

Village of Indian Head Park  
201 Acacia Drive  
Indian Head Park, IL 60525

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**MEETING MINUTES  
BOARD OF TRUSTEES**

*“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”*

**Thursday, August 14, 2008**

**7:30 P.M.**

**★ CALL TO ORDER - MAYOR RICHARD ANDREWS**

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, August 14, 2008, at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

**★ ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK**

**PRESENT (AND CONSTITUTING A QUORUM):**

Mayor Richard Andrews  
Trustee Debbie Anselmo  
Trustee Brian T. Bailey  
Trustee Anne Bermier  
Trustee Carol Coleman  
Trustee Norman L. Schnauffer  
Trustee Matthew P. Walsh II

**ALSO PRESENT:**

Frank Alonzo, Chief of Police/Administration  
Dave Brink, Finance Department  
Steve Busa, Treasurer  
Joseph V. Consolo, Village Clerk  
Richard Ramello, Counsel, Storino, Ramello & Durkin

**NOT PRESENT:**

Edward Santen, Water/Public Works Superintendent

**★ PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”.*

## ◆ MAYOR'S REPORT

Mayor Andrews stated that the Village was saddened by the news that Sally Beauford, a former resident and Trustee, passed away on July 22, 2008. He noted that Sally had served as a member of the Village's Planning Commission from May 1988 to April, 1991 when she was elected to serve as Village Trustee. Mayor Andrews further noted that Sally served two terms as Village Trustee from April of 1991 to April of 1999 and she was the zoning liaison during that time. Sally is survived by her husband David, her son Geoff and two sisters.

Trustee Bermier stated that Sally Beauford as a Trustee saved the Village a lot of money when she suggested that the Village look into hiring someone who was retired to serve as a part-time administrator for the Village of Indian Head Park. Trustee Bermier noted that Sally also initiated the Village sponsored Halloween party for the children, she also even designed and made many of the games for this event (ghost bowling, Halloween bingo, etc) and was actively involved in the planning of the Village sponsored Easter Egg Hunt which is now an annual event. Trustee Bermier stated that Sally Beauford left her mark in the Village and she worked so many hours in the planning, beautification and completion of Sacajawea Park. Trustee Bermier stated that Sally Beauford will be missed.

Mayor Andrews noted that Barbara Weyrick, the Assessor for Lyons Township, was planning to attend the meeting this meeting but due to a schedule conflict she could not attend the meeting this evening. He noted that property owners within the Township areas should have received notices of reassessments recently. He pointed out that Lyons Township Assessor Barbara Weyrick as well as a representative from the Cook County Assessor's Office will host a property tax workshop on Wednesday, August 20, 2008 at the Lyons Township Offices on Joliet Road at 10:00 a.m. and also at 7:00 p.m.

Mayor Andrews noted that Lyons Township Assessor Barbara Weyrick sent information to the Village noting the following: the median increase in 2008 in Lyons Township was 19.8% (which is down from 33.3% in 2005), Indian Head Park had an average reassessment increase of 23.2%, Western Springs had an increase of 23.2%, Countryside had an increase of 30.7%, Burr Ridge had an increase of 29.1% and Willow Springs had an increase of 29.4%. Mayor Andrews pointed out that the economy is down and property owners are having a hard time selling their homes.

Mayor Andrews noted that in 2006 the Global Nuclear Energy Partnership Program was established by the U.S. Department of Energy. He further noted that one of the functions of this program was to identify storage sites for nuclear waste. Mayor Andrews stated that two such sites for storage were being considered. One at Argonne National Laboratory and a site at G.E. in Morris, Illinois.

Mayor Andrews stated that many people were opposed to the idea of storing nuclear waste in close proximity to the Chicago metropolitan area and the Department of Energy announced that the two mentioned sites are no longer being considered. He thanked Lyons Township Supervisor Pat Rogers, the West Central Municipal Conference and the West Cook County Solid Waste Agency representatives for their leadership and efforts to oppose the nuclear waste storage sites that were being considered.

Mayor Andrews stated that the Village participates in Southwest Central Dispatch and as a member of this organization, a service is provided called “**Code Red**”, which is available to all residents at no cost. Mayor Andrews stated that if any residents are interested in finding out more information about this program, the Website is: [www.southwestcentral911.org](http://www.southwestcentral911.org) (follow the link to code red) a resident can sign up to join the program. He noted that this program provides weather related warnings about tornadoes, severe storms or flooding that may occur in the area via the telephone.

#### ◆ PRESENTATIONS

*Report from Susan Friend and Joan Pieri - S.E.A.S.P.A.R.*

Mayor Andrews stated that Susan Friend, Executive Director from S.E.A.S.P.A.R. as well as Joan Pieri, the Village’s representative to S.E.A.S.P.A.R. are present this evening to discuss various programs. Joan Pieri stated that Susan will discuss some of the on-going programs provided by S.E.A.S.P.A.R. as well as alternate funding that might be available in addition to tax dollars from the member entities.

Susan Friend reported that an annual report for S.E.A.S.P.A.R. was distributed to the Village for review which includes facts and figures, participation statistics and profiles of communities that are served by S.E.A.S.P.A.R. Susan Friend stated that the Village of Brookfield joined S.E.A.S.P.A.R. almost one year ago and that helps all communities by helping to strengthen programs and facilities that are available to all members. Susan Friend noted the following: (1) a new program was implemented and is in the third year --“Action Club”, which is a Kiwanis Club for adults with disabilities which is a leadership program for adults 21 years and older. Contests are held on the International level for speeches, etc.; (2) over \$2,000 was donated to local charities through the Ronald MacDonald House, Toys for Tots Program and the Cat Nap Organization in LaGrange that cares for animals; (3) S.E.A.S.P.A.R. is also working on an additional funding stream because tax dollars are limited and S.E.A.S.P.A.R. is looking also to the business community and seeking grants to keeping fund programs; (4) A T & T donated \$14,000 to S.E.A.S.P.A.R. for part of the S.E.A.S.P.A.R. technology upgrades for a new server platform and registration software to track participation;(5) a new program will be launched on September 22<sup>nd</sup> -- the “**Eagle Program**”(Enhancing Adult Growth through Lifestyle Education).

The program is for adults with disabilities who are unemployed to help them maintain job related skills to be able to find employment; (5) the biggest contribution ever to S.E.A.S.P.A.R. was from a family estate that pledged to donate \$200,000 to S.E.A.S.P.A.R.; (6) the Downers Grove Chamber of Commerce presented a community contribution award to S.E.A.S.P.A.R. for program implementation and also for the work in the local community. S.E.A.S.P.A.R. employs over 170 individuals to work in the programs throughout the year including many volunteers; (7) a program is being held this year for the second time at the Theater of Western Springs on December 8<sup>th</sup> at 7:00 p.m. that will showcase many of the talents of students including music, drama, rhythmic gymnastics, arts and cooking; (8) Indian Head Park residents are involved in a variety of S.E.A.S.P.A.R. programs from day camp to the drop in center for those individuals over 18 years old with mental illness, bowling, special Olympics training programs, dance lessons, Friday night social club, swimming, leisure education and teen programs; (9) special event programs range from bowling tournaments to dances to theater trips, fun fare dance and many more programs; (10) a wide variety of facilities are available throughout Cook and DuPage Counties that are available to S.E.A.S.P.A.R. for various programs; (11) the age range for program participants with disabilities in S.E.A.S.P.A.R. is pre-school age children up to 60 years old plus.

Mayor Andrews inquired if the individuals who are participants in S.E.A.S.P.A.R. pay a fee for the programs. Susan Friend stated that a fee may apply to use a Village's recreation department, a Y.M.C.A. or park district and many of the programs are subsidized. She noted that approximately 50% of the staff cost is recuperated, there are costs for gasoline and possibly a fee for a ticket item. Mayor Andrews asked how many participants are involved in the programs. Susan Friend stated that participation fluctuates at times but the average range for Indian Head Park over the past few years was about twelve individuals. She noted that in the last two years there are approximately twenty-one (21) to thirty-six (36) participants from Indian Head Park from private homes as well as Briar Place Nursing Center. Susan Friend noted that Indian Head Park's contribution is about 2% of the overall member contributions of S.E.A.S.P.A.R. and she thanked Indian Head Park for being a participant in S.E.A.S.P.A.R. for thirty-two years. Susan Friend noted that Indian Head Park joined S.E.A.S.P.A.R. in 1976 and was the first community to join. She mentioned that Al Krisciunas was the Village President at that time.

Mayor Andrews stated that Indian Head Park supports the S.E.A.S.P.A.R. programs and it is a good outlet for individuals to be involved. He thanked Joan Pieri for her many years of dedicated service as the Village's representative to S.E.A.S.P.A.R. Joan Pieri thanked the Village Board for the opportunity to represent Indian Head Park as the Village's representative to S.E.A.S.P.A.R.

◆ **CONSENT AGENDA**

- Approval of Ground Space Site Lease - Village of Indian Head Park and Denali Spectrum Operations LLC for the Cellular Tower at 11308 West 70<sup>th</sup> Place.
- Approval of a resolution, Estimate of Maintenance Cost Agreement and Engineering Agreement for the 2008/2009 Motor Fuel Tax Program (*Resolution #R8-08-1*).
- Approval of a Resolution and Service Agreement Between Sky Tech Limited and the Village of Indian Head Park (*Resolution #R8-08-2*).
- Approval of a Resolution Authorizing the Execution of an Agreement Between the County of Cook and the Village of Indian Head Park (*Resolution #R8-08-3*).
- Reappointment of Michael Lopez to the Planning and Zoning Commission for the term ending August 12, 2009.

Mayor Andrews entertained a motion to approve the consent agenda, as presented. Trustee Coleman moved, seconded by Trustee Bermier to approve the consent agenda, as presented. Carried by unanimous roll call vote. (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

◆ **APPROVAL OF FINANCIAL REPORTS**

Financial Report for the month ending June 30, 2008

Financial Report for the month ending July 31, 2008

Treasurer Busa presented the financial reports for the months ending June 30, 2008 and July 31, 2008. For the month of June, 2008 he noted: (1) total revenues were \$206,067.97; (2) expenditures were \$253,099.99 and; (3) total fund balances in all accounts at the end of June were \$624,507.84. For the month of July, 2008 he noted: (1) total revenues were \$325,494.25; (2) expenditures were \$370,808.91 and; (3) total fund balances in all accounts at the end of July were \$467,529.89. Trustee Schnaufer moved, seconded by Trustee Bailey, to approve the financial reports for the months ending June 30, 2008 and July 31, 2008, as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

## **APPROVAL OF BOARD MEETING MINUTES**

Minutes of the Regular Board Meeting - July 10, 2008

After review of Board meeting minutes, Trustee Walsh moved, seconded by Trustee Schnaufer, to approve the July 10, 2008 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

## **ZONING REPORT - COMMISSIONER NOREEN COSTELLOE**

Report from the Planning and Zoning Commission Regarding an In-Ground Swimming Pool at 6358 Blackhawk Trail

Commissioner Noreen Costelloe reported that at the Planning and Zoning Commission meeting held on Tuesday, August 5, 2008, the Commission was presented with Petition #170 by Mr. & Mrs. James McMahon asking for a permit to install a safety fence on residential property to enclose a new in-ground swimming pool. Commissioner Costelloe noted: (1) the petitioners have an in-ground pool in their yard at this time, which they intend to remove and reconstruct; (2) the perimeter of the rear yard is enclosed with an existing fence; (3) the new pool will be installed in the permitted rear yard setback; (4) the petitioners requested approval of a fence that would surround the pool on three sides. (The house "fenced in" the pool on the fourth side.) Additionally, the proposed fence would enclose a patio area that exceeded twelve feet (12') from the perimeter of the pool.

Commissioner Costelloe further reported that the Commission discussed Title 15 and Title 17 of the Municipal Code and the authority of the Planning and Zoning Commission. She noted that the petitioners were informed that the Commission did not have authority to approve a safety fence surrounding a swimming pool which was erected more than twelve-feet (12') from the perimeter of the pool or which did not fully surround the pool. As a result, the Commissioners referred the petitioners to the statute. Commissioner Costelloe stated that a vote was taken on the Findings of Fact for a fence which met the statutory requirements of Section 15.21 of the Village's Municipal Code. Having made these findings of fact, the Commission voted unanimously in favor of providing a recommendation to the Village Board to approve the petition, as modified with the following conditions:

- 1) The fence shall meet all statutory requirements, including height, location and features (such as self-latching, self-closing features)
- 2) Petitioners shall remove the existing perimeter fence.
- 3) Petitioners shall maintain the existing screening in their yard.

Mayor Andrews noted that there are two sections of the Municipal Code that apply to in-ground swimming pools. Title 15, of the Building Code has a section that sets forth requirements for in-ground swimming pools and Title 17, Zoning, deals with fences.

He noted that a safety fence is required around in-ground swimming pools in accordance with a terms and conditions hearing and variance procedures before the Planning and Zoning Commission. Mayor Andrews stated that there are many mature trees and natural vegetation on the property and the recommendation from the Commission is to maintain the existing screening. Commissioner Costelloe stated that the rear yard is very private with many trees and bushes. Mayor Andrews inquired if the property owner has plans to remove any trees in connection with the new pool.

Commissioner Costelloe stated that she was not aware that any mature trees would be removed from the perimeter of the property and there are plans for additional landscaping around the pool area.

Mayor Andrews noted that the preliminary plans presented to the Commission as it relates to the proposed new pool plan and safety fence for 6358 Blackhawk Trail is not in final form and final architectural plans must be submitted to the Village for building and zoning code review and approval. Mayor Andrews stated that the Village Board will only receive the report from the Planning and Zoning Commission concerning this zoning matter. He added that once the final plans are submitted and approved, counsel can prepare an ordinance for the Board's consideration. Trustee Coleman stated that she visited the McMahan property and it is not clear whether the perimeter screening is entirely on the property boundary of 6358 Blackhawk Trail or if the screening is on the neighbor's property. Mayor Andrews stated that recommendations from the Planning and Zoning Commission will be incorporated into the ordinance that will be prepared by counsel.

Trustee Coleman moved, seconded by Trustee Anselmo, to receive the report from the Planning and Zoning Commission concerning Petition #170, a terms and conditions hearing in connection with an in-ground swimming pool at 6358 Blackhawk Trail. Carried by unanimous voice vote (6/0/0).

## **AGENDA ITEM**

### **Approval of the Budget for Fiscal Year 2008/2009**

Dave Brink noted that the budget for fiscal year 2008/2009 was distributed to the Board for review and approval. He noted that every year a budget is prepared as an internal tool which is used to track income and spending. He noted that the legal document that the Village is required to approve is the Appropriations Ordinance which authorizes the Village to spend dollars. Dave Brink added that the Appropriations Ordinance was passed by the Village Board at the last meeting. Dave Brink noted that the Budget for fiscal year 2008/2009 has total revenues of \$3,772,771, total expenses of \$3,772,466 resulting in an overall surplus of \$305.00.

Mayor Andrews stated that Dave Brink, Frank Alonzo and Trustee Schnaufer spent many hours on the budget and he thanked them for their hard work and efforts. Mayor Andrews stated that the budget is an estimated projection of expenses and revenues.

Mayor Andrews stated that the budget is not a binding document and a budget is a tool to gauge where money is coming from and how funds are being spent. Mayor Andrews stated that there are a few matters on-going that will also impact the budget which includes collective bargaining that the Village is involved in for the first time ever in the Village of Indian Head Park and also a litigation matter which may result in expenses to the Village.

Mayor Andrews stated that this year will be a tight budget year based on the review of the figures in the budget and hopefully the economy will improve. He noted that in March of this year the Board passed an ordinance to enhance revenue through an increase in certain fees and the Board has held the line on not increasing business license fees at this time due to economic conditions. Mayor Andrews stated that the Village has not had a property tax increase in ten or twelve years with the exception of a bond issue or referendum for a street project in the late 1990's which goes through 2013.

Mayor Andrews stated that the Village should receive additional revenue from the sales tax increase that went into effect by referendum vote in July, 2007. He noted that the sales tax revenue sharing program implemented as an incentive between the owners of Brookside Development Plaza and Indian Head Park is nearing the end of the split of the sales tax revenue sharing. Mayor Andrews stated that the Village overall is financially sound but close watching and monitoring of the budget is necessary. Trustee Schnaufer inquired if the Village's auditing firm utilizes both the budget and appropriations ordinance. Dave Brink stated that the auditors refer to the budgeted numbers for tracking purposes and from a financial standpoint, the auditor's review financial statements and reports for actual dollars received and spent.

Trustee Schnaufer moved, seconded by Trustee Bermier, to approve the budget for fiscal year 2008/2009 as presented. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

## **QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE BY INDIAN HEAD PARK RESIDENTS ONLY**

Mayor Andrews stated that an article appeared in the business ledger newspaper on August 4<sup>th</sup> regarding the State looking for casino applications for the last license available. He noted the following gross receipt totals for casinos in Illinois and the revenues generated by those types of operations: Grand Victoria in Elgin - 436 million dollars, Harahs Casino in Joliet - 381 million dollars, Hollywood Casino in Aurora - 272 million dollars.

## **EXECUTIVE SESSION**

Trustee Walsh moved, seconded by Trustee Schnaufer, to adjourn to Executive Session pursuant to 5 ILCS 120/2 (c) (11) regarding probable or imminent litigation and 5 ILCS 120/2 (c) (2) concerning collective negotiation matters between the Village of Indian Head Park and a representative of a unit of its employees. Carried by unanimous roll call vote (6/0/0).

*Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh*

*Nays: None*

*Absent: None*

## **RETURN TO OPEN SESSION**

Trustee Coleman moved, seconded by Trustee Bailey, to return to the regular Board meeting. Carried by unanimous voice vote. (6/0/0).

## **ADJOURNMENT**

There being no further business to discuss, Trustee Schnaufer moved, seconded by Trustee Anselmo, to adjourn the regular Board meeting at 9:58 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,  
Kathy Leach, Deputy Clerk/Recording Secretary