Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525

MEETING MINUTES
BOARD OF TRUSTEES

"Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken."

Thursday, April 10, 2008

7:30 P.M.

★ CALL TO ORDER - MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, April 10, 2008, at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

★ ROLL CALL: JOSEPH V. CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Debbie Anselmo
Trustee Brian T. Bailey
Trustee Anne Bermier
Trustee Carol Coleman
Trustee Norman L. Schnaufer
Trustee Matthew P. Walsh II

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration
Joseph Consolo, Village Clerk
Mike Durkin, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent

★ PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: ***"I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all".***

♦ MAYOR'S REPORT

Mayor Andrews announced that a letter was received last month from the National Arbor Day Foundation congratulating the Village of Indian Head Park once again on being named as a Tree City U.S.A., which continues a long history and many years of the Village of Indian Head Pak receiving this designation as a tree preservation community. Mayor Andrews also thanked residents of the community who plant and maintain trees to help beautify the Village and enhance the environment.

Mayor Andrews mentioned that on August 4, 2009 the Village of Indian Head Park will celebrate its 50th Anniversary date since the incorporation as a Village. He noted that the Village will celebrate its 50th Anniversary on Saturday, August 8, 2009 and further details will be provided over the next year.

Trustee Bermier thanked everyone who helped to make the Easter Egg Hunt a success including a special thank you to Superintendent Ed Santen who volunteered to be the Easter Bunny. She also thanked the Administration Office staff, Public Works Department, Mayor Andrews and his family, Trustees Coleman and Anselmo, Brittany Anselmo and Rich Pellegrino. Trustee Bermier stated that the Easter Egg Hunt was a success and the colorful eggs were beautiful on the snow covered ground in the park. Mayor Andrews stated that the Village posted a few photos from the event on the Village's Website and a few parents commented that they were happy that the Village went forward with hosting the event even though the weather was cold and snowy and the experience will provide the children with a unique childhood memory.

♦ CONSENT AGENDA

Prior to voting on the Consent Agenda items, Mayor Andrews stated that the approval of an ordinance amending certain fees and charges will be deferred to the May 8th Board meeting to further review a few items before the ordinance is presented to the Board for approval. Trustee Coleman moved, seconded by Trustee Anselmo, to approve the Consent Agenda. Carried by unanimous voice vote (6/0/0).

Reappointment of Diane Andrews as Commissioner to the Planning and Zoning Commission for the term ending April 13, 2011

Reappointment of Ed Milam as a Member to the E-911 Board for the term ending May 1, 2010

Reappointment of Jack Yelnick as Commissioner to the Planning and Zoning Commission for the term ending April 13, 2009

Reappointment of Noreen Costelloe as Commissioner to the Planning and Zoning Commission for the term ending May 13, 2009

★ **APPROVAL OF BOARD MEETING MINUTES**
Minutes of the Regular Board Meeting - March 13, 2008

After review of Board meeting minutes, Trustee Schnaufer moved, seconded by Trustee Bermier, to approve the March 13, 2008 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

- **ZONING AGENDA ITEMS - CHAIRMAN DENNIS SCHERMERHORN (QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE ALLOWED AFTER ZONING REPORT AND PRIOR TO VOTE ON ZONING REQUEST**

- **ZONING REPORT, BOARD CONSIDERATION AND VOTE REGARDING THE FOLLOWING MATTER:**

  Report from the Planning and Zoning Commission Regarding Petition #168 - A Public Hearing Regarding an Amendment to the Ashbrook P.U.D. for the property located at 11150 Ashbrook Lane.

  A. Motion to Receive Report

Chairman Schermerhorn reported that a public hearing was held before the Planning and Zoning Commission on Tuesday, April 1, 2008. A petition was presented by Mr. & Mrs. Dan McCarthy, the owners of a single family residence, located at 11150 Ashbrook Lane, to allow for the reconstruction of a rear yard deck with stairs down to grade. He noted: (1) the proposed construction requires an amendment to the previously approved Ashbrook Planned Unit Development Subdivision plans; (2) the property is zoned R3A zoning district in a Planned Unit Development; (3) the petitioners desire to reconstruct a deck with stairs down to grade to better provide access to their yard area; (4) the entire deck structure will be built within the buildable area of the lot and the stairs down to grade encroach into the rear yard setback by 4.94 feet; (5) there were no residents who voiced their opposition to the petition presented, one adjacent property owner submitted a letter in support of granting the zoning relief as presented and the Ashbrook Homeowners Association approved the request and; (6) the Commission members found that the petition would not impact the character of the surrounding area and after reviewing the findings of fact, the Commission voted its recommendation to the Village Board to approve the zoning request as presented without conditions. The vote was four members in favor and three members were absent.

Mayor Andrews inquired if the River Birch tree located at the back of the property behind the primary residence will be preserved or if the deck plans will impact the tree in that location. Dan McCarthy, the property owner, stated that he intends to preserve the existing birch tree.

Trustee Bailey moved, seconded by Trustee Anselmo, to receive the report from the Planning and Zoning Commission regarding Petition #168 for an amendment to the Ashbrook Development Planned Unit Development and rear yard encroachment of 4.94 feet for stairs down to grade for the property located at 11150 Ashbrook Lane. Carried by unanimous roll call vote (6/0/0).

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

B. Discussion, Consideration and Possible Vote to Grant Relief Requested

Trustee Coleman mentioned that when the ordinance is prepared by counsel that the language be added that the deck will remain open. Chairman Schermerhorn stated that the deck will be reconstructed according to the previously approved deck structure and there are no plans to enclose the deck. Mayor Andrews entertained a motion to direct counsel to prepare an ordinance consistent with the recommendations from the Planning and Zoning Commission with regard to Petition #168 to grant the requested zoning relief and for counsel to add the standard language that the deck will remain open. Trustee Walsh moved, seconded by Trustee Anselmo, to direct counsel to prepare an ordinance consistent with the recommendations from the Planning and Zoning Commission and the Village Board. Carried by unanimous roll call vote (6/0/0).

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

Mayor Andrews noted that the ordinance will be prepared by counsel and presented to the Board for approval at the next meeting. He noted that a conditional building permit for the project may be issued with the understanding that the property owner agrees to comply with the terms set forth by the Board as well as following the applicable code requirements as it relates to the construction of decks. Mr. McCarthy stated that he will follow all of the guidelines set forth by the Village relative to the construction of his deck and he thanked the Board for approving the request.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE BY INDIAN HEAD PARK RESIDENTS ONLY CONCERNING AGENDA ITEMS

Patrick Finley, of 188 Cascade Drive, thanked the Village Board for approving the new signage to be posted in Acacia. He inquired if the Board had considered battery operated or electric signs with a flashing light to slow traffic. Mr. Finley inquired about the regulations for overnight parking of commercial vehicles in Acacia. He stated that a commercial vehicle with panel advertising is parking on Deercrest overnight and he asked if the police department could check into the matter.

Chief Frank Alonzo stated that he is reviewing the details regarding the signs with Superintendent Santen and there are no plans to have lighted signs. He added that the signs will be ordered and installed within a few weeks.

EXECUTIVE SESSION

Trustee Coleman moved, seconded by Trustee Walsh, to adjourn to Executive Session pursuant to Section 2 (c) (21) of the Open Meetings Act to review closed session meeting minutes as required by Section 2.06 of the Open Meetings Act and pursuant to 5 ILCS 120/2(c) (1) to discuss the appointment, employment, compensation, discipline or performance of specific employees and 5 ILCS 120/2 (c) (2) concerning collective negotiation matters. Carried by unanimous roll call vote (6/0/0).

Aye: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh
Nay: None
Absent: None

RETURN TO OPEN SESSION

Trustee Coleman moved, seconded by Trustee Walsh, to return to the regular Board meeting. Carried by unanimous voice vote. (6/0/0).

ADJOURNMENT

There being no further business to discuss, Trustee Bailey moved, seconded by Trustee Anselmo, to adjourn the regular Board meeting at 9:52 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,
Kathy Leach, Deputy Clerk/Recording Secretary