5136.00
Total Invoices for CHASE CARD SERVICES	1	691.43
Total Invoices for CINCINNATI INSURANCE COMPANIES	1	22.77
Total Invoices for CITY OF COUNTRYSIDE	1	37189.16
Total Invoices for COMCAST CABLE	2	158.63
Total Invoices for COMED	2	733.12
Total Invoices for CORE & MAIN	2	7065.12
Total Invoices for GRAINGER, INC.	2	1042.00

DATE: 05/29/20  
SORT BY Ven Name

VILLAGE OF INDIAN HEAD PK  
CASH REQUIREMENTS REPORT  
Friday May 29, 2020

VEND #	NAME	INVOICE #	INVOICE DATE	DUE DATE	AMOUNT	BANK-G/L #	COMMENTS
Total	Invoices for HEATHER & VINE	1			80.00		
Total	Invoices for HINSDALE NURSERIES	1			1426.35		
Total	Invoices for KONICA MINOLTA BUSINESS SOLUTI	1			73.24		
Total	Invoices for LAGRANGE LOCK & SAFE	1			299.00		
Total	Invoices for M.E. SIMPSON COMPANY, INC	1			5060.00		
Total	Invoices for NCPERS GROUP LIFE INS.	1			32.00		
Total	Invoices for NICOR	1			57.63		
Total	Invoices for RAY O'HERRON CO., INC.	11			1255.65		
Total	Invoices for RJL GROUP, INC.	1			476.01		
Total	Invoices for SHIRT PRINTING 4 U	1			222.00		
Total	Invoices for SPRINT	1			205.31		
Total	Invoices for STRAND ASSOCIATES, INC	2			1925.76		
Total	Invoices for THIRD MILLENNIUM ASSOCIATES, I	1			408.65		
Total	Invoices for UNDERGROUND PIPE & VALVE, CO.	1			2007.00		
Total	Invoices for USABLUBOOK	1			52.61		

VILLAGE OF INDIAN HEAD PK  
 C A S H   R E Q U I R E M E N T S   R E P O R T  
 Friday May 29, 2020

DATE: 05/29/20  
 SORT BY Ven Name

FUND - FUND NAME	AMOUNT	INVOICES	CHECKS
01 - GENERAL FUND	70519.88	48	26

Grand Total all Invoices:            70519.88

Number of Funds involved:        1  
 Number of Vendors involved:    26

Total Checks required:        26    70519.88  
 Direct Pay vendors:            0        .00  
 Manual checks to post:        0        .00

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD	
GENERAL FUND REVENUES							
REAL ESTATE TAXES							
	01-00-4103-000	Corporate Purpose	\$1,999.10	\$556,919.00	\$554,919.90	\$4,277.11	
	01-00-4105-000	Police Protection	\$420.71	\$123,600.00	\$123,179.29	\$861.33	
	01-00-4107-000	Streets & Bridges	\$4.91	\$0.00	(\$4.91)	\$0.00	
	01-00-4109-000	IMRF	\$490.82	\$144,200.00	\$143,709.18	\$737.00	
	01-00-4111-000	Liability Insurance	\$411.93	\$120,221.00	\$119,809.07	\$887.66	
	01-00-4113-000	Audit	\$42.09	\$12,360.00	\$12,317.91	\$78.94	
	01-00-4115-000	FICA	\$315.53	\$92,700.00	\$92,384.47	\$615.36	
Subtotal				\$3,685.09	\$1,050,000.00	\$1,046,314.91	\$7,457.40
UTILITY TAXES							
	01-00-4202-000	Electricity Taxes	\$7,128.15	\$101,000.00	\$93,871.85	\$14,219.66	
	01-00-4205-000	Natural Gas Taxes	\$4,536.39	\$38,000.00	\$33,463.61	\$9,086.76	
	01-00-4209-000	Telecommunication	\$5,225.24	\$73,000.00	\$67,774.76	\$27,078.88	
Subtotal				\$16,889.78	\$212,000.00	\$195,110.22	\$50,385.30
FRANCHISE REVENUES							
	01-00-4305-000	CATV Franchise	\$0.00	\$91,000.00	\$91,000.00	(\$1,398.18)	
Subtotal				\$0.00	\$91,000.00	\$91,000.00	(\$1,398.18)
STATE SHARED REVENUES							
	01-00-4402-000	State Gaming Tax	\$3,652.99	\$71,100.00	\$67,447.01	\$15,163.39	
	01-00-4403-000	State Income Tax	\$38,402.46	\$337,731.00	\$299,328.54	\$104,481.30	
	01-00-4405-000	State Sales Tax	\$15,748.09	\$165,000.00	\$149,251.91	\$62,238.07	
	01-00-4406-000	State Local Use Tax	\$9,468.37	\$93,559.00	\$84,090.63	\$33,671.58	
	01-00-4407-000	Personal Property Repl Tax	\$184.45	\$1,000.00	\$815.55	\$336.88	
	01-00-4408-000	Non Home Rule Tax	\$8,015.15	\$81,000.00	\$72,984.85	\$21,362.95	
	01-00-4413-000	Cannabis Use Tax	\$179.48	\$2,736.00	\$2,556.52	\$0.00	
Subtotal				\$75,650.99	\$752,126.00	\$676,475.01	\$237,254.17
LICENSES & PERMITS							
	01-00-4503-000	Building Permits	\$5,780.26	\$55,000.00	\$49,219.74	\$6,077.27	
	01-00-4505-000	Business Licenses	\$250.00	\$90,000.00	\$89,750.00	\$1,325.00	
	01-00-4506-000	Liquor Licenses	\$0.00	\$26,000.00	\$26,000.00	\$0.00	
	01-00-4511-000	Alarm Fees	\$0.00	\$1,200.00	\$1,200.00	\$0.00	
Subtotal				\$6,030.26	\$172,200.00	\$166,169.74	\$7,402.27
FINES & FORFEITS							
	01-00-4602-000	Court & Traffic Fines	\$4,861.97	\$57,000.00	\$52,138.03	\$5,069.80	
	01-00-4603-000	Local Adjudication Fines	\$0.00	\$750.00	\$750.00	\$0.00	
Subtotal				\$4,861.97	\$57,750.00	\$52,888.03	\$5,069.80
CHARGES FOR SERVICES							
	01-00-4710-000	Smoke Signals Advertising	\$275.00	\$1,000.00	\$725.00	\$0.00	
	01-00-4712-000	Misc. Reimbursements	\$0.00	\$0.00	\$0.00	\$8,175.38	
	01-00-4713-000	Health Inspections	\$0.00	\$2,200.00	\$2,200.00	\$0.00	
	01-00-4714-000	Elevator Inspections	\$0.00	\$6,800.00	\$6,800.00	\$600.00	
Subtotal				\$275.00	\$10,000.00	\$9,725.00	\$8,775.38
OTHER INCOME							
	01-00-5102-000	Interest Income	\$111.07	\$0.00	(\$111.07)	\$745.24	
	01-00-5105-000	Misc. Income	\$200.36	\$9,900.00	\$9,699.64	\$304.48	
	01-00-5106-000	Rebuild Illinois Grants	\$41,838.01	\$0.00	(\$41,838.01)	\$0.00	
	01-00-5108-000	Cable Station Grant	\$0.00	\$50,000.00	\$50,000.00	\$0.00	

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD
Subtotal			\$42,149.44	\$59,900.00	\$17,750.56	\$1,049.72
INTERFUND TRANSFERS						
	01-00-5706-000	Transfer from Motor Fuel Tax Fnd	\$0.00	\$14,000.00	\$14,000.00	\$0.00
	01-00-5709-000	Transfer From Capital Improvemen	\$0.00	\$914,954.00	\$914,954.00	\$0.00
Subtotal			\$0.00	\$928,954.00	\$928,954.00	\$0.00
CHARGES FOR SERVICES						
	02-00-4716-000	Water Usage	\$150,174.66	\$1,000,000.00	\$849,825.34	\$194,441.64
	02-00-4718-100	Finance Charges-Sewer	\$0.00	\$0.00	\$0.00	(\$2.57)
	02-00-4718-200	Finance Charges-Water	\$0.00	\$0.00	\$0.00	(\$12.41)
	02-00-4722-000	Sewer Charges	\$15,285.50	\$99,000.00	\$83,714.50	\$17,752.52
	02-00-4723-000	Water Flat Rate	\$62,054.81	\$372,000.00	\$309,945.19	\$61,432.86
	02-00-4725-000	Sewer Flat Rate	\$20,565.46	\$123,288.00	\$102,722.54	\$20,365.41
Subtotal			\$248,080.43	\$1,594,288.00	\$1,346,207.57	\$293,977.45
OTHER INCOME						
	02-00-5105-000	Miscellaneous Income	\$0.00	\$361,000.00	\$361,000.00	\$0.00
Subtotal			\$0.00	\$361,000.00	\$361,000.00	\$0.00
MOTOR & FUEL REVENUES						
	10-00-4415-000	State Allotment	\$11,297.00	\$130,000.00	\$118,703.00	\$17,150.88
	10-00-4417-000	Local Gas Tax	\$0.00	\$25,000.00	\$25,000.00	\$0.00
Subtotal			\$11,297.00	\$155,000.00	\$143,703.00	\$17,150.88
SPECIAL PARKS REVENUES						
	16-00-4102-000	Real Estate Taxes	\$87.65	\$25,000.00	\$24,912.35	\$195.14
Subtotal			\$87.65	\$25,000.00	\$24,912.35	\$195.14
DEBT SERVICE REVENUES						
	40-00-4102-000	Real Estate Taxes	\$719.14	\$218,731.00	\$218,011.86	\$1,658.21
Subtotal			\$719.14	\$218,731.00	\$218,011.86	\$1,658.21
CAPITAL IMPROVEMENT FUND REV						
	50-00-5106-000	Vehicle Stickers Sales	\$35,372.32	\$193,000.00	\$157,627.68	\$86,975.00
Subtotal			\$35,372.32	\$193,000.00	\$157,627.68	\$86,975.00
PUBLIC WORKS FACILITY REVENUES						
	53-00-4803-000	American Tower (Nextel) Rental	\$2,665.84	\$31,980.00	\$29,314.16	\$2,563.31
	53-00-4809-000	Crown Castle (Sprint) Rental	\$2,213.68	\$24,020.00	\$21,806.32	\$4,298.40
Subtotal			\$4,879.52	\$56,000.00	\$51,120.48	\$6,861.71
TOTAL REVENUE			\$449,978.59	\$5,936,949.00	\$5,486,970.41	\$722,814.25

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD
PRESIDENT & VILLAGE BOARD						
OUTSIDE SERVICES						
	01-11-6243-000	Meetings/Conf/Training Exp	\$0.00	\$5,000.00	\$5,000.00	\$0.00
	01-11-6245-000	Membership Fees	\$0.00	\$11,000.00	\$11,000.00	\$0.00
	01-11-6247-000	Misc. Expense	\$0.00	\$250.00	\$250.00	\$6.98
Subtotal			\$0.00	\$16,250.00	\$16,250.00	\$6.98
CAPITAL OUTLAY						
	01-11-6426-000	Office Equipment/Furniture	\$0.00	\$7,000.00	\$7,000.00	\$0.00
Subtotal			\$0.00	\$7,000.00	\$7,000.00	\$0.00
ADMINISTRATION						
PERSONNEL SERVICES						
	01-21-6102-000	Regular Salaries	\$14,887.00	\$238,050.00	\$223,163.00	\$23,634.76
	01-21-6104-000	Overtime	\$160.00	\$2,800.00	\$2,640.00	\$248.16
	01-21-6105-000	Social Security/Medicare	\$1,173.70	\$16,000.00	\$14,826.30	\$1,585.40
	01-21-6107-000	Pension Related	\$2,123.09	\$36,000.00	\$33,876.91	\$2,257.25
	01-21-6108-000	Health Benefits	\$2,378.27	\$35,000.00	\$32,621.73	\$2,926.12
Subtotal			\$20,722.06	\$327,850.00	\$307,127.94	\$30,651.69
OUTSIDE SERVICES						
	01-21-6215-000	Codification Services	\$0.00	\$2,500.00	\$2,500.00	\$0.00
	01-21-6216-000	Website Maintenance	\$0.00	\$8,700.00	\$8,700.00	\$0.00
	01-21-6230-000	Equipment Maintenance	\$0.00	\$2,500.00	\$2,500.00	\$148.61
	01-21-6243-000	Meeting/Conf/Training Expense	\$0.00	\$10,000.00	\$10,000.00	\$17.00
	01-21-6245-000	Membership Fees	\$345.00	\$3,000.00	\$2,655.00	\$54.00
	01-21-6247-000	Misc. Expense	\$16.95	\$500.00	\$483.05	\$208.10
	01-21-6250-000	Postage	\$12.35	\$1,200.00	\$1,187.65	(\$50.00)
	01-21-6252-108	Prof Services-Consulting	\$0.00	\$1,500.00	\$1,500.00	\$0.00
	01-21-6252-109	Prof Services-Data Processing	\$5,316.77	\$13,500.00	\$8,183.23	\$5,064.82
	01-21-6252-110	Prof Services- IT Consulting	\$858.00	\$9,000.00	\$8,142.00	\$858.00
	01-21-6254-000	Publications/Legal Notices	\$92.03	\$1,000.00	\$907.97	\$0.00
Subtotal			\$6,641.10	\$53,400.00	\$46,758.90	\$6,300.53
MATERIALS & SUPPLIES						
	01-21-6305-000	Grant Expenses	\$0.00	\$50,000.00	\$50,000.00	\$0.00
	01-21-6338-000	Office Supplies	\$155.73	\$5,000.00	\$4,844.27	\$621.37
	01-21-6342-000	Periodicals	\$0.00	\$300.00	\$300.00	\$69.00
Subtotal			\$155.73	\$55,300.00	\$55,144.27	\$690.37
CAPITAL OUTLAY						
	01-21-6410-000	Computer Software	\$20.00	\$2,500.00	\$2,480.00	\$0.00
	01-21-6426-000	Office Equipment	\$0.00	\$12,000.00	\$12,000.00	\$0.00
Subtotal			\$20.00	\$14,500.00	\$14,480.00	\$0.00

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD
PUBLIC WORKS						
PERSONNEL SERVICES						
	01-31-6102-000	Regular Salaries	\$7,519.94	\$114,000.00	\$106,480.06	\$7,718.93
	01-31-6104-000	Overtime	\$117.95	\$20,000.00	\$19,882.05	\$1,505.18
	01-31-6105-000	Social Security/Medicare	\$346.11	\$10,251.00	\$9,904.89	\$402.60
	01-31-6107-000	Pension	\$672.04	\$20,100.00	\$19,427.96	\$693.60
	01-31-6108-000	Health Benefits	\$1,677.32	\$20,060.00	\$18,382.68	\$1,257.28
Subtotal				\$10,333.36	\$184,411.00	\$174,077.64
OUTSIDE SERVICES						
	01-31-6221-000	Drainage Maintenance	\$0.00	\$5,000.00	\$5,000.00	\$0.00
	01-31-6224-000	Street Light Maintenance	\$0.00	\$5,000.00	\$5,000.00	\$0.00
	01-31-6228-000	Equipment Rental	\$0.00	\$3,000.00	\$3,000.00	\$0.00
	01-31-6230-000	Equipment/Vehicle Maintenance	\$0.00	\$21,000.00	\$21,000.00	\$0.00
	01-31-6243-000	Meeting/Conf/Training Expense	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	01-31-6245-000	Membership Fees	\$0.00	\$550.00	\$550.00	\$15.00
	01-31-6247-000	Misc. Expense	\$0.00	\$250.00	\$250.00	\$0.00
	01-31-6252-112	Prof Services-Engineering	\$348.00	\$25,000.00	\$24,652.00	\$787.09
	01-31-6252-113	Engineering-Developer/Prop.Owner	\$0.00	\$86,500.00	\$86,500.00	\$0.00
	01-31-6252-117	Landscaping/Leaf Rem	\$0.00	\$5,000.00	\$5,000.00	\$0.00
	01-31-6252-131	Prof Services-Tree Consultant	\$0.00	\$3,000.00	\$3,000.00	\$0.00
	01-31-6265-000	Streets & Pkwys Maintenance	\$557.20	\$6,000.00	\$5,442.80	\$1,279.64
	01-31-6272-000	Storm Sewers Maintenance	\$377.55	\$10,000.00	\$9,622.45	\$0.00
	01-31-6273-000	Telephone/Communication	\$57.48	\$3,500.00	\$3,442.52	\$534.04
	01-31-6274-000	Liability Insurance Allocation	\$0.00	\$8,000.00	\$8,000.00	\$0.00
	01-31-6275-000	Tree Maintenance	\$0.00	\$15,000.00	\$15,000.00	\$1,946.00
Subtotal				\$1,340.23	\$197,800.00	\$196,459.77
MATERIALS & SUPPLIES						
	01-31-6308-000	Clothing & Uniforms	\$0.00	\$1,500.00	\$1,500.00	\$0.00
	01-31-6316-000	Gas & Oil	\$241.14	\$10,000.00	\$9,758.86	\$463.54
	01-31-6317-000	Utility Expense	\$0.00	\$8,600.00	\$8,600.00	\$212.33
	01-31-6322-000	Materials to Maintain Drainage	\$0.00	\$3,500.00	\$3,500.00	\$0.00
	01-31-6328-100	Materials to Maintain Storm Sewr	\$209.16	\$1,000.00	\$790.84	\$0.00
	01-31-6330-000	Materials to Maintain Sts/Pkwy	\$0.00	\$4,000.00	\$4,000.00	\$0.00
	01-31-6332-000	Materials to Maintain Veh/Equip	\$0.00	\$5,500.00	\$5,500.00	\$132.72
	01-31-6338-000	Office Supplies	\$52.61	\$1,750.00	\$1,697.39	\$6.98
	01-31-6345-000	Safety Equipment	\$521.00	\$2,300.00	\$1,779.00	\$0.00
	01-31-6346-000	Tools & Hardware	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	01-31-6348-000	Tree Program	\$1,377.00	\$500.00	(\$877.00)	\$235.00
Subtotal				\$2,400.91	\$39,650.00	\$37,249.09
CAPITAL OUTLAY						
	01-31-6414-000	Construction Storm Sewer	\$0.00	\$14,354.00	\$14,354.00	\$0.00
	01-31-6426-000	Office Equipment	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	01-31-6438-000	Vehicles/Other Equipment	\$0.00	\$20,000.00	\$20,000.00	\$0.00
Subtotal				\$0.00	\$35,354.00	\$35,354.00

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD
POLICE						
PERSONNEL SERVICES						
	01-41-6102-000	Regular Salaries	\$65,533.04	\$1,340,000.00	\$1,274,466.96	\$64,078.10
	01-41-6104-000	Overtime	\$7,594.07	\$0.00	(\$7,594.07)	\$7,262.66
	01-41-6105-000	Social Security/Medicare	\$5,443.32	\$0.00	(\$5,443.32)	\$5,364.50
	01-41-6107-000	Pension	\$9,334.02	\$0.00	(\$9,334.02)	\$8,216.89
	01-41-6108-000	Health Benefits	\$8,883.11	\$0.00	(\$8,883.11)	\$4,431.98
	01-41-6110-000	PSEBA Insurance	\$612.95	\$0.00	(\$612.95)	\$613.56
Subtotal			\$97,400.51	\$1,340,000.00	\$1,242,599.49	\$89,967.69
OUTSIDE SERVICES						
	01-41-6202-000	Dispatch Assessment	\$0.00	\$24,000.00	\$24,000.00	\$1,138.89
	01-41-6230-000	Equipment/Vehicle Maintenance	\$5,999.46	\$50,000.00	\$44,000.54	\$619.00
	01-41-6243-000	Meeting/Conf/Training Expense	\$1,430.00	\$18,000.00	\$16,570.00	\$1,505.00
	01-41-6244-000	Cannabis Training	\$0.00	\$3,648.00	\$3,648.00	\$0.00
	01-41-6245-000	Membership Fees	\$0.00	\$2,500.00	\$2,500.00	\$0.00
	01-41-6246-000	Lexipol Policy Manual	\$0.00	\$3,500.00	\$3,500.00	\$0.00
	01-41-6247-000	Misc. Expense	\$0.00	\$1,500.00	\$1,500.00	\$162.50
	01-41-6248-000	Computer Software	\$1,000.00	\$12,000.00	\$11,000.00	\$1,000.00
	01-41-6250-000	Postage	\$0.00	\$500.00	\$500.00	\$50.00
	01-41-6252-103	Prof Services-Animal Control	\$0.00	\$250.00	\$250.00	\$0.00
	01-41-6252-110	IT Consultant	\$975.50	\$9,000.00	\$8,024.50	\$818.00
	01-41-6273-000	Telephone/Communication	\$698.72	\$20,000.00	\$19,301.28	\$3,181.43
	01-41-6274-000	Liability Insurance Allocation	\$0.00	\$30,000.00	\$30,000.00	\$0.00
Subtotal			\$10,103.68	\$174,898.00	\$164,794.32	\$8,474.82
MATERIALS & SUPPLIES						
	01-41-6308-000	Clothing & Uniforms	\$2,193.78	\$15,000.00	\$12,806.22	\$2,104.81
	01-41-6316-000	Gas & Oil	\$1,554.73	\$24,000.00	\$22,445.27	\$2,098.11
	01-41-6332-000	Materials to Maintain Veh/Equip	\$0.00	\$2,000.00	\$2,000.00	\$522.28
	01-41-6338-000	Office Supplies	\$0.00	\$2,500.00	\$2,500.00	\$18.00
	01-41-6345-000	Safety Equipment	\$366.47	\$3,000.00	\$2,633.53	\$145.00
Subtotal			\$4,114.98	\$46,500.00	\$42,385.02	\$4,888.20
CAPITAL OUTLAY						
	01-41-6426-000	Office Equipment	\$0.00	\$4,000.00	\$4,000.00	\$0.00
	01-41-6438-000	Vehicles/Other Equipment	\$8,165.45	\$47,000.00	\$38,834.55	\$0.00
Subtotal			\$8,165.45	\$51,000.00	\$42,834.55	\$0.00

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD	
<b>BUILDINGS &amp; GROUNDS</b>							
<b>OUTSIDE SERVICES</b>							
	01-51-6234-000	Garage Maintenance	\$0.00	\$6,500.00	\$6,500.00	\$52.00	
	01-51-6239-000	Maint/Improvements-Heritage Ctr	\$0.00	\$5,000.00	\$5,000.00	\$812.50	
	01-51-6249-000	Village Hall/Police Maintenance	\$299.00	\$2,000.00	\$1,701.00	\$225.83	
	01-51-6251-000	Custodial Services	\$2,087.54	\$18,200.00	\$16,112.46	\$1,376.18	
Subtotal				\$2,386.54	\$31,700.00	\$29,313.46	\$2,466.51
<b>MATERIALS &amp; SUPPLIES</b>							
	01-51-6314-000	Garage Supplies	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
	01-51-6318-000	Landscape Supplies	\$0.00	\$2,000.00	\$2,000.00	\$0.00	
	01-51-6336-000	Maint Supplies-Vill Hall/Police	\$19.79	\$3,000.00	\$2,980.21	\$0.00	
	01-51-6337-000	Kelli's Playground/Sacajawea Par	\$0.00	\$1,000.00	\$1,000.00	\$384.00	
	01-51-6338-000	Heritage Center	\$0.00	\$1,000.00	\$1,000.00	\$41.27	
Subtotal				\$19.79	\$8,000.00	\$7,980.21	\$425.27
<b>CAPITAL OUTLAY</b>							
	01-51-6404-000	Blacktop Mun Fac Parking Lot	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
	01-51-6406-000	Buildings-Village Hall/Police	\$0.00	\$35,000.00	\$35,000.00	\$0.00	
	01-51-6427-000	Other Equipment	\$0.00	\$5,000.00	\$5,000.00	\$0.00	
	01-51-6448-000	Blackhawk Pk Improvements	\$0.00	\$4,000.00	\$4,000.00	\$0.00	
Subtotal				\$0.00	\$45,000.00	\$45,000.00	\$0.00
<b>BUILDING DEPARTMENT</b>							
<b>OUTSIDE SERVICES</b>							
	01-55-6252-000	Prof Services-Health Inspections	\$0.00	\$1,600.00	\$1,600.00	\$0.00	
	01-55-6252-106	Prof Services-Building Inspect	\$1,050.00	\$24,100.00	\$23,050.00	\$2,760.00	
	01-55-6252-110	Prof Services-Electrical Insp	\$0.00	\$2,000.00	\$2,000.00	\$0.00	
	01-55-6252-111	Prof Services-Elevator Insp	\$0.00	\$2,000.00	\$2,000.00	\$129.00	
	01-55-6252-112	Prof Services-Engineering	\$0.00	\$1,500.00	\$1,500.00	\$0.00	
	01-55-6252-121	Prof Services-Plan Review/Plan	\$580.00	\$10,000.00	\$9,420.00	\$0.00	
	01-55-6252-122	Prof Services-Plumbing Inspect	\$0.00	\$1,500.00	\$1,500.00	\$0.00	
Subtotal				\$1,630.00	\$42,700.00	\$41,070.00	\$2,889.00
<b>PLANNING &amp; ZONING COMMISSION</b>							
<b>OUTSIDE SERVICES</b>							
	01-61-6254-000	Publications/Legal Notices	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
Subtotal				\$0.00	\$1,000.00	\$1,000.00	\$0.00
<b>MATERIALS &amp; SUPPLIES</b>							
	01-61-6338-000	Office Supplies	\$0.00	\$250.00	\$250.00	\$0.00	
Subtotal				\$0.00	\$250.00	\$250.00	\$0.00
<b>FIRE &amp; POLICE COMMISSION</b>							
<b>OUTSIDE SERVICES</b>							
	01-81-6243-000	Meeting/Conf/Training Expense	\$0.00	\$2,000.00	\$2,000.00	\$0.00	
	01-81-6245-000	Membership Fees	\$0.00	\$375.00	\$375.00	\$0.00	
	01-81-6252-118	Prof Services-Legal	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
	01-81-6252-130	Prof Services-Testing	\$0.00	\$3,500.00	\$3,500.00	\$0.00	
	01-81-6254-000	Publications/Legal Notices	\$0.00	\$500.00	\$500.00	\$0.00	
Subtotal				\$0.00	\$7,375.00	\$7,375.00	\$0.00

May 2020  
GENERAL ACCOUNTS

OUTSIDE SERVICES

Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD
01-92-6216-000	Community Relations	\$0.00	\$7,200.00	\$7,200.00	\$500.00
01-92-6217-000	Concerts in the Park	\$0.00	\$1,000.00	\$1,000.00	\$0.00
01-92-6226-000	Employee Relations	\$80.00	\$3,000.00	\$2,920.00	\$0.00
01-92-6252-118	Prof Services-Legal	\$1,941.25	\$39,000.00	\$37,058.75	\$3,654.45
01-92-6252-120	Adjudication	\$0.00	\$750.00	\$750.00	\$0.00
01-92-6252-123	Prof Services-Prosecutor	\$0.00	\$11,000.00	\$11,000.00	\$850.00
01-92-6267-000	Smoke Signals	\$2,104.90	\$5,000.00	\$2,895.10	\$1,364.90
01-92-6273-000	Telephone/Communications	\$385.84	\$17,000.00	\$16,614.16	\$934.89
01-92-6274-000	IRMA Deductible	\$0.00	\$7,500.00	\$7,500.00	\$0.00
01-92-6275-000	Insurance Premium	\$0.00	\$60,000.00	\$60,000.00	\$0.00
01-92-6276-000	Unemployment Insurance	\$100.06	\$2,500.00	\$2,399.94	\$78.22
01-92-6278-000	Audit Expense	\$0.00	\$16,000.00	\$16,000.00	\$0.00
Subtotal		\$4,612.05	\$169,950.00	\$165,337.95	\$7,382.46

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD	
WATER EXPENSES							
PERSONNEL SERVICES							
	02-85-6102-000	Regular Salaries	\$9,174.36	\$130,294.04	\$121,119.68	\$9,072.92	
	02-85-6104-000	Overtime	\$843.57	\$20,000.00	\$19,156.43	\$975.80	
	02-85-6105-000	Social Security/Medicare	\$834.62	\$11,497.49	\$10,662.87	\$933.45	
	02-85-6107-000	Pension	\$1,631.71	\$19,531.08	\$17,899.37	\$1,634.54	
	02-85-6108-000	Health Benefits	\$3,574.02	\$38,000.00	\$34,425.98	\$2,733.56	
Subtotal				\$16,058.28	\$219,322.61	\$203,264.33	\$15,350.27
OUTSIDE SERVICES							
	02-85-6228-000	Equipment Rental	\$0.00	\$750.00	\$750.00	\$0.00	
	02-85-6230-000	Equipment/Vehicle Maintenance	\$0.00	\$4,500.00	\$4,500.00	\$0.00	
	02-85-6243-000	Meeting/Conf/Training Expense	\$0.00	\$1,800.00	\$1,800.00	\$0.00	
	02-85-6245-000	Membership Fees	\$0.00	\$500.00	\$500.00	\$0.00	
	02-85-6247-000	Misc. Expense	\$0.00	\$200.00	\$200.00	\$148.50	
	02-85-6250-000	Postage	\$807.49	\$3,000.00	\$2,192.51	\$376.69	
	02-85-6251-000	Software Maintenance	\$0.00	\$2,000.00	\$2,000.00	\$0.00	
	02-85-6252-112	Prof Services-Engineering	\$348.00	\$122,500.00	\$122,152.00	\$787.10	
	02-85-6252-116	Prof Services-Laboratory	\$0.00	\$4,000.00	\$4,000.00	\$400.00	
	02-85-6252-125	Prof Services-Reservoir Inspect	\$0.00	\$25,000.00	\$25,000.00	\$0.00	
	02-85-6253-000	Insurance Allocation	\$0.00	\$15,000.00	\$15,000.00	\$0.00	
	02-85-6256-000	Pump House Maintenance	\$476.01	\$7,500.00	\$7,023.99	\$626.05	
	02-85-6257-000	Pump Maintenance	\$0.00	\$2,500.00	\$2,500.00	\$0.00	
	02-85-6273-000	Telephone/Communication	\$321.65	\$12,000.00	\$11,678.35	\$801.35	
	02-85-6279-000	Water System Maintenance	\$10,196.00	\$60,000.00	\$49,804.00	\$2,354.64	
Subtotal				\$12,149.15	\$261,250.00	\$249,100.85	\$5,134.33
MATERIALS & SUPPLIES							
	02-85-6306-000	Chemicals/Lab Equipment	\$0.00	\$500.00	\$500.00	\$0.00	
	02-85-6308-000	Clothing & Uniforms	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
	02-85-6316-000	Gas & Oil	\$0.00	\$4,120.00	\$4,120.00	\$0.00	
	02-85-6317-000	Electricity/Gas	\$790.75	\$6,500.00	\$5,709.25	\$482.02	
	02-85-6324-000	Materials to Maintain Pump House	\$0.00	\$1,500.00	\$1,500.00	\$0.00	
	02-85-6332-000	Materials to Maintain Veh/Equip	\$0.00	\$500.00	\$500.00	\$0.00	
	02-85-6334-000	Materials to Maintain Water Syst	\$8,862.96	\$12,000.00	\$3,137.04	\$0.00	
	02-85-6338-000	Office Supplies	\$0.00	\$1,250.00	\$1,250.00	\$0.00	
	02-85-6345-000	Safety Equipment	\$521.00	\$1,000.00	\$479.00	\$0.00	
	02-85-6346-000	Tools & Hardware	\$0.00	\$500.00	\$500.00	\$0.00	
	02-85-6352-000	Water Cost-Countryside	\$37,189.16	\$500,000.00	\$462,810.84	\$44,614.76	
Subtotal				\$47,363.87	\$528,870.00	\$481,506.13	\$45,096.78
CAPITAL OUTLAY							
	02-85-6418-000	Construction-Water System	\$0.00	\$250,000.00	\$250,000.00	\$0.00	
	02-85-6419-000	Water Sewer Capital Undesignated	\$881.76	\$150,000.00	\$149,118.24	\$9,281.79	
	02-85-6426-000	Office Equipment	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
	02-85-6438-000	Vehicles/Other Equipment	\$0.00	\$5,455.00	\$5,455.00	\$0.00	
	02-85-6506-100	IEPA Loan Principal	\$0.00	\$200,000.00	\$200,000.00	\$0.00	
Subtotal				\$881.76	\$606,455.00	\$605,573.24	\$9,281.79

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD
SEWER EXPENSES						
PERSONNEL SERVICES						
	02-90-6102-000	Regular Salaries	\$5,934.43	\$85,000.00	\$79,065.57	\$5,789.54
	02-90-6104-000	Overtime	\$334.33	\$10,000.00	\$9,665.67	\$960.70
	02-90-6105-000	Social Security/Medicare	\$488.51	\$6,120.00	\$5,631.49	\$530.84
	02-90-6107-000	Pension	\$959.66	\$14,240.50	\$13,280.84	\$940.94
	02-90-6108-000	Health Benefits	\$1,896.71	\$22,680.00	\$20,783.29	\$1,476.28
Subtotal			\$9,613.64	\$138,040.50	\$128,426.86	\$9,698.30
OUTSIDE SERVICES						
	02-90-6230-000	Equipment/Vehicle Maintenance	\$0.00	\$500.00	\$500.00	\$0.00
	02-90-6243-000	Meeting/Conf/Training Expense	\$0.00	\$850.00	\$850.00	\$0.00
	02-90-6247-000	Misc. Expense	\$0.00	\$100.00	\$100.00	\$0.00
	02-90-6250-000	Postage	\$0.00	\$100.00	\$100.00	\$0.00
	02-90-6251-000	Illinois EPA NPDES Fees	\$0.00	\$1,000.00	\$1,000.00	\$0.00
	02-90-6252-112	Prof Services-Engineering	\$348.00	\$30,000.00	\$29,652.00	\$6,631.34
	02-90-6252-125	Prof Services-Sewer System	\$0.00	\$15,000.00	\$15,000.00	\$0.00
	02-90-6252-128	Prof Services-MWRD I&I Program	\$25,123.67	\$25,000.00	(\$123.67)	\$0.00
	02-90-6253-000	Insurance Allocation	\$0.00	\$5,000.00	\$5,000.00	\$0.00
Subtotal			\$25,471.67	\$77,550.00	\$52,078.33	\$6,631.34
MATERIALS & SUPPLIES						
	02-90-6316-000	Gas & Oil	\$0.00	\$300.00	\$300.00	\$0.00
	02-90-6328-000	Materials to Maintain Sewer Syst	\$0.00	\$100.00	\$100.00	\$0.00
	02-90-6332-000	Materials to Maintain Veh/Equip	\$0.00	\$100.00	\$100.00	\$0.00
	02-90-6338-000	Office Supplies	\$0.00	\$200.00	\$200.00	\$0.00
	02-90-6345-000	Safety Equipment	\$0.00	\$300.00	\$300.00	\$0.00
	02-90-6346-000	Tools & Hardware	\$0.00	\$300.00	\$300.00	\$0.00
Subtotal			\$0.00	\$1,300.00	\$1,300.00	\$0.00
CAPITAL OUTLAY						
	02-90-6422-000	Maint. Sanitary Sewer	\$0.00	\$75,000.00	\$75,000.00	\$0.00
	02-90-6426-000	Office Equipment	\$0.00	\$2,000.00	\$2,000.00	\$0.00
	02-90-6438-000	Vehicles/Other Equipment	\$0.00	\$5,000.00	\$5,000.00	\$0.00
Subtotal			\$0.00	\$82,000.00	\$82,000.00	\$0.00
WATER & SEWER GENERAL ACCOUNTS						
OUTSIDE SERVICES						
	02-92-6278-000	Audit Expense	\$0.00	\$13,000.00	\$13,000.00	\$0.00
Subtotal			\$0.00	\$13,000.00	\$13,000.00	\$0.00

May 2020	Account	Title	Year To Date	Fiscal Budget	Difference	Last Year YTD	
<b>MOTOR FUEL TAX EXPENSES</b>							
	10-95-6224-000	Street Light Electricity	\$0.00	\$20,600.00	\$20,600.00	\$2,038.40	
	10-95-6225-000	Street Light Maintenance	\$0.00	\$2,546.00	\$2,546.00	\$0.00	
	10-95-6252-112	Prof Services-Engineering	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
	10-95-6252-120	Prof Services-P.A.S.E.R.	\$0.00	\$1,500.00	\$1,500.00	\$0.00	
	10-95-6252-129	Snow Removal Labor	\$0.00	\$10,000.00	\$10,000.00	\$837.00	
	10-95-6252-130	Tr. to Gen-Snow Rem Equip Rentl	\$0.00	\$10,000.00	\$10,000.00	\$0.00	
	10-95-6252-139	Parkway Maintenance Labor	\$0.00	\$10,354.00	\$10,354.00	\$0.00	
	10-95-6252-140	Tr. to Gen-Pkwy Maint Equip Rent	\$0.00	\$4,000.00	\$4,000.00	\$0.00	
	10-95-6252-141	Drainage Maintenance	\$0.00	\$33,000.00	\$33,000.00	\$0.00	
	10-95-6260-000	Road Maintenance-Contractual	\$0.00	\$63,000.00	\$63,000.00	\$0.00	
	10-95-6344-000	Salt	\$0.00	\$25,000.00	\$25,000.00	\$0.00	
Subtotal				\$0.00	\$181,000.00	\$181,000.00	\$2,875.40
<b>SPECIAL PARKS EXPENSES</b>							
	16-95-6264-000	SEASPAR Membership Fee	\$0.00	\$25,000.00	\$25,000.00	\$0.00	
Subtotal				\$0.00	\$25,000.00	\$25,000.00	\$0.00
<b>DEBT SERVICE EXPENSES</b>							
<b>INTEREST &amp; BOND REDEMPTION</b>							
	40-95-6506-000	Bond Interest-Road Bond	\$28,209.38	\$59,518.00	\$31,308.62	\$29,759.38	
	40-95-6506-100	Bond Principal-Road Bond	\$0.00	\$155,000.00	\$155,000.00	\$0.00	
	40-95-6506-200	Fees-Road Bond	\$0.00	\$800.00	\$800.00	\$0.00	
Subtotal			\$28,209.38	\$215,318.00	\$187,108.62	\$29,759.38	
<b>CAPITAL IMPROVEMENT EXPENSES</b>							
	50-95-6601-000	Vehicle Stickers-Admin	\$80.00	\$2,000.00	\$1,920.00	\$386.73	
	50-95-6608-000	Vehicle Stickers-Road Related	\$0.00	\$148,400.00	\$148,400.00	\$27,355.53	
	50-95-6609-000	Streets - Capital	\$13,226.46	\$374,400.00	\$361,173.54	\$3,785.68	
	50-95-6610-000	Economic Dev/Facade/Traingle/Bro	\$0.00	\$50,000.00	\$50,000.00	\$0.00	
Subtotal			\$13,306.46	\$574,800.00	\$561,493.54	\$31,527.94	
<b>PUBLIC WORKS FACILITY EXPENSES</b>							
	53-95-6521-000	2009 G.O. Bond - Interest	\$4,307.00	\$8,314.00	\$4,007.00	\$8,262.00	
	53-95-6521-100	2009 G.O. Bond - Principal	\$0.00	\$146,000.00	\$146,000.00	\$0.00	
	53-95-6521-200	Fees	\$0.00	\$400.00	\$400.00	\$0.00	
Subtotal			\$4,307.00	\$154,714.00	\$150,407.00	\$8,262.00	
<b>GRAND TOTAL EXPENSES</b>			\$327,407.60	\$5,928,508.11	\$5,601,100.51	\$334,950.98	
<b>GRAND NET SUM OF BUDGETED VS ACTUAL REVENUE &amp; EXPENSES</b>			\$6,051,079.10				

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Master Subscriber Agreement Clerk of the Circuit Court  
Date: June 4, 2020

**BACKGROUND**

This is being initiated by Chief Stelter. This will give us access to certain computerized records in the Circuit Clerk's office. The agreement is provided by the Circuit Clerk so there really is no negotiating the agreement.

**FISCAL IMPACT**

None

**RECOMMENDATION**

I recommend its approval.

**MASTER SUBSCRIBER AGREEMENT  
BETWEEN  
“Agency”  
AND  
THE CLERK OF THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS  
FOR  
Access to the Clerk of the Circuit Court of Cook County’s  
CCC Portal System**

**WHEREAS**, the “Agency” (“Seeker”), seeks to obtain access to information maintained on the CCC Portal System of the Office of the Clerk of the Circuit Court of Cook County (“CCC”). Seeker desires to use and the Office of the Clerk of the Circuit Court desires to provide access to the CCC Portal System (“Portal”).

**WHEREAS**, Seeker desires access to Portal in the efficient performance of its government duties as required or as authorized by law or rule of court in connection with any civil, criminal, or administrative proceeding, and in accordance with Federal, State and local laws;

**WHEREAS**, the CCC has decided to grant Seeker retrieval access to these court records and, if authorized, court documents by Portal access, subject to certain login and password security requirements;

**NOW THEREFORE**, in consideration of the foregoing premises, the mutual agreements of the parties, and other consideration, the receipt and adequacy of which is hereby acknowledged, it is hereby agreed by and between Seeker and CCC, that the following terms and conditions shall control the agreed access to Portal and court records and if authorized, court documents:

**1. PORTAL ACCESS:**

CCC will provide Portal access to Seeker seven days a week. Seeker will be authorized to access the following:

Court records and, if authorized, court documents: All other information shall remain confidential and will not be available to Seeker.

**2. PORTAL EQUIPMENT:**

Seeker will be responsible for and acknowledges the following:

- a. Whereas Seeker currently has a connection and access to the required technology in order to access the Clerk of the Circuit Court’s Portal system. Any additional costs incurred as a result of this access shall be the responsibility of the Seeker.

**3. ODYSSEY PORTAL SECURITY:**

- a. Seeker shall take any and all lawful measures necessary to prevent the unauthorized use and disclosure of CCC information and to prevent unauthorized persons or entities from obtaining or using such information. Seeker shall be liable for any unauthorized use and disclosure of CCC data. This includes, but is not limited to: accessing Portal without authority, allowing anyone not a party to this Agreement

to access Portal or to view CCC information or altering any existing CCC information in any form. Seeker must immediately report any unauthorized use or misuse of CCC or Portal information, as well as any breach of Seeker's security that may involve CCC and Portal information, to CCC by contacting the Office of the Clerk of the Circuit Court's Chief Information Officer or designee (312/603-5030) and the Clerk of the Circuit Court or designee (312/603-5071).

- b. Seeker will be responsible for the security of this information, including the prevention of any unauthorized use. Ultimately, Seeker shall be responsible for any unauthorized use. Seeker acknowledges that CCC has the authority to change the requirements for accessing the Portal as technological, fiscal, security or other considerations dictate. CCC agrees to provide Seeker with as much prior notice of such changes as is practicable. Upon termination of this Agreement, Seeker shall immediately return to CCC all documents concerning access to CCC and Portal data, whether tangible, electronic or otherwise, in its custody, possession or control, and shall immediately cease using such access.
- c. Prior to execution of this Agreement and upon request, Seeker shall provide to CCC the names, addresses, email addresses, and phone numbers of all persons responsible for managing CCC or Portal data or otherwise executing the provisions of this Agreement on behalf of the Seeker. CCC must issue an individual login and password to every officer and employee of Seeker before the officer or employee may access CCC data contained in Portal. Under no circumstances may officers or employees of Seeker share a login and password. When an officer or employee is no longer employed by the Seeker, Seeker must immediately notify CCC so that the login and password of that officer or employee can be terminated. Breach of the provisions of this paragraph shall be deemed a material breach and will result in this Agreement being terminated by CCC.
- d. This Agreement authorizes Seeker only to retrieve data from the court documents and court records set forth in Section 1. Portal Access. Except as allowed by law, seeker may not enter any information on any CCC file, nor may Seeker alter, or attempt to alter, any existing CCC or Portal file in any form.
- e. This Agreement authorizes the CCC to access Seeker's Portal information to audit, verify and assess security controls. Failure to provide adequate security controls is a material breach and cause for immediate termination.
- f. Any CCC security policies and data security standards, as amended, shall be incorporated into this Agreement by reference.
- g. Seeker, employees, authorized agents and officers of Seeker agree to complete the CCC Odyssey Portal Elevated Access Agreement, as required by CCC and to return same to CCC prior to the execution of this contract.

#### **4. DATA MINING PROHIBITIONS:**

- a. Seeker agrees to refrain from any type of data mining or web mining of CCC or Portal data.

- b. Prohibited data mining/web mining includes, but is not limited to, use of website copying software, web data pre-processing, creation of web metrics and mathematical models, web log analysis, static and dynamic visitor profiling, intelligent information retrieval, hyperlink analysis, use of spider, crawl or bot programs (vertical search engines), web usage mining, web structure mining, web content mining, data/information extraction, web information integration and schema matching, knowledge synthesis, segmenting, noise detection, use of topic-sensitive software, use of filtering techniques, meta-search engines, or any other type of automated search of information that goes beyond keyword extraction.
- c. Violation of this section is considered a material breach and will result in termination of Portal access.
- d. Data/Web mining is considered "Computer Tampering," a criminal act under the Illinois Criminal Code. A person who commits the offense of "Computer Tampering" is guilty of a criminal offense as outlined in 720 ILCS 5/16D-3.

## **5. USE OF INFORMATION:**

- a. Seeker agrees that it will obtain court documents and court records from Portal on an "AS IS" basis. Seeker acknowledges that CCC compiles the data as required by statute for its own public purposes and that by providing such data to Seeker pursuant to this Agreement, CCC is providing only access convenient to Seeker. CCC assumes no responsibility for the accuracy of the data and disclaims any liability for damages, costs, and/or expenses, including, without limitation, consequential damages, arising or resulting from any inaccurate data.
- b. Seeker represents that this request for information is in accordance with Federal law, Illinois law and applicable local ordinances and court rules. If requested by CCC, Seeker shall furnish a certified statement (in the form of a sworn and notarized affidavit) setting forth the specific uses to be made of the data received from CCC. If requested by CCC, this certified statement is subject to the approval of CCC and shall be incorporated into this Agreement by reference. If requested to provide a certified statement, Seeker agrees neither to deviate from nor to alter the certified statement of specific uses without the prior express written consent of CCC. This Agreement authorizes CCC or its representative to audit any and all Portal paths and documents, to verify that the data is being used only in accordance with any approved certified statement and legitimate governmental business needs.
- c. Seeker agrees that the data received from Portal in its original form will not be made available to other persons, firms, corporations, partnerships, members of the public, persons outside the employ or direct control of the Seeker or other entities without the prior express written consent of CCC.
- d. Should Seeker disclose any personal information obtained from CCC or Portal in any manner allowed under this Agreement, Seeker shall, for a minimum of five (5) years, keep records identifying each person or entity that received such information and the permitted purpose for which the information was disclosed. Seeker will make said records available to CCC upon request by CCC.

- e. Seeker shall not sell or repackage the data under the name of CCC or Portal or use the CCC seal with respect to any data obtained through this Agreement or Portal, except as allowable by law.
- f. No person shall be allowed to access CCC's Portal or shall be allowed access to data obtained from CCC's Portal for reasons outside of the Seeker's intended and legitimate use of such information under this Agreement.
- g. While some of the data contained in such court documents and court records is considered public information, some of the data to which Seeker is entitled is considered personally identifying information, the dissemination of which is limited by federal and/or state law. Seeker acknowledges that the improper dissemination of personally identifying information is a violation of Federal, State and local laws and that any individual in violation of applicable laws may be subject to criminal prosecution, fines and civil penalties for each improper disclosure of information. Thus, all information whether displayed on the screen or in printed form is for the exclusive use of Seeker and shall not be provided to anyone not a party to this Agreement except as provided in any Certified Statement of Use(s), as requested by CCC.
- h. Seeker agrees that each of the employees designated by Seeker who will be granted elevated access to Portal information will be given a copy of the CCC Portal Elevated Access User Agreement describing the limitation on the dissemination of this information and of the civil and criminal penalties for violating the provisions of this Agreement. Each designated employee, authorized agent and officer must sign and execute a CCC Portal System Elevated Access User Agreement. Signed copies of the CCC Portal Elevated Access User Agreement shall be returned to: Office of the Clerk of the Circuit Court of Cook County, Chief Information Officer, 69 West Washington, Suite 2500, Chicago, Illinois 60602 or emailed to cmsuseraccess@cookcountycourt.com. Access will not be granted until designated employees of Seeker have signed and returned the CCC Portal Elevated Access User Agreement.
- i. All members of the public must, by law, obtain copies of certified court records and court documents in accordance with the fees contained within the Clerks of Courts Act 705 ILCS 105/27.1b. Seeker may not use Portal to disseminate court records and documents outside of the provisions of the Clerks of Courts Act, 705 ILCS 105/27.1b.
- j. Seeker agrees not to use, sell, furnish, or otherwise make available any directory or lists or any other data supplied pursuant to this Agreement for commercial solicitation purposes, to contact individuals for advertising, offering for sale, marketing or sale of products or services; or identifying potential employees; or to update, enhance, or verify any information which may then be sold, offered or otherwise distributed to any user to directly or indirectly use such information to contact individuals for advertising, offering for sale, marketing or sale of products or services as set forth by Federal, State and local laws. A violation of this provision shall result in the CCC's revocation of access to Portal the Seeker for a term as determined by CCC.

- h. Should Seeker misuse Portal information or have a breach of its security of Portal that allows unauthorized users access to Portal and CCC information, Seeker shall be responsible for any costs CCC incurs in relation to notifying CCC customers of the unauthorized access and/or use of their information.
- i. Seeker agrees to hold the CCC, its officers, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, relating to the unauthorized access to and/or release of personal information resulting from the acts or omissions, including negligence or misconduct of Seeker, its employees, agents or subcontractors in the performances of this Agreement. Should Seeker misuse any CCC information or have a breach of its security of Portal that compromises the security of CCC information which results in CCC having to notify its customers of the misuse or compromise of their information, Seeker shall bear all costs associated with said notification and breach.
- j. Breach of any of these provisions contained within this section by Seeker shall be deemed a material breach of this Agreement and shall result in the immediate termination of this Agreement.

**6. FORCE MAJEURE:**

Seeker acknowledges that CCC agrees to provide Portal access to Seeker as an accommodation to Seeker. CCC shall not be responsible for any failure to deliver Portal in a timely manner or at all. In the event that CCC suffers a breakdown of its Portal stored information facilities, the failure of transmission equipment, fire, floods, earthquakes, explosions, acts of authority exercised by a public functionary, acts of a public enemy, legislation, governmental regulation or other such circumstances which are difficult to foresee and resist, and which impede the ability of Portal to provide the services described in this Agreement; the aforementioned shall be known as force majeure. CCC shall notify Seeker of an event of force majeure that may delay or preclude provision of the data contemplated under this Agreement, and shall notify Seeker when such force majeure no longer exists or precludes or delays such provision of data. CCC shall have no further responsibility or liability to Seeker with respect to delays or undelivered data as a result of any action or inaction in whole or in part by Portal.

**7. GOVERNING LAW AND JURISDICTION:**

This Agreement shall be interpreted in accordance with the laws of the State of Illinois, U.S.A. Seeker agrees that any dispute arising under this Agreement which cannot be resolved amicably among the parties shall be submitted to the court of competent jurisdiction in the State of Illinois, to which jurisdiction CCC and Seeker hereby submits.

**8. TERM AND TERMINATION:**

- a. Term. The effective date of this Agreement shall be the date set out at the end hereof. This Agreement shall continue in effect until termination by either party pursuant to the terms hereof, or until the material breach of any of the terms and conditions of this Agreement.

- b. Termination on notice. The parties shall each have the right to terminate this Agreement without cause upon 5 days prior written notice to the other party.
- c. Additional basis for termination. The CCC shall have the right to terminate this Agreement immediately if, at any time, Seeker shall breach any material provision of this Agreement.
- d. Survival of terms. The terms and conditions of Sections 2. Portal Equipment, 3. Portal Security, 4. Data Mining Prohibitions, 5. Use of Information, and 7. Governing Law and Jurisdiction and this paragraph are substantive provisions constituting the essence of the Agreement and the obligations of the parties. These provisions shall survive termination of this Agreement unless and until discharged by the parties.

**9. NOTICE:**

Any and all notices required or permitted to be given under this Agreement shall be in writing and shall be deemed sufficiently made if given by certified or registered mail, postage prepaid, addressed to a party as outlined above. Except as specifically provided herein, notices so given shall be deemed made when delivered to the addressee; provided, however, that if delivery of such mail is delayed or not effectuated for any reason other than temporary or permanent loss in, or substantial disruption of, the mails, then such notice shall be deemed to have been made on the 5th business day following the date of deposit in the United States mails.

**10. GENERAL:**

- a. Integrated Agreement. This Agreement constitutes the final agreement between the parties concerning Portal access by Seeker to the Portal System of the CCC and supersedes all previous agreements, promises, representations, understandings and negotiations, whether written or oral, among the parties with respect to the subject matter hereof and shall be binding upon and inure to the benefit of the parties' respective successors and assigns.
- b. Assignment. Seeker may not assign any right or obligation hereunder without the prior express written consent of the CCC. Any attempted assignment in violation of this provision shall be void and of no effect.
- c. Implementation. Each party hereto agrees to execute such further documents and take such further steps as the other party reasonably determines may be necessary or desirable to effectuate the purposes of this Agreement.
- d. Compliance. Each party hereto shall comply with all applicable laws, rules, ordinances, guidelines, consent decrees and regulations of any federal, state, or other governmental authority.
- e. Waiver. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon a party hereto, unless made in writing and duly signed by such party. A failure of or delay by either party to this Agreement to enforce at any time any of the provisions of this Agreement or to

require at any time performance of any of the provisions of this Agreement shall in no way be construed to be a waiver of such provision. A waiver by either party of any of the terms and conditions of this Agreement in any individual instance shall not be deemed a waiver of such terms or conditions in the future, or of any subsequent breach of this agreement.

- f. Severability. If any provision(s) or clause(s) of this Agreement, or portion thereof, are held by any court or other tribunal of competent jurisdiction to be illegal, void or unenforceable in such jurisdiction, such provision(s) or clause(s) shall be reformed to approximate as nearly as possible the intent of the parties, and the remainder of the provisions shall not thereby be affected and shall be given full effect without regard to the invalid portion(s), and to this end such provisions are declared to be severable.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed individually or by its duly authorized officer as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

DATE: \_\_\_\_\_

OFFICE OF THE CLERK OF THE CIRCUIT COURT OF  
COOK COUNTY, ILLINOIS

By: \_\_\_\_\_

Dorothy Brown  
Circuit Clerk

DATE: \_\_\_\_\_

\_\_\_\_\_  
Government Subscriber/ Agency Name

By: \_\_\_\_\_

“Authorized Signor”  
Title, Government Subscriber/Agency

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Rejoining West Central Municipal Conference  
Date: June 5, 2020

## **BACKGROUND**

A number of years ago, the Village was a member of the west Central Municipal Conference but dropped out (at least 5 years ago) as to what I attribute to being financial reasons. I have been toying with asking to rejoin for a while and was actually given via a consensus vote by you to rejoin. Based on the current pandemic and the what I see as the greater need for intergovernmental cooperation, I am convinced that it is a very good use of our financial resources to rejoin. I believe that by rejoining, we can have a better chance of getting regional grants and having access to shared services.

## **ANALYSIS**

We would rejoin pretty much every community in the area. We would have access to joint purchasing, the tree consortium, and a technology consortium.

## **FISCAL IMPACT**

Current annual estimated dues are \$7,500. This amount is included in this year's budget.

## **RECOMMENDATION**

I recommend passing the attached resolution.

**RESOLUTION NO. 03-2020**

**A RESOLUTION PETITIONING  
THE WEST CENTRAL MUNICIPAL CONFERENCE  
FOR FULL MEMBERSHIP**

**PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 11<sup>TH</sup> DAY OF JUNE 2020**

**RESOLUTION NO. 03-2020**

**A RESOLUTION PETITIONING  
THE WEST CENTRAL MUNICIPAL CONFERENCE  
FOR FULL MEMBERSHIP**

**WHEREAS**, the West Central Municipal Conference (hereinafter “WCMC”) a Council of Government comprised of fifty-one municipalities, townships, community colleges and the Chicago Zoological Society in west suburban Cook County and adjacent Du Page County representing a population in excess of 600,000; and

**WHEREAS**, the WCMC offers its members opportunities for networking, education and resources to create an active forum for problem solving; and

**WHEREAS**, the WCMC provides services and activities to its members which include, without limitation, intergovernmental cooperation, legislative advocacy, transportation planning, group purchasing and informative training and assistance for employees and elected and appointed officials; and

**WHEREAS**, the Village of Indian Head Park could benefit from the quality services, activities and programs offered by the WCMC; and

**WHEREAS**, based on the foregoing, the Village Board for the Village of Indian Head Park has determined that it is in the best interests to petition the WCMC for Full Membership;

**NOW, THEREFORE BE IT RESOLVED** that the Village Board for the Village of Indian Head Park located in the County of Cook, within the State of Illinois hereby petitions the WCMC to become a Full Member of the WCMC, the Village of Indian Head Park hereby authorizes to cause WCMC’s annual membership fee, to be submitted to the WCMC in a timely manner.

**BE IT FURTHER RESOLVED**, that copies of this Resolution be sent to the President and Executive Director of the WCMC.

ADOPTED this 11<sup>th</sup> day of June, 2020, pursuant to a roll call vote as follows:

Name	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Kennedy				
Trustee Metz				
Trustee O'Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

---

Honorable Tom Hinshaw  
President, Village of Indian Head Park

ATTEST:

---

Sharon Allison  
Clerk, Village of Indian Head Park

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Native Plantings  
Date: June 4, 2020

This was tabled at the last meeting, but the revisions were discussed including some specific exhibits as to what is allowed/not allowed. The information was obtained from the Chicago Botanic Gardens, the City of Chicago, and the State of Illinois. Also, I also removed some unnecessary wording. It is highlighted.

There were three residents (households) that had comment about the first versions of the ordinance. Their comments were incorporated and the current version.

This also removes milkweed (all varieties) as a noxious weed.

There is no real fiscal impact to the Village.

I recommend its approval.

**ORDINANCE NO. 2020-06**

AN ORDINANCE AMENDING CHAPTER 6 (BUILDINGS AND CONSTRUCTION),  
DIVISION 7 (PROPERTY MAINTENANCE) PARAGRAPH 10 BY ADDING SECTION  
302.4 C. (NATIVE PLANTINGS) AND BY REMOVING “MILKWEED” AS A DEFINED  
NOXIOUS WEED OF THE VILLAGE CODE OF ORDINANCES

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES THIS 11<sup>TH</sup>  
DAY OF JUNE 2020

Published in pamphlet form by authority of the  
corporate authorities of the Village of Indian Head  
Park, Illinois, the 11<sup>th</sup> day of June 2020

## **ORDINANCE NO. 2020-06**

AN ORDINANCE AMENDING CHAPTER 6 (BUILDINGS AND CONSTRUCTION),  
DIVISION 7 (PROPERTY MAINTENANCE) PARAGRAPH 10 BY ADDING SECTION  
302.4 C.(NATIVE PLANTINGS) AND BY REMOVING “MILKWEED” AS A DEFINED  
NOXIOUS WEED IN CHAPTER 38 SECTION 7 OF THE VILLAGE CODE OF  
ORDINANCES

**WHEREAS**, the issue of use of native plantings in the Village is a matter of concern for the health, safety and well-being of the residents of the Village and.

**WHEREAS**, the Village wishes to increase alternative methods for establishment of ground cover in residential areas and at the same time maintaining high property maintenance standards in the Village; and

**WHEREAS**, the Village wishes to improve the viability of the Monarch butterfly population in the Village by allowing the growth of milkweed which serves as a food source for the Monarch butterfly

**NOW, THEREFOR BE IT ORDAINED** by the Village President and the Board of Trustees of the Village of Indian Head Park, Cook County, Illinois as follows:

The following section is added:

- a. 302.4 C
  - i. In no case shall any planting prevent the address of the property (typically above the front door) from being seen from the street. The ingress/egress of emergency responders shall not be impeded by any planting or landscaping.
  - ii. In no case shall any plantings be in the parkway without the written permission of the Village.
  - iii. In no case shall plantings be more than six feet tall.

- b. Milkweed shall be removed as a listed noxious weed in Chapter 38, section 7 of the Indian Head Park Code of Ordinances.
- c. Recommended Native Plant list is included as Exhibit “A”
- d. Illinois Noxious Weeds list is included as Exhibit “B”
- e. Illinois Exotic Weeds list is included as Exhibit “C”

The corporate authorities hereby incorporate the foregoing preamble clauses into this Ordinance and make the findings as hereinabove set forth.

**Section 1:** All parts of all ordinances in conflict with this ordinance are hereby repealed to the extent that such conflict exists.

**Section 2:** This Ordinance shall take effect upon its passage and approval as required by law.

ADOPTED this 11<sup>th</sup> day of June, 2020, pursuant to a roll call vote as follows:

Name	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Kennedy				
Trustee Metz				
Trustee O’Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

APPROVED by me this 11<sup>th</sup> day of June 2020

---

Tom Hinshaw, President of the  
Village of Indian Head Park, Cook County, Illinois

---

Sharon Allison  
Village Clerk of the  
Village of Indian Head Park, Cook County, Illinois

ATTESTED and filed in my office,  
and published in pamphlet form  
this 11th day of June 2020

## Recommended Native Plant List

<b>FULL SUN</b>	KEY: * = Beneficial to Insects and Birds, RG = Rain Garden Plants, e = Edible	
Flowers (Forbs)		
*	<a href="#">Lead Plant</a>	<i>Amorpha canescens</i>
	<a href="#">Pasque Flower</a>	<i>Anemone patens</i>
RG *	<a href="#">Swamp Milkweed</a>	<i>Asclepias incarnata</i>
*	<a href="#">Butterfly Weed</a>	<i>Asclepias tuberosa</i>
*	<a href="#">Heath Aster</a>	<i>Aster ericoides</i>
	<a href="#">New England Aster</a>	<i>Aster novae-angliae</i>
	<a href="#">White Wild Indigo</a>	<i>Baptisia alba</i>
*	<a href="#">Sand Coreopsis</a>	<i>Coreopsis lanceolata</i>
RG	<a href="#">Prairie Coreopsis</a>	<i>Coreopsis palmata</i>
RG *	<a href="#">Purple Prairie Clover</a>	<i>Dalea purpurea</i>
	<a href="#">Showy Tick Trefoil</a>	<i>Desmodium canadense</i>
*	<a href="#">Pale Purple Coneflower</a>	<i>Echinacea pallida</i>
*	<a href="#">Purple Coneflower</a>	<i>Echinacea purpurea</i>
RG *	<a href="#">Rattlesnake Master</a>	<i>Eryngium yuccifolium</i>
RG	<a href="#">Prairie Smoke</a>	<i>Geum triflorum</i>
*	<a href="#">Early (False) Sunflower</a>	<i>Heliopsis helianthoides</i>
	<a href="#">False Boneset</a>	<i>Kuhnia eupatorioides</i>
*	<a href="#">Round Headed Bush Clover</a>	<i>Lespedeza capitata</i>
RG *	<a href="#">Rough Blazing Star</a>	<i>Liatris aspera</i>
RG *	<a href="#">Prairie Blazing Star</a>	<i>Liatris pycnostachya</i>
*	<a href="#">Spiked (Dense) Blazing Star</a>	<i>Liatris spicata</i>
	<a href="#">Pale Spiked Lobelia</a>	<i>Lobelia spicata</i>
	<a href="#">Wild Quinine</a>	<i>Parthenium integrifolium</i>

Recommended Native Plant List

	*	<a href="#">Garden Phlox</a>	<i>Phlox paniculata</i>
	*	<a href="#">Prairie Phlox</a>	<i>Phlox pilosa</i>
		<a href="#">Prairie Cinquefoil</a>	<i>Potentilla arguta</i>
	RG	<a href="#">Yellow Coneflower</a>	<i>Ratibida pinnata</i>
		<a href="#">Wild Petunia</a>	<i>Ruellia humilis</i>
	*	<a href="#">Gray Goldenrod</a>	<i>Solidago nemoralis</i>
	RG	<a href="#">Riddell's Goldenrod</a>	<i>Solidago reddellii</i>
	RG *	<a href="#">Ironweed</a>	<i>Vernonia fasciculata</i>
	RG	<a href="#">Prairie Violet</a>	<i>Viola pedatifida</i>
Grasses			
	*	<a href="#">Big Bluestem</a>	<i>Andropogon gerardii</i>
	RG *	<a href="#">Little Bluestem</a>	<i>Schizachyrium scoparium</i>
	*	<a href="#">Side Oats Grama</a>	<i>Bouteloua curtipendula</i>
	RG	<a href="#">Blue Joint Grass</a>	<i>Calamagrostis canadensis</i>
		<a href="#">Purple Love Grass</a>	<i>Eragrostis spectabilis</i>
		<a href="#">June Grass</a>	<i>Koeleria cristata</i>
	*	<a href="#">Switch Grass</a>	<i>Panicum virgatum</i>
	*	<a href="#">Indian Grass</a>	<i>Sorghastrum nutans</i>
		<a href="#">Prairie Dropseed</a>	<i>Sporobolus heterolepis</i>
		<a href="#">Porcupine Grass</a>	<i>Stipa spartea</i>
Shrubs			
	e	<a href="#">American Filbert</a>	<i>Corylus americana</i>
	RG *	<a href="#">Winterberry</a>	<i>Ilex verticillata</i>
	e *	<a href="#">Elderberry</a>	<i>Sambucus canadensis</i>
	RG *	<a href="#">Meadowsweet</a>	<i>Spiraea alba</i>

Recommended Native Plant List

e *	<a href="#">Highbush Blueberry</a>	<i>Vaccinium corymbosum</i>
	<a href="#">Arrowwood Viburnum</a>	<i>Viburnum dentatum</i>
<b>PART SHADE</b>	KEY: * = Beneficial to Insects and Birds, RG = Rain Garden Plants, e = Edible	
Flowers (Forbs)		
RG *	<a href="#">Nodding Wild Onion</a>	<i>Allium cernuum</i>
	<a href="#">Prairie Thimbleweed</a>	<i>Anemone cylindrica</i>
RG	<a href="#">Smooth Blue Aster</a>	<i>Aster laevis</i>
RG *	<a href="#">New England Aster</a>	<i>Aster novae-angliae</i>
*	<a href="#">Sky Blue Aster</a>	<i>Aster oolentangiensis</i>
	<a href="#">White Wild Indigo</a>	<i>Baptisia leucantha</i>
	<a href="#">Shooting Star</a>	<i>Dodecatheon meadia</i>
RG *	<a href="#">Spotted Joe Pye Weed</a>	<i>Eupatorium maculatum</i>
RG	<a href="#">Common Boneset</a>	<i>Eupatorium perfoliatum</i>
RG	<a href="#">Blue Flag Iris</a>	<i>Iris virginica shrevei</i>
RG *	<a href="#">Cardinal Flower</a>	<i>Lobelia cardinalis</i>
RG *	<a href="#">Wild Bergamot (Bee Balm)</a>	<i>Monarda fistulosa</i>
	<a href="#">Foxglove Beardtongue</a>	<i>Penstamon digitalis</i>
*	<a href="#">Smooth Phlox</a>	<i>Phlox glaberrima interior</i>
RG *	<a href="#">Black-Eyed Susan</a>	<i>Rudbeckia hirta</i>
	<a href="#">Ohio Goldenrod</a>	<i>Solidago ohioensis</i>
RG	<a href="#">Spiderwort</a>	<i>Tradescantia ohioensis</i>
	<a href="#">Culver's Root</a>	<i>Veronicastrum virginicum</i>
	<a href="#">Heart-Leaved Meadow Parsnip</a>	<i>Zizia aptera</i>
RG	<a href="#">Golden Alexander</a>	<i>Zizia aurea</i>
Grasses		

Recommended Native Plant List

RG	<a href="#">Sedges</a>	<i>Carex sp.</i>
RG *	<a href="#">Northern Sea Oats</a>	<i>Chasmanthium latifolium</i>
	<a href="#">Common Wood Reed</a>	<i>Cinna arundinacea</i>
	<a href="#">Canada Wild Rye</a>	<i>Elymus canadensis</i>
	<a href="#">Virginia Wild Rye</a>	<i>Elymus virginicus</i>
*	<a href="#">Fowl Meadow (Manna) Grass</a>	<i>Glyceria striata</i>
	<a href="#">Bottlebrush Grass</a>	<i>Hystrix patula</i>
RG *	<a href="#">Rice Cut Grass</a>	<i>Leersia oryzoides</i>
RG	<a href="#">Great Bulrush</a>	<i>Scirpus validus</i>
RG *	<a href="#">Dark Green Rush</a>	<i>Scirpus atrovirens</i>
RG *	<a href="#">Prairie Cord Grass</a>	<i>Spartina pectinata</i>
Shrubs		
	<a href="#">Red Chokeberry</a>	<i>Aronia arbutifolia</i>
*	<a href="#">Common Witch Hazel</a>	<i>Hamamelis virginiana</i>
	<a href="#">Smooth Hydrangea</a>	<i>Hydrangea arborescens</i>
	<a href="#">Ninebark</a>	<i>Physocarpus opulifolius</i>
e *	<a href="#">Wild Black Currant</a>	<i>Ribes americanum</i>
RG *	<a href="#">Swamp Rose</a>	<i>Rosa palustris</i>
<b>SHADE</b>	KEY: * = Beneficial to Insects and Birds, RG = Rain Garden Plants, e = Edible	
Flowers (Forbs)		
RG *	<a href="#">Wild Columbine</a>	<i>Aquilegia canadensis</i>
*	<a href="#">Jack-in-the-Pulpit</a>	<i>Arisaema triphyllum</i>
	<a href="#">Wild Ginger</a>	<i>Asarum canadense</i>
RG	<a href="#">White Turtlehead</a>	<i>Chelone glabra linifolia</i>
	<a href="#">Dutchman's Breeches</a>	<i>Dicentra cucullaria</i>

Recommended Native Plant List

	<a href="#">Yellow Trout Lily</a>	<i>Erythronium americanum</i>
RG *	<a href="#">Bigleaf Aster</a>	<i>Eurybia macrophylla</i>
RG	<a href="#">Wild Geranium</a>	<i>Geranium maculatum</i>
	<a href="#">Virginia Waterleaf</a>	<i>Hydrophyllum virginianum</i>
RG	<a href="#">Virginia Bluebells</a>	<i>Mertensia virginica</i>
	<a href="#">Mayapple</a>	<i>Podophyllum peltatum</i>
RG	<a href="#">Jacob's Ladder</a>	<i>Polemonium reptans</i>
RG *	<a href="#">Solomon's Seal</a>	<i>Polygonatum canaliculatum</i>
	<a href="#">Bloodroot</a>	<i>Sanguinaria canadensis</i>
RG	<a href="#">False Solomon's Seal</a>	<i>Smilacina racemosa</i>
RG	<a href="#">Foamflower</a>	<i>Tiarella spp.</i>
	<a href="#">Trillium</a>	<i>Trillium spp.</i>
RG	<a href="#">Canada Violet</a>	<i>Viola canadensis</i>
Grasses		
	<a href="#">Bottlebrush Grass</a>	<i>Elymus hystrix</i>
Shrubs		
	<a href="#">Bottlebrush Buckeye</a>	<i>Aesculus parviflora</i>
	<a href="#">Oak Leaf Hydrangea</a>	<i>Hydrangea quercifolia</i>

This list was adopted from the USEPA [Greenacres Program](#)'s Native Plant List for the Great Lakes region. This list is not comprehensive, however does include species that are commonly available at garden centers and nurseries and are relatively easy to grow. The list is provided for residents doing a modest first planting.

## Exhibit "B"

### Illinois Designated Noxious Weeds

common ragweed	<i>Ambrosia artemisiifolia</i>
giant ragweed	<i>Ambrosia trifida</i>
marijuana	<i>Cannabis sativa</i>
musk thistle	<i>Carduus nutans</i>
Canada thistle	<i>Cirsium arvense</i>
kudzu-vine	<i>Pueraria lobata</i>
perennial sowthistle	<i>Sonchus arvensis</i>
Johnson grass	<i>Sorghum halepense</i>
sorghum-almum	<i>Sorghum x almum</i>

## Illinois Designated Exotic Weeds

### CONSERVATION

(525 ILCS 10/) Illinois Exotic Weed Act.

It shall be unlawful for any person, corporation, political subdivision, agency or department of the State to buy, sell, offer for sale, distribute or plant seeds, plants or plant parts of exotic weeds without a permit issued by the Department of Natural Resources.

Japanese honeysuckle (*Lonicera japonica*)

multiflora rose (*Rosa multiflora*)

purple loosestrife (*Lythrum salicaria*)

common buckthorn (*Rhamnus cathartica*)

glossy buckthorn (*Rhamnus frangula*)

saw-toothed buckthorn (*Rhamnus arguta*)

dahurian buckthorn (*Rhamnus davurica*)

Japanese buckthorn (*Rhamnus japonica*)

Chinese buckthorn (*Rhamnus utilis*)

kudzu-vine (*Pueraria lobata*)

exotic bush honeysuckles (*Lonicera maackii*, *Lonicera tatarica*, *Lonicera morrowii*, and *Lonicera fragrantissima*)

exotic olives (*Elaeagnus umbellata*, *Elaeagnus pungens*, *Elaeagnus angustifolia*)

salt cedar (all members of the *Tamarix* genus)

poison hemlock (*Conium maculatum*)

giant hogweed (*Heracleum mantegazzianum*)

Oriental bittersweet (*Celastrus orbiculatus*)

lesser celandine (*Ficaria verna*)

teasel (all members of the *Dipsacus* genus)

Japanese, giant and Bohemian knotweed (*Fallopia japonica*, syn. *Polygonum cuspidatum*; *Fallopia sachalinensis*; and *Fallopia x bohémica*, resp.)

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Water Rate Increase Pt 2  
Date: June 5, 2020

## **BACKGROUND**

Shortly after receiving the water rate increase notice from Countryside we received notice of another rate increase based on pass through charges from the City of Chicago/Village McCook.

Our rate from Countryside is based on a two-part formula, their cost to produce (rate basis) water and their cost to purchase water. They are allowed an every other year increase in this area which we just addressed. The other component is a based on their cost to purchase from their supplier which is McCook.

Although I did object to the increase, this is per the contract. For what it's worth, LaGrange Highland, Countryside's other customer, has accepted the increase.

## **ANALYSIS**

The increase is 15 cents per thousand gallons. Because we lose, on average about 5 percent of water due to leaks/hydrant use, our increase must be 16 cents per thousand gallons to make up for the lost water.

## **FISCAL IMPACT**

The increase proposed is revenue neutral to the Village. (The total annual increase from Countryside will be \$10,800.) The average single-family home user in the Village uses 144 gallons per day. Based on this, the annual increase will be \$8.41.

## **RECOMMENDATION**

Pass the ordinance.

ORDINANCE NO. 2020-13

AN ORDINANCE AMENDING APPENDIX A OF  
THE INDIAN HEAD PARK MUNICIPAL CODE  
WATER & SEWER RATES

Published in pamphlet form by  
the Corporate Authorities of the  
Village of Indian Head Park, Illinois  
the 11th day of June 2020

ORDINANCE NO. 2020-13

AN ORDINANCE AMENDING APPENDIX A OF THE INDIAN HEAD PARK MUNICIPAL CODE  
WATER & SEWER RATES

**WHEREAS**, the Village of Indian Head Park, Illinois from time to time reviews its schedule of water and sewer rates to be paid by residents and businesses of the Village; and

**WHEREAS**, the charging of water and sewer fees assists the Village in providing water and sewer services to the residents and businesses of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Indian Head Park, Illinois, as follows:

Section 1. The foregoing facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance as if fully set forth herein.

Section 2. Appendix A of the Indian Head Park Code of Ordinances, as amended, is hereby further amended to read per the attached schedule A.

Section 3. The effective date for the implementation of said water and sewer rates contained in Schedule A shall be July1, 2020.

Section 4. This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form.

PASSED: This 11<sup>th</sup> day of June, 2020

	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Kennedy				
Trustee Metz				
Trustee O'Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

APPROVED by me this 11th day of June 2020

---

Tom Hinshaw  
Mayor of the Village of Indian Head Park  
Cook County, Illinois

ATTESTED and FILED in the Office of the Village Clerk this 11th day of June, 2020

---

Sharon Allison  
Village Clerk

Schedule A

WATER & SEWER FEES ALL FEES PER MONTH UNLESS OTHERWISE NOTED	PROPOSED AMOUNT
Security deposit (one-time fee)	\$250.00
Water rate - All water users, per 1,000 gallons	<b>\$11.53</b>
Water system connection—Subdivided lots. Parcels or premises zoned single-family residential (one-time fee)	\$1,500.00
Water system connection—Multifamily residential per unit (one-time fee)	\$1,500.00
Water system connection inspection fee	\$50.00
Water meter testing	\$35.00
Water service availability charge single-family residences (Single meter serving a single dwelling unit)	\$ 34.71
Water service availability charge multifamily residences townhome/condo (Single meter serving a single dwelling unit)	\$34.71
Water service availability charge multifamily residences large buildings. (Single meter serving 83 multifamily dwelling units and above)	\$631.11
Water service availability charge multifamily residences medium buildings (Single meter serving 20-82 multifamily dwelling units)	\$473.35
Water service availability charge multifamily residences small buildings (Single meter serving 10- 20 multifamily dwelling units)	\$60.15
Water service availability charge multifamily residences recreation facilities/club houses	\$315.60
Disconnection charge (one-time fee)	\$50.00
Sewer system connection—Subdivided lots. Parcels or premises zoned single-family residential (one-time fee)	\$ 1,000.00
Sewer system connection—Multifamily residential per unit (one-time fee)	\$ 1,000.00
Sewer system—Basic user charge-all users per 1,000 of water usage	\$00.70
Sewer service availability charge single-family residences, (single water meter serving a single dwelling unit)	\$12.30
Sewer service availability' charge multifamily residences townhome/condo. (single meter serving a single dwelling unit)	\$12.30
Sewer service availability charge multifamily residences large buildings, (single water meter serving 83 multifamily dwelling units and above)	\$259.87
Sewer service availability charge multi- family residences medium buildings, (single water meter serving 20-82 multifamily dwelling units)	\$194.90
Sewer service availability charge multifamily residences small buildings, (single water meter serving 10-20 multifamily dwelling units)	\$46.41
Sewer service availability charge multifamily residences single water meter serving recreation facilities/club houses	\$129.94

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Amendment to Code of Ordinances, Administrative Towing Fees  
Date: June 5, 2020

It the Village's code of ordinances we allow for the collection of administrative fees related to enforcement of vehicle and traffic regulations. The fees are also included in our fee schedule. The basic ordinance has been on our books since 2006. However, Staff believes that the ordinance is vague and should be more specific as to when and how it should be implemented. This also takes into consideration the position of the Cook County State's Attorney will not prosecute the lower level offenses such as the ones listed in the ordinance which include but not are limited to driving on a revoked or suspended driver's license.

The expanded ordince also refers the alleged violations to our adjudication process which was the intent of the creation of the local adjudication system in the first place.

ORDINANCE NO. 2020-15

AN ORDINANCE AMENDING ARTICLE I, SECTION 36-4 REGARDING THE SEIZURE  
AND IMPOUNDMENT OF VEHICLES IN THE  
VILLAGE OF INDIAN HEAD PARK, ILLINOIS

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES  
THE 11<sup>TH</sup> DAY OF JUNE 2020

Published in pamphlet form  
By Authority of the  
Corporate Authorities  
The 11<sup>TH</sup> day of June 2020

ORDINANCE NO. 2020-15

AN ORDINANCE AMENDING ARTICLE I, SECTION 36-4 REGARDING THE SEIZURE  
AND IMPOUNDMENT OF VEHICLES IN THE  
VILLAGE OF INDIAN HEAD PARK, ILLINOIS

**WHEREAS**, Section 36-1 of the Municipal Code of the Village of Indian Head Park authorizes the corporate authorities of the Village to adopt the Illinois Vehicle Code and to prescribe by ordinance traffic regulations within the corporate limits of the Village; and

**WHEREAS**, Section 36-3 of the Municipal Code of the Village of Indian Head Park authorizes the Police Department to collect towing and vehicle release fees as established by the corporate authorities; and

**WHEREAS**, the corporate authorities have determined that it is in the best interests of the Village to establish condition as to when a motor vehicle shall be impounded and to establish terms and conditions for the release of impounded vehicles.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Indian Head Park, Cook County, Illinois, that:

Chapter: 36-4- SEIZURE AND IMPOUNDMENT OF MOTOR VEHICLES USED IN THE COMMISSION OF CERTAIN OFFENSES

36-4-a Vehicle Seizure and Impoundment

Any motor vehicle operated, used or in physical control of any person, with the express or implied permission of the owner of record (as registered with the Secretary of State of Illinois or any other applicable state), in the Village of Indian Head Park or on any public highway within the Village of Indian Head Park during the commission of or in the furtherance of any offense or violation, as set forth in Section 36-4-b herein, shall be seized and impounded by the Village of Indian Head Park, and the owner or lessee of record of said vehicle shall, upon a finding of cause after an administrative fee in the amount of five hundred dollars, in addition to any towing and storage fees, as hereinafter provided.

#### 36-4-b Violations or offenses subject to seizure and impoundment.

1. Prostitution (720 ILCS 5/11-14), Soliciting for a Prostitute (720 ILCS 5/11-15), Soliciting for a Juvenile Prostitute (720 ILCS 5/11 – 15.1), Patronizing a Prostitute (720 ILCS 5/11-18), Patronizing a Juvenile Prostitute (72 ILCS 5/11-18.1);
2. Aggravated Battery with a Firearm (720 ILCS 5/12-4,2); Unlawful Use of Weapon (720 ILCS 5/24-1), Aggravated Discharge of a Firearm (720 ILCS 5/24-1.2);
3. Operating a motor vehicle with no valid driver's license (625 ILCS 5/6-101), or a similar provision of the Indian Head Park Municipal Code, excluding driving with an expired driver's license for a period less than one year.
4. Operating a motor vehicle while driver's license, permit or privilege to operate a motor vehicle is suspended or revoked (625 ILCS 5/6-303), or a similar provision of the Indian Head Park Municipal Code, except that vehicles shall not be subject to seizure or impoundment if the suspension is for unpaid citations (parking or moving) or for failure to comply with emissions testing;
5. Operating or in physical control of a motor vehicle while under the influence of alcohol, other drug or drugs, intoxicating compound(s) or any combination thereof (625 ILCS 5/11-501), or a similar provision of the Indian Head Park Municipal Code;
6. Operation or use of a motor vehicle while soliciting, possessing or attempting to solicit or possess cannabis or a controlled substance, as defined by the Cannabis Control Act or the Illinois Controlled Substance Act;
7. Operation or use of a motor vehicle by a person against whom a warrant has been issued by a Circuit Court Clerk in Illinois for failing to answer charges that the driver violated Section 6-101, 6-303, or 11-501(625 ILCS 5/6-101; 5/6-303 or 5/11-501) of the Illinois Vehicle Code or similar provision of the Indian Head Park Municipal Code.
8. Operation or use of a motor vehicle in the commission of, or in the attempt to commit, any other misdemeanor or felony offense in violation of the Criminal Code of 1961 or the Criminal Code of 2012.

#### 36-4-c Existing Regulations not Abrogated

1. The provisions of this chapter shall be in addition to and shall not replace or otherwise abrogate any existing state or federal law or village ordinance that relates to the seizure and/or impoundment of motor vehicles, and any fee provided herein shall be in addition to any and all fees, costs or penalties that may be assessed or imposed by a court or administrative hearing officer for violations of any criminal offense or local ordinance violation offense.
2. Any and all fees incurred for towing and/or storage of a vehicle seized and impounded under this chapter shall be those approved by the Chief of Police for all towing companies authorized to tow for the Village.

#### 36-4-d Exceptions

The provisions of this chapter shall not apply if, at the time of the offense, the vehicle subject to seizure and impoundment was stolen and the theft was reported to the appropriate police authority within twenty-four hours after the theft was discovered, or the vehicle was otherwise operated

without the knowledge and express or implied consent of the registered owner.

#### 36-4-e Notice / Towing / Release

1. Whenever a police officer has probable cause to believe that a vehicle is subject to seizure and impoundment pursuant to this chapter, and the police officer has arrested the operator or person in physical control of the vehicle for any of the offenses set forth in Section 36-4-b herein, the police officer shall provide for the towing of the vehicle to a facility authorized by the Village. At the time the vehicle is towed, the police officer shall notify or make a reasonable attempt to notify the owner, lessee or any person identifying himself as the owner or lessee of the vehicle, or any person who is found to be in physical control of the vehicle at the time of the alleged offense, of the fact of the seizure and impoundment and of the vehicle owner's or lessee's right to request a preliminary vehicle impoundment hearing to be conducted in accordance with Section 36-4-f1 and a hearing as provided pursuant to Section 36-4-f2 herein. The vehicle shall remain impounded pending the completion of the hearing(s) provided for in Section 36-4-f3 herein, unless the owner or lessee of the vehicle or someone on his/her behalf posts with the Village a cash bond in the amount of five hundred dollars and pays the towing and storage charges.
2. Notwithstanding the provisions of Section 36-4-e herein, the arresting police officer may release the vehicle prior to towing, if the vehicle subject to seizure and impoundment was not owned by the person placed under arrest and the registered owner or some other person legally authorized to possess the vehicle shall arrive at the scene of the arrest, prior to the actual removal or towing of the vehicle, and the lawful owner or person lawfully entitled to possession of the vehicle possesses a valid operator's license, proof of ownership or registration, proof of liability insurance and would not, as determined by the arresting police officer, indicate a lack of ability to operate the motor vehicle in a safe manner, or who would otherwise, by operating the motor vehicle, not be in violation of the Illinois Vehicle Code. If the vehicle subject to seizure and impoundment is owned by the person under arrest, the arresting officer may, prior to the actual removal or towing of the vehicle, release the vehicle to another person with the written consent of the owner, provided that such other person possesses a valid operator's license, proof of liability insurance and would not, as determined by the arresting police officer, indicate a lack of ability to operate the motor vehicle in a safe manner or who would otherwise, by operating the motor vehicle, not be in violation of the Illinois Vehicle Code.

#### 36-4-f Hearings

1. Preliminary Hearing - The owner or lessee of record of a vehicle seized and impounded may contest the seizure and impoundment of the vehicle by requesting a preliminary hearing. The owner or lessee must make a request for a preliminary hearing within twenty-four hours of the seizure. The request shall be deemed filed upon delivery to the Chief of Police at the Indian Head Park Police Department. The preliminary hearing request shall be in writing and the Chief of Police or their designee shall conduct the preliminary within twenty-four hours after receipt of the request, excluding Saturdays,

Sundays or Village holidays, in which case the preliminary hearing shall be held on the next business day after the request. All interested parties shall be given a reasonable opportunity to be heard at the preliminary hearing. The formal rules of evidence shall not apply at the hearing, and hearsay evidence shall be admissible, only if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. If, after the hearing, the Chief of Police or their designee determines there is probable cause to believe the vehicle is subject to seizure and impoundment, they shall order the continued impoundment of the vehicle as herein provided, unless the owner or lessee of the vehicle posts with the Village a cash bond in the amount of five hundred dollars and pays applicable towing and storage fees. If the Chief of Police or their designee determines there is no such probable cause to believe the vehicle was used or operated during the commission of the offenses set forth in Section 36-4-b, then the vehicle shall be returned to the registered owner or lessee, without administrative fee or bond.

2. Notice / Procedures / Hearing – Within ten days after a vehicle is seized and impounded, the Chief of Police or their designee shall notify the registered owner or lessee and lienholder of record of the seized and impounded vehicle by personal service or first-class mail, postage prepaid, to the interested party's address as registered with the Secretary of State, of the date, time and location of the hearing to be conducted. The initial hearing shall be scheduled and convened within forty-five days of the mailing of the notice of hearing. The owner, lessee or their representative, or attorney on behalf of the owner or lessee, may appear at the hearing and enter a determination to contest or not contest the basis of the seizure and impoundment. If the owner or lessee elects not to contest the basis for the seizure, the case will be disposed of at that time by entry of an administrative fee, if a factual basis exists for the seizure and impoundment. If the owner or lessee elects to contest the basis for the impoundment and seizure, a hearing shall be held immediately, unless continued by the order of the hearing officer. Continuances shall only be granted for good cause shown. All interested persons shall be given a reasonable opportunity to be heard at the hearing. The hearing officer shall be empowered to administer oaths and to secure by subpoena both the attendance and testimony of witnesses and the production of relevant books and papers. Subpoenas for the production of witnesses and relevant books and papers may be issued upon request of either party. The formal rules of evidence shall not apply at the hearing, and hearsay evidence shall be admissible, only if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. If, after the hearing, the hearing officer determines by a preponderance of the evidence that probable cause exists to believe the vehicle was used or operated in connection with or during the commission or attempted commission of any offense set forth in Section 36-4-b, the hearing officer shall enter an order finding the owner or lessee of record of the vehicle civilly liable to the Village for an administrative fee in the amount of five hundred dollars and any bond posted to secure the release of the motor vehicle shall be forfeited to the Village upon such finding. In the event no bond was posted to secure the release of the motor vehicle, the hearing officer shall order the motor vehicle to remain impounded until the owner or lessee or someone on their behalf pays the administrative fee to the Village, plus any and all fees owed to the towing entity or Village for the towing and storage of the vehicle, as the case may be. If, after proper service of notice, the owner or lessee of record fails to appear at the hearing, the hearing officer shall conduct the hearing

in absentia and, if appropriate, enter a default order in favor of the Village, a copy of which default order shall be sent to the registered owner via first class mail, postage prepaid. If the hearing officer finds that no such violation occurred, the hearing officer shall order the immediate return of the vehicle and cash bond, if posted, to the owner or lessee without assessing any administrative fee.

3. All hearings shall be recorded and said recording, along with any admitted documents, shall be the official record of the proceedings. All findings, decisions, and orders of the hearing officer shall be reduced to writing, signed by the hearing officer and served upon all parties within seven days after the hearing, by first class mail, postage prepaid or personal service.

#### 36-4-g Administrative Fee

If an administrative penalty is imposed, the penalty shall constitute a debt due and owing to the Village of Indian Head Park. All administrative fees shall be paid into the general corporate fund of the Village of Indian Head Park. If a vehicle remains impounded when an administrative fee is imposed, the Village may seek to obtain a judgment on the debt and enforce such judgment against the vehicle's owner or lessee, as provided by law. Unless the decision of the hearing officer is reversed upon administrative review or except as may otherwise be provided in this chapter, all vehicles shall continue to be impounded, until the administrative fee is paid to the Village, and any applicable towing and storage fees are paid to the towing entity or Village, as the case may be, in which case, possession of the vehicle shall be given to the person who is legally entitled to possess the vehicle, or the vehicle is sold or otherwise disposed of to satisfy a judgment and lien, as provided by law. If the administrative penalty and applicable towing and storage fees are not paid within thirty days after the expiration of time in which review of the hearing officer's determination may be sought, or within thirty days after an action seeking review has been resolved in favor of the Village, whichever is applicable, the vehicle shall be deemed unclaimed and shall be disposed of, in the manner provided by law for the disposition of unclaimed vehicles, as provided under Article II, Chapter 4 of the Illinois Vehicle Code.

#### 36-4-h Vehicle Possession

Except as may otherwise be provided by law or by order of the hearing officer, no owner, lien holder of record, or other person shall be legally entitled to take possession of a seized and impounded vehicle until the bond, administrative penalty and towing and storage fees have been paid. The foregoing notwithstanding, whenever a person or other entity with a lien of record against an impounded vehicle has commenced foreclosure or repossession proceedings, possession of the vehicle shall be given to that person, if the lien holder agrees in writing to refund to the Village the amount of the net proceeds of any foreclosure sale, less any amounts required to pay all lien holders of record, not to exceed the administrative penalty, plus the applicable towing and storage fees.

#### 36-4-i Hearing Officer

The hearing officer shall be appointed by the Village President of the Village of Indian Head Park, with the advice and consent of the Village Board. The hearing officer must meet the qualifications outlined in Ordinance 2019-04.

36-4-j Decision Review

All final decisions of the hearing officer shall be subject to review under the provisions of the Administrative Review Law.

36-4-k Failure to Pay Administrative Fee

Unless stayed by a court of competent jurisdiction, any administrative fee which remains unpaid in whole or in part after the expiration of the decline for seeking judicial review under the Administrative Review may be enforced in the same manner as a judgment entered by a court of competent jurisdiction.

**Section 2:** All parts of all ordinances in conflict with this ordinance are hereby repealed to the extent that the conflict exists.

**Section 3:** This ordinance shall take effect upon its passage, approval and publication as required by law.

**Section 4:** Effective Date. This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

ADOPTED this 11<sup>th</sup> day of June 2020, pursuant to a roll call vote as follows:

Name	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Kennedy				
Trustee Metz				
Trustee O'Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

APPROVED by me this 11<sup>th</sup> day of June 2020

---

Tom Hinshaw  
President of the  
Village of Indian Head Park  
Cook County, Illinois

ATTESTED and filed in my office, and published in pamphlet form  
This 11<sup>th</sup> day of June 2020

---

Sharon Allison  
Clerk of the  
Village of Indian Head Park  
Cook County, Illinois

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Ordinance-Electronic Attendance at Meetings  
Date: June 4, 2020

## **BACKGROUND**

Once the current pandemic is behind us, and with the technology in place to accord better communications the Mayor asked that we visit electronic attendance.

A question was raised at the last meeting about actions against an elected official missing “too many” meetings. Although our attorney may wish to comment more on this, in general aside from “abandonment” of office, there is no real provision for the removal of an elected official from office for missing too many meetings. (In this case abandonment of office refers to one’s physically moving out of the Village.)

As an aside, I only know of one time in current history where trustee has been removed from office mid-term and that was through a recall vote at a regularly scheduled election.

## **ANALYSIS**

Illinois law allows for remote attendance if allowed by local ordinance. These are the reasons/conditions that one may attend remotely:

1. Illness/disability
2. Employment or business of the public body
3. Family/other emergency.
4. Vacations are not a legal reason for participating remotely. My take on this is that this pertains to voting. As it is an open meeting, you will have the right to view and comment but not vote.

## **FISCAL IMPACT**

None

## **RECOMMENDATION**

I see no argument against this that makes sense. The specifics of the ordinance really restrict the instances of attending remotely. Many of you have jobs that may require you to be of town when we have meetings and adopting this ordinance will allow you to serve the community more effectively.

I recommend its approval.

ORDINANCE NO. 2020-17

**AN ORDINANCE ADDING SECTION 2-23 TO THE MUNICIPAL CODE OF  
THE VILLAGE OF INDIAN HEAD PARK, COOK COUNTY, ILLINOIS  
RELATING TO ELECTRONIC ATTENDANCE AT MEETINGS BY  
CORPORATE AUTHORITIES**

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES  
THE 11<sup>TH</sup> DAY OF JUNE 2020

Published in pamphlet form  
By Authority of the  
Corporate Authorities  
The 11<sup>th</sup> day of June 2020

**ORDINANCE NO. 2020-17**

**AN ORDINANCE ADDING SECTION 2-23 TO THE MUNICIPAL CODE OF THE VILLAGE OF INDIAN HEAD PARK, COOK COUNTY, ILLINOIS RELATING TO ELECTRONIC ATTENDANCE AT MEETINGS BY CORPORATE AUTHORITIES**

**WHEREAS**, on January 1, 2007, Public Act 94-1058, amending the Open Meetings Act, took effect and amended the definition of a “meeting” to mean “Any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the members of a public body held for the purpose of discussing public business,” and it permits attendance of members of the public body at public meetings by a means other than physical presence; and,

**WHEREAS**, the Village of Indian Head Park, Cook County, Illinois is a municipality governed by the statutes of the State of Illinois, and is empowered by said Public Act 94-1058 to permit attendance by a means other than physical presence; and,

**WHEREAS**, to permit attendance by a means other than physical presence, the Village of Indian Head Park must adopt rules that conform to the requirements and restrictions of the Open Meetings Act, as noted at 5 ILCS 120/7; and,

**WHEREAS**, the corporate authorities of the Village of Indian Head Park desire and find that it is in the best interests of the Village of Indian Head Park to permit attendance of members of the public body by means other than physical presence in compliance with the Open Meetings Act; and,

**WHEREAS**, the corporate authorities of Village of Indian Head Park find that it is necessary that any existing ordinances, resolutions or policies be amended to conform with the term “meeting” to include electronic gatherings as defined in Section 120/1.02 of the Open Meetings Act.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF INDIAN HEAD PARK, COOK COUNTY, ILLINOIS**, as follows:

Section 1. That the findings made in the prefatory recitals made above herein this Ordinance are hereby adopted and approved by the Village President and Board of Trustees, and said prefatory recitals set forth above are incorporated herein as part of this Ordinance.

Section 2. Section 2-23 of Article 2 of Chapter I (Section 2-23) – Electronic Attendance at Meetings, Hearing, of the Municipal Code of the Village of Indian Head Park, Cook County, Illinois, is hereby added to said Code, to read as follows:

2-23                    **ELECTRONIC ATTENDANCE AT MEETINGS**. The following are the rules relating to the electronic attendance at meetings by corporate authorities:

(A)    Electronic Attendance at Meetings Rules. The Village of Indian Head Park hereby adopts the following rules for electronic attendance at meetings, that permit a member of the public body to attend any meeting of a public body as defined in the Open Meetings Act via electronic means. Any member of the corporate authorities of the Village of Indian Head Park, IL may attend any open or closed meeting of the Village of Indian Head Park via electronic means, such as by telephone, video or internet connection, provided that such attendance is in compliance with these rules and applicable laws. The word “meeting” as used in the Code shall mean and be the same as it is defined in the Open Meetings Act, as amended on January 1, 2007, and as may be thereafter amended.

(B)    Prerequisites. A member of the corporate authorities of the Village of Indian Head Park may attend a meeting electronically if the member meets the following conditions:

- 1) A quorum is physically present throughout the meeting; and, a majority of the members present votes to approve the electronic attendance at the meeting.
- 2) The member should notify the Village Clerk at least one day before the meeting, unless impractical, in which case as soon as practical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements will result in denial of a request for electronic attendance.
- 3) The member must assert one of the following three reasons why he or she is unable to physically attend the meeting:
  - a) The member cannot attend because of personal illness or disability; or
  - b) The member cannot attend because of his or her employment purposes or because of the business of the Village of Indian Head Park; or
  - c) The member cannot attend because of a family or other emergency.
- 4) The Clerk, after receiving the electronic attendance request, shall inform the other corporate Authorities of the request for electronic attendance.

(C)    Voting Procedures. After a roll call establishing that a quorum is physically present, the presiding officer shall call for a motion that a member may be permitted to attend the meeting electronically after specifying the reason entitling the absent member to attend electronically. The motion must be approved by a vote of a majority of the members present.

(D)    Adequate Equipment Required. The member participating electronically and the other members of the corporate authorities must be able to communicate effectively, and members of the audience must be able to hear all communications at the meeting site. Before allowing electronic attendance at any meeting, the corporate authorities shall provide equipment adequate to accomplish this objective at the meeting site.

(E) Minutes. Any member attending electronically shall be considered an off-site attendee and counted as present electronically for that meeting. The meeting minutes shall also reflect and state specifically whether each member is physically present or present by electronic means.

(F) Rights of Remote Member. A member permitted to attend electronically will be able to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to, including both open and closed meetings, except that a member may attend a closed meeting via an internet connection, cellular phone, or landline telephone. The member attending electronically shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any member attending electronically shall be called during any vote taken, and his or her vote counted and recorded by the Village Clerk and placed in the minutes for the corresponding meeting. A member attending electronically may leave a meeting and return as in the case of any member, provided the member attending electronically shall announce his or her leaving and returning. A member attending electronically at a meeting shall be paid per the Village Code as if he or she had physically attended said meeting.

(G) Committees, Boards and Commissions. These rules shall apply to all committees, boards and commissions established by authority of the Village of Indian Head Park.”

Section 3. This Ordinance shall be in full force and effect immediately upon its passage, approval and publication in pamphlet form as provided by law.

Section 4. In the event that any section, clause, provision, or part of this ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

ADOPTED this 11<sup>th</sup> day of June, 2020, pursuant to a roll call vote as follows:

Name	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Kennedy				
Trustee Metz				
Trustee O’Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

APPROVED by me this 11<sup>th</sup> day of June 2020

---

Tom Hinshaw  
 President of the  
 Village of Indian Head Park

Cook County, Illinois

ATTESTED and filed in my office, and published in pamphlet form  
This 11<sup>th</sup> day of June 2020

---

Sharon Allison  
Clerk of the  
Village of Indian Head Park  
Cook County, Illinois

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Annexation Ordinance  
Date: June 4, 2020

**BACKGROUND**

Attached is the annexation ordinance that you will be asked to approve at the meeting.

The parcel is immediately across from public works. For some reason, the Village never annexed this parcel although we surround it on three sides with I-55 being immediately south. Illinois law allows us to forcibly annex properties of this type that are under sixty acres in size.

Bob Pape is the owner of the property. He also owns three other parcels in the area and is in the process of selling them. I was aware that he owned the northern two (where MSG Trucking operates). But not this one. He also owns the parcel immediately east of Eastern Avenue and south of 70<sup>th</sup> Place.

As it turns out, all four are being sold to a single developer. (I am also encouraging the developer to purchase the Cross property. Which is in the middle of the four parcels (two on each side).

**ANALYSIS**

The property will be annexed as R-1 which is our most restrictive zoning classification. It will be up to the owner to petition for a zoning change. Until the property is rezoned, the current truck parking will no longer be allowed.

Annexing the property will give the Village control over its use when it is ultimately developed.

**FISCAL IMPACT**

The parcel is currently vacant. Based on its assessed value, the Village can expect to generate about \$600 per year to us in property taxes.

**RECOMMENDATION**

Adopt the ordinance.

**ORDINANCE NO. 2020-14**

**AN ORDINANCE AUTHORIZING THE ANNEXATION  
OF CERTAIN REAL PROPERTY OWNED BY R&E PROPERTIES  
AND COMMONLY KNOWN AS 7079 70<sup>TH</sup> PLACE**

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF  
TRUSTEES THE 11TH DAY OF JUNE 2020

Published in pamphlet form by Authority  
of the Corporate Authorities  
of the Village of Indian Head Park, Illinois, the  
11<sup>th</sup> day of June 2020

**ORDINANCE NO. 2020-14**

**AN ORDINANCE AUTHORIZING THE ANNEXATION  
OF CERTAIN REAL PROPERTY OWNED BY R&E PROPERTIES  
AND COMMONLY KNOWN AS 7079 70<sup>TH</sup> PLACE**

**WHEREAS**, Section 7-1-13 of the Illinois Municipal Code, codified at 65 ILCS 5/7-1-13, provides that whenever any contiguous, unincorporated territory of less than 60 acres is wholly bounded by one or more municipalities, that territory may be annexed by that municipality by the passage of an ordinance to that effect; and

**WHEREAS**, on or about May 5, 2020, the Village of Indian Head Park served notice of its intention to annex the real property commonly known as 7079 70<sup>th</sup> Place to the owner of record as provided by the County of Cook and bearing the legal description set forth in Exhibit A attached hereto and also depicted on the plat of survey attached as Exhibit B (the “Property”); and

**WHEREAS**, on May 5, 2020 the Village of Indian Head Park caused to be served notice of its intention to annex the real property commonly known as 7079 70<sup>th</sup> Place to the statutorily required notices to the Lyons Township officials as required by the Section 7-1-1 of the Illinois Municipal Code, codified at 65 ILCS 5/7-1-1; and

**WHEREAS**, on May 5, 2020 the Village of Indian Head Park caused to be served notice of its intention to annex the real property commonly known as 7079 70<sup>th</sup> Place to the statutorily required notices to the corporate authorities of Cook County as required by the Section 7-1-13 of the Illinois Municipal Code, codified at 65 ILCS 5/7-1-13; and

**WHEREAS**, on May 5, 2020 the Village of Indian Head Park caused to be served notice of its intention to annex the real property commonly known as 7079 70<sup>th</sup> Place by publication in

a newspaper of general circulation within the territory to be annexed not less than 10 days before the passage of the annexation ordinance as required by the Section 7-1-13 of the Illinois Municipal Code, codified at 65 ILCS 5/7-1-13; and

**WHEREAS**, the Property is uninhabited, contiguous to the corporate limits of the Village of Indian Head Park, and located in unincorporated territory of Cook County; and

**WHEREAS**, the corporate authorities of the Village have determined it to be in the best interests of the Village and its residents to annex the Property to the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Indian Head Park:

**Section 1.** The Village of Indian Head Park hereby annexes the Property commonly known as 7079 70<sup>th</sup> Place, and further identified on the legal description, and plat of annexation attached hereto as Exhibits A and B.

**Section 2.** The Village staff including the Village attorney is authorized and directed to take whatever additional steps necessary to effectuate the annexation of this property, including the filing of this ordinance and other necessary documents with the Cook County Recorder's Officer, the Cook County Clerk, and the County Election Authority.

**Section 3.** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form.

ADOPTED this 11th day of June 2020, pursuant to a roll call vote as follows:

Name	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Kennedy				
Trustee Metz				

Trustee O'Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

APPROVED by me this 11th day of June 2020

---

Tom Hinshaw  
 Mayor of the Village of  
 Indian Head Park  
 Cook County, Illinois

ATTESTED and FILED in the Office of the Village Clerk this 11th day of June 2020

---

Sharon Allison  
 Village Clerk of the Village of  
 Indian Head Park  
 Cook County, Illinois

## EXHIBIT “A”

The annexation parcel including right of way consists of approximately 1.0413 acres.

THAT PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 19, TOWNSHIP 38 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE NORTHERLY RIGHT-OF-WAY LINE OF F.A.I ROUTE 55 (STEVENSON EXPRESSWAY) AND THE WESTERLY LINE OF LOT 41 IN PLEASANTDALE UNIT NO. 1, RECORDED AS DOCUMENT 12873032; THENCE NORTHERLY ALONG SAID WESTERLY LINE TO THE SOUTHERLY LINE OF 70TH PLACE; THENCE NORTHEASTERLY, PERPENDICULAR TO THE NORTHERLY LINE OF 70TH PLACE TO SAID NORTHERLY LINE; THENCE NORTHWESTERLY ALONG SAID NORTHERLY LINE TO THE SOUTHWEST CORNER OF LOT 32 IN SAID PLEASANTDALE UNIT NO. 1; THENCE SOUTHWESTERLY TO THE NORTHEAST CORNER OF LOT 44 IN SAID PLEASANTDALE UNIT NO. 1; THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOT 44 TO THE NORTH LINE OF SAID STEVENSON EXPRESSWAY; THENCE EASTERLY ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. ALL IN COOK COUNTY ILLINOIS.

*Certification*

*Village of Indian Head Park*

I, Sharon Allison, do hereby certify that I am the duly elected qualified Clerk of the Village of Indian Head Park, Cook County, Illinois, and keeper of the records and seal of said Village. I further certify that the attached hereto is a true and correct copy of Ordinance 2020-14 authorizing the annexation of the property located at 7079 70<sup>th</sup> Place to the Village of Indian Head Park, as approved by the Board of Trustees at the June 11, 2020, Board meeting.

Dated this 11<sup>th</sup> day of June 2020.

---

Sharon Allison  
Village Clerk  
Village of Indian Head Park



To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Garbage Collection  
Date: May 8, 2020

### **BACKGROUND**

Staff solicited bids for refuse removal and for optional leaf vacuuming/branch pick up. Unfortunately, none of the three bidders chose to bid on leaf vacuuming/branch pick up.

SBC is the apparent low bidder. Accordingly, under Illinois law, we are allowed to further negotiate with the apparent low bidder.

SBC really wants our business. After the bds were opened, SBC came to us with a leaf vacuuming subcontractor and some other incentives that we are now reviewing.

My experience with waste haulers indicates that we need to take care when doing a massive change like what we are attempting to do now.

### **ANALYSIS**

On the face of it, SBC is the lowest of the bidders. However, I am not finding any specific municipal work. So, we need to verify that. They are also stating that they have new trucks, so we need to verify that.

Although we issued a rather standard bid document, Groot has a series of objections to the bid document that I think might just not be agreeable to the Village. We will need to investigate further. Lakeshore seems to have no objections, but we are looking further into it. SBC had no objections.

### **FISCAL IMPACT**

On the face of it, the Village will save about \$12,000 annually in waste hauling expenses. It also appears that residents not covered by a homeowner's association that pays garbage fees may be able to save on a conservative basis, \$140 per year.

The leaf pick up is the great part for us. There is no way that we can do this as effectively as what is proposed by SBC. Since I do not know what any of you pay for this service, I will rely on your input.

## **RECOMMENDATION**

I recommend acceptance of the bid and direct myself and the Village attorney to prepare the contract/ordinance for approval at the next meeting. I am looking at a potential start date of September 1 for waste hauling and October 15 for leaf pick up.

Again, here is the bid summary

<b>(All prices are year 1)</b>	<b>Lakeshore Recycling (with Acacia)</b>	<b>Groot</b>	<b>SBC</b>
<b>Refuse Sticker</b>	\$3.00	\$3.25	\$2.85
<b>35 Gallon</b>	\$16.75	No Bid	\$14.35
<b>65 Gallon</b>	\$17.95	\$19.95	\$14.55
<b>95 Gallon</b>	\$19.75	\$19.95	\$15.55
<b>Yard Waste</b>	\$3.00	\$3.25	\$2.85
<b>Bulk Items</b>	\$30.00	\$25	3 stickers
<b>Special Collections</b>	\$15 per yd, 1 yd min	\$30.00, 1 yd min, \$22 per yard	\$25, 3 yd min
<b>White Goods</b>	\$30.00	\$45.00	10 stickers
<b>Acacia</b>	\$69,300	\$92,169	\$71,000
<b>111 Acacia</b>	\$8,484	No Bid	\$9 per yard

**APPENDIX 1: COMBINED REFUSE, LANDSCAPE WASTE, RECYCLING, AND OPTIONAL COMPONENTS  
GENERAL PRICE QUOTATION SHEET**

Please provide all costs associated with once-a-week, same-day refuse, yard waste, recycling collection services, leaf collection, and brush pickup for each year in accordance with the following schedule:

	YEAR 1 06/08/2020– 06/07/2021	YEAR 2 06/08/2021 – 06/07/2022	YEAR 3 06/08/2022 – 06/07/2023	YEAR 4 06/08/2023 – 06/07/2024	YEAR 5 06/08/2024– 06/07/2025
<b>REFUSE DISPOSAL STICKER:</b>					
Total Cost of a Disposal Sticker	<u>2.85</u>	<u>3.00</u>	<u>3.10</u>	<u>3.22</u>	<u>3.35</u>
<b>35-GALLON REFUSE TOTER OPTION:</b>					
Total Cost of 35-Gallon Refuse Toter					
Monthly Service Fee	<u>14.35</u>	<u>14.80</u>	<u>15.22</u>	<u>15.70</u>	<u>16.15</u>
<b>65-GALLON REFUSE TOTER OPTION:</b>					
Total Cost of 65-Gallon Refuse Toter					
Monthly Service Fee	<u>14.55</u>	<u>14.95</u>	<u>15.40</u>	<u>15.87</u>	<u>16.37</u>
<b>95-GALLON REFUSE TOTER OPTION:</b>					
Total Cost of 95-Gallon Refuse Toter					
Service Monthly Service Fee	<u>15.55</u>	<u>16.10</u>	<u>16.60</u>	<u>17.10</u>	<u>17.65</u>

**LEAF AND BRUSH PICKUP ROLL IN**  
(Reminder: You May roll into the cost of lead, and or Brush Pickup with Refuse options)

Check this box if the cost of Brush Pickup is rolled in with the Refuse options.£

Check this box if the cost of Leaf Vacuuming is rolled in with the Refuse options.£

Check this box if you are not submitting bids for either Leaf Vacuuming or Brush Pickup.£

*(If you are submitting bids for leaf vacuuming or Brush pickup and are not rolling the costs in with Refuse option, please fill out the Optional Components Quotation Sheet on pg.33)*

To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Chickens in the Village  
Date: June 5, 2020

**BACKGROUND**

I received a request from two residents asking for consideration of allowing chickens in the Village. Please see the attached letter.

As of this moment, they are specifically not allowed, so an amendment to our zoning code could be in order.

For what it's worth, Western Springs allows chickens, but they also allow fences.

**ANALYSIS**

As we just received the request (it came in today), we have not had a chance to look at it in detail.

**SOME RANDOM FACTS ABOUT CHICKENS**

**Chickens can fly** (just not very far). ... Depending on the breed, **chickens** will reach heights of about 10 feet and **can** span distances of just forty or fifty feet. The longest recorded flight of a modern chicken lasted 13 seconds for a distance of just over three hundred feet.  
(This is from hgtv.com)

**FISCAL IMPACT**

None

**RECOMMENDATION**

If you think that this has the possibility of happening, I recommend sending it to the Planning and Zoning Commission.

**VILLAGE OF WESTERN SPRINGS**  
**Community Development Department**  
740 Hillgrove Ave. Western Springs, IL 60558-0528  
Ph. 708.246.1800, ext. 180 Fax 708.246.4871

**Permit Guide for Raising Chickens within the Village**

In 2012, after studying the topic extensively, the Village Board approved an ordinance allowing pet chickens. The ordinance drew upon a pilot study within the Village as well as best practices from communities across the nation. A building permit is now required to raise chickens. The information provided below will serve as a guide. If at any time you have questions, please feel free to contact the Community Development Department.

The current ordinance regarding pet chickens states the following:

Pet chickens and outdoor chicken shelters are permitted on residential lots. In order to maintain pet chickens and outdoor chicken shelters, the following regulations shall be followed:

- a. No person shall keep or harbor any rooster.
- b. No person shall keep or harbor more than four (4) chickens on any residential lot.
- c. Chickens shall be kept in a covered outside enclosure or inside a residence or a garage when left unattended. The shelter regulations are described below.
- d. Chickens shall not be permitted to run at large in the village.
- e. Chickens may be allowed outside in a fenced rear yard area or other permanently fenced area or temporarily fenced area while in the presence of their owners or keepers.
- f. There shall be no slaughtering of any poultry outdoors on any residential lot.
- g. Chicken shelter regulations:
  - (1) An outdoor shelter shall be located only in the rear yard of a lot and no closer than ten feet (10') of either side yard lot line and no closer than five feet (5') from any rear yard lot line.
  - (2) The interior area of any shelter and the rear yard area shall be maintained in a sanitary condition.
  - (3) Outdoor shelters shall be designed to be architecturally compatible with the principal residence or any existing accessory structure or the principal residence's rear yard landscape theme and shall be constructed of quality, durable building materials. Outdoor shelters shall be constructed and maintained to be weatherproof in order to withstand inclement and extreme weather and to be secure from predators. A professional predator protection system approved by the community development department shall be installed on any outdoor shelter.
  - (4) All shelters shall be designed and constructed with adequate ventilation and in a manner that allows them to be easily cleaned.
  - (5) Maximum roof height shall not exceed eight feet (8'). For a pitched roof, the eight foot (8') measurement shall be to the midpoint of the pitched roof.

The following items are needed in order for a permit:

- Completed building permit application (available at [www.wsprings.com](http://www.wsprings.com))
- Plat of survey marked with proposed location of the shelter/coop with setbacks noted (in feet) from side and rear lot lines. The plat must also depict the current location of the home, garage, driveway, and other structures and improvements.
- Photos or drawings of the shelter/coop. Drawings from a kit are acceptable. The general specifications are highlighted in section “g. 3” above. Be sure to confirm that the overall height does not exceed eight (8’) feet.
- Provide confirmation that you will utilize a predator protection system as depicted below. Provide the details of the system or a catalog description.
- Permit fee: The fee is 1.75% of the cost of construction with a minimum \$50.00 permit fee. Checks can be made payable to the Village of Western Springs.

Two inspections are required after the permit is issued: One prior to when your chickens begin residing in the coop and one after the chickens are outside. It is the property owner/applicant’s responsibility to schedule the inspections. Please call the Community Development Department to schedule inspections.

Community Development Staff Members are available to answer resident questions regarding chickens. Please call us at (708) 246-1800, ext. 177 or 180.

01/2014

Sample Predator Detection System



Sample chicken coop/shelter





\$441 on wayfair.com

Measures 41" x78" x30"



\$620.00 on wayfair  
Measures 56"x137" x 59"

\$500 measures 84"x36"x 48"



To: Mayor Hinshaw and Board of Trustees  
From: John J. DuRocher, Village Administrator  
Subject: Overnight parking of Commercial Vehicles  
Date: June 5, 2020

At a prior Board meeting, I was asked that we revisit the overnight parking of commercial vehicles in the Village. We received a complaint from a resident that was cited for overnight parking of a commercial vehicle. (For the record, the individual flat out lied about us giving him permission at one point.) You may remember that in February of 2019, we amended our code to basically prohibit any commercial vehicle from not being parked out in the open in a driveway overnight. This included the any vehicle with a business logo or advertisement on it. So, if I drive a Mary Kay Pink Cadillac and there is no labeling on it, I am good to park overnight in my driveway, but if I drive a Ford Focus with a Mary Kay label on it, I either have to hide the label, remove it, or park it in my garage. Commercial trucks are simply not allowed to be parked overnight except in a garage.

Remember that much of this came about due to a large truck being parked almost continuously on the north end of Pontiac.

This practice is not uncommon in communities. The Village of Palatine, one our Village Attorney's clients, does the same thing and has done so for years and years.

A resident on the far south side of town, Indian Woods Drive, petitioned the Board on this a couple of years ago and was told no. They subsequently moved from the Village.

Here is the pertinent section of the ordinance:

*Commercial vehicle* means any vehicle designed or operated for the transportation of persons or property in the furtherance of any commercial, industrial or business enterprise, for-hire or not-for-hire, including, but not limited to, cars, trucks, vans or other panel type vehicles, taxis, buses, and any other vehicle operated for compensation but not including recreational vehicles not being used commercially. Any vehicle bearing any form of sign which identifies or advertises the name or telephone number of a commercial, industrial or business enterprise shall be considered a commercial vehicle. For purposes of this section, commercial vehicles shall not include passenger vehicles used in ride sharing services such as, but not limited to, Uber and Lyft.

ORDINANCE NO. 2019-03

AN ORDINANCE AMENDING ARTICLE III, DIVISION 2, SECTION 36-144 to 36-154 REGARDING THE PARKING OF COMMERCIAL VEHICLES, RECREATIONAL VEHICLES, BOATS AND BOAT TRAILERS OF THE CODE OF ORDINANCES OF THE VILLAGE OF INDIAN HEAD PARK, ILLINOIS

**WHEREAS**, Sections 36-144 to 36-154 of the Municipal Code of the Village of Indian Head Park authorizes the corporate authorities of the Village to prescribe by ordinance parking regulations within the corporate limits of the Village; and

**WHEREAS**, the corporate authorities have determined that the prohibition of ungaraged overnight parking of commercial vehicles in residentially zoned districts will benefit the overall welfare of the residents of the Village and is therefore in the best interests of the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Indian Head Park, Cook County, Illinois, that:

**Section 1:** DIVISION 2. COMMERCIAL VEHICLES, RECREATIONAL VEHICLES, BOATS AND BOAT TRAILERS

Sec. 36-144. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Bus* means every motor vehicle, including a commuter van, designed for carrying more than ten persons.

*Commercial vehicle* means any vehicle designed or operated for the transportation of persons or property in the furtherance of any commercial, industrial or business enterprise, for-hire or not-for-hire, including, but not limited to, cars, trucks, vans or other panel type vehicles, taxis, buses, and any other vehicle operated for compensation but not including recreational vehicles not being used commercially. Any vehicle bearing any form of sign which identifies or advertises the name or telephone number of a commercial, industrial or business enterprise shall be considered a commercial vehicle. For purposes of this section, commercial vehicles shall not include passenger vehicles used in ride sharing services such as, but not limited to, Uber and Lyft.

*Permitted recreational vehicle* means any recreational vehicle that is one of the following:

- (1) *Camping trailer*. A trailer, not used commercially, constructed with partial side walls which fold for towing and unfold to provide temporary living quarters for recreational camping or travel use and of a size and weight not requiring an over-dimension permit when towed on a highway;
- (2) *Truck camper*. A truck, not used commercially, when equipped with a portable unit designed to be loaded onto the bed which is constructed to

provide temporary living quarters for recreational, travel or camping use; or

- (3) *Van camper.* A self-contained motor vehicle of no more than 18 feet in length and 6,500 pounds, not used commercially, or designed or permanently converted to provide living quarters for recreational, camping or travel use with direct walk through access to the living quarters from the driver's seat.

*Recreational vehicle* means any vehicle that is a camping trailer, motor home, mini-motor home, travel trailer, truck camper, van camper, house car, or house trailer, used primarily for recreational purposes and not used commercially nor owned by a commercial enterprise.

*Restricted recreational vehicle* means any recreational vehicle which is not a permitted recreational vehicle or a transportation vehicle.

*Store* means the parking of a vehicle, or boat, or boat trailer for a continuous period of longer than 24 hours.

*Trailer* means a vehicle, except a boat trailer with boat, without motive power in operation, designed for carrying property and for being drawn by a motor vehicle.

*Transportation vehicles* means pick-up trucks of three-fourths-ton capacity or less, vans, mini-vans or four-wheel drive vehicles, but excluding all commercial vehicles, used as the owner's principal means of transportation.

Sec. 36-145. Restrictions on transportation vehicles and permitted recreational vehicles.

Transportation vehicles and permitted recreational vehicles may not be parked or stored on any residentially improved lot or on any parcel of land in any residential district, except in a fully enclosed garage or entirely on a lawfully installed and maintained concrete or asphalt driveway.

Sec. 36-146. Restrictions on commercial vehicles.

Except as provided in sections 36-150 through 36-153 hereof, no commercial vehicle may be parked or stored on any residentially improved lot or on any parcel of land in any residential district, or on any street located in a residential district.

Sec. 36-147. Restrictions on boats and boat trailers.

Except as provided in section 36-150, no boat or boat trailer may be parked or stored on any residentially improved lot or on any parcel of land in any residential district during the period of October 15 through March 31, inclusive, or at any time on any street located in a residential district. During the period of April 1 through October 14, inclusive, boats and boat trailers may not be parked or stored on any residentially improved lot or on any parcel of land in any residential district except as provided in section 36-150 or if such boat or boat trailer is parked entirely on a lawfully installed and maintained concrete or asphalt driveway.

Sec. 36-148. Restrictions on restricted recreational vehicles.

Except as provided in section 36-150, no restricted recreational vehicle may be parked or stored on any residentially improved lot, or on any parcel of land in any residential district.

Sec. 36-149. Restrictions on buses and trailers.

No bus or trailer may be parked or stored on any residentially improved lot or on any parcel of land in any residential district, or on any street located in a residential district.

Sec. 36-150. Exceptions.

Provided that no other restriction is contained in this Code or other ordinances of the village:

- (1) Commercial vehicles may park on a residentially improved lot or on any parcel of land in any residential district or on a street located in a residential district, only for such limited periods of time when making a delivery or rendering a service at such lot or parcel or on such street;
- (2) Commercial vehicles may be parked or stored only in a fully enclosed garage on a residentially improved lot;
- (3) Not more than one of a boat, separate boat trailer, a single boat on a single trailer or a restricted recreational vehicle may be parked or stored only in a fully enclosed building or structure or in the buildable area to the rear of a dwelling or in such a manner as to be effectively screened from view from adjacent rights-of-way and adjacent properties by plantings or in any other manner permitted under this Code or other village ordinance. If such screening is by plantings, such plantings shall be of a type or variety which will, at maturity, exceed the height of the boat or boat trailer; and
- (4) At the time of planting, are at least 75 percent of the height of the boat, boat trailer, single boat with single trailer or restricted recreational vehicle;
- (5) A restricted recreational vehicle may be temporarily parked on a lawfully maintained driveway for a period not to exceed 72 hours, but only for the limited purpose of loading, unloading or housekeeping tasks related to embarking on or returning from a trip.

Sec. 36-151. Village-owned vehicles.

This section shall not apply to any vehicles or equipment owned or operated by the village which are utilized for public service.

The following is deleted

Sec. 36-152 Deleted in its entirety

Sec. 36-153 Deleted in its entirety

Sec. 36-154. Penalty.

Any violation of this division shall be punishable, upon conviction, by a fine of not less than \$25.00 and not more than \$250.00. Any and each day on which a violation occurs shall be deemed a separate and distinct offense.

**Section 2:** All parts of all ordinances in conflict with this ordinance are hereby repealed to the extent that the conflict exists.

**Section 3:** This ordinance shall take effect upon its passage, approval and publication as required by law.

**Section 4:** Effective Date. This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

ADOPTED this 14<sup>th</sup> day of February 2019, pursuant to a roll call vote as follows:

Name	Aye	Nay	Absent	Abstain
Trustee Conboy				
Trustee Farrell-Mayer				
Trustee Mann				
Trustee Metz				
Trustee O’Laughlin				
Trustee Wittenberg				
Mayor Hinshaw (if necessary)				

APPROVED by me this 14<sup>th</sup> day of February 2019

---

Tom Hinshaw  
 President of the  
 Village of Indian Head Park  
 Cook County, Illinois

ATTESTED and filed in my office, and published in pamphlet form  
 This 14<sup>th</sup> day of February 2019

---

Josef Weiner  
Clerk of the  
Village of Indian Head Park  
Cook County, Illinois

Building permits

Permit #	Date	Address	Work	Value of work
3837	6/2/2020	179 Cascade Drive	Sidewalk Replacement	\$1,985.00
3835	6/1/2020	6524 Blackhawk Trail	Garage Addition	TBD
Jun-20				
3836	5/28/2020	23 Briarwood Lane	Deck Replacement	\$4,000.00
3834	5/26/2020	53 Briarwood Square	Sidewalk Replacement	\$3,950.00
3833	5/22/2020	125 Acacia Circle #105	Interior Remodel	\$12,400.00
3832	5/20/2020	240 Cascade Drive	Deck Replacement	\$3,500.00
3831	5/20/2020	11255 W. Plainfield Road	Solar Panel Install	\$16,000.00
3830	5/18/2020	7217 S. Flagg Creek	Window Replacement	\$3,297.00
3828	5/13/2020	4 Briarwood Court	Deck Install	\$6,000.00
3827	5/11/2020	123 Acacia Circle	Fire Panel Replacement	\$12,950.00
3742	5/16/2020	111 Acacia Drive	Sump Pump Install	\$18,000.00
3826	5/11/2020	7231 Wolf Road #408C	Interior Remodel	\$16,700.00
3825	5/5/2020	6524 Blackhawk Trail	French Drain System	\$3,000.00
3824	5/4/2020	11315 Hiawatha Lane	Residential Addition	\$150,000.00
3823	5/4/2020	21 Sweetwood Court	New Deck	\$7,200.00
3822	5/4/2020	6362 Pontiac Drive	New Deck	\$27,470.00
May-20				
3821	4/29/2020	7261 S. Flagg Creek Drive	Foundation Stabilization	\$16,400.00

3820	4/29/2020	7211 Wolf Road	Emergency Sewer Repair	\$2,000.00
3819	4/14/2020	5 Elmwood Drive	Push Pier Install for Sinking Foundation	\$15,731.05
3818	4/9/2020	127 Acacia Circle #301	Kitchen/Bath Remodel	\$10,000.00
3817	4/7/2020	6624 Howard Avenue	Irrigation System Install	\$6,900.00
3816	4/1/2020	73rd & Wolf Road	Replacement Sign Entrance	\$21,000.00
3815	4/3/2020	3 Buttonwood	Deck Replacement	\$3,000.00
<b>Apr-20</b>				
3814	3/17/2020	125 Acacia Circle	Curb & Stormwater Repair	\$19,985.00
3813	3/17/2020	134 Cascade Drive	Deck/Patio Replacement	\$20,165.54
3812	3/16/2020	6816 Joliet Road	Electrical Service Upgrade	\$10,965.00
3811	3/13/2020	11225 Arrowhead Trail	Drain Tile	\$6,800.00
3810	3/10/2020	6515 Cochise Drive	Deck Replacement/Brick Paver Patio & Fire Pit Install	\$10,000.00
3809	3/5/2020	6527 Laurel Avenue	Interior Remodel	\$20,000.00
3808	3/3/2020	6816 Joliet Road #7	Hot Water Heater Install	\$500.00
<b>Mar-20</b>				
3807	2/24/2020	6520 Wolf Road	Kitchen Remodel	\$60,000.00
3806	2/21/2020	31 Heatherwood Court	New Deck	\$2,000.00
3805	2/20/2020	6575 Shabona Road	Drain Tile	\$6,808.65
3804	2/14/2020	179 Cascade Drive	Emergency Sewer Repair	\$4,330.00
3803	2/14/2020	6606 Osceola	Window Replacement	\$5,000.00
3802	2/5/2020	125 Acacia Drive #302	Hot Water Heater Replacement	\$1,000.00
<b>Feb-20</b>				

3741	1/24/2020	6210 Wolf Road	Residential Addition with Crawl Space & Deck	\$78,000.00
3801	1/21/2020	3 Stonehearth	Window Replacement	\$4,000.00
3800	1/17/2020	Wolf Road & 72nd Street	Conduit Installation & Pole Installation	N/A
3799	1/15/2020	6531 Shabbona Road	Window Replacement	\$3,462.00
3798	1/15/2020	6674 Big Bear Drive	Window Replacement	\$4,000.00
3797	1/10/2020	6475 Indian Head Trail	drainage, sump pump	\$2,494.00
3796	1/10/2020	6600 Willow Springs Road	HVAC - RTU	\$18,030.00
3795	1/7/2020	6341 Blackhawk Trail	Electric Service Upgrade	\$4,219.00
3794	1/7/2020	23 Hawthorne Square	Emergency Sewer Repair	\$2,000.00
3793	1/7/2020	7045 Joliet Road	Interior Remodel	\$207,000.00