

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525**

**MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of votes taken.”

Thursday, September 11, 2014

7:30 p.m.

CALL TO ORDER – MAYOR RICHARD S. ANDREWS

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, September 11, 2014 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:30 p.m. by Mayor Richard S. Andrews. Administrative Assistant Mary Crowley called the roll as follows:

ROLL CALL: MARY CROWLEY, ADMINISTRATIVE ASSISTANT

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Brian T. Bailey
Trustee Tom Hinshaw
Trustee Norman L. Schnauffer
Trustee Matt Walsh
Trustee Amy Jo Wittenberg

ALSO PRESENT:

John Brooks, Chief of Police/Administration
Steve Busa, Treasurer
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent

NOT PRESENT:

Joseph V. Consolo, Village Clerk
Trustee Brenda O’Laughlin

For the record, Mayor Andrews noted Board meetings are being videotaped by the Village as well as video or audio recordings by others.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

MAYOR’S REPORT

Mayor Andrews and the Board paused for condolences to the Brink family on the passing of Dave Brink’s mother. To commemorate Patriot’s Day (the anniversary of 911), Mayor Andrews recalled the events of that date, and read a poem. The Metropolitan Water Reclamation District in Stickney is hosting a medication take back program in September for anyone that needs to safely dispose of expired medications. The electric program is in the process of transitioning to Integrys from Constellation Energy and letters are being sent to residents. Mayor Andrews noted a check was received from Brian Taylor of Timber Trails Development in the amount of \$23,000 as part of the development impact fee commitment to Indian Head Park. Additional impact fees will be forthcoming as occupancy permits are issued. S.E.A.S.P.A.R. will be hosting several upcoming events and information will be posted on the Village’s website. Mayor Andrews thanked Trustee Hinshaw on research he is working on regarding cell tower leases.

RECOGNITION OF PLEASANTVIEW FIRE PROTECTION DISTRICT CHIEF KEVIN DOYLE ON HIS RETIREMENT AND WELCOME TO NEW CHIEF JOHN BUCKLEY

Mayor Andrews mentioned the accomplishments and service to the community of retired Fire Chief Kevin Doyle Fire Chief and a proclamation was presented. Mayor Andrews and the Board welcomed the newly appointed Fire Chief John Buckley.

APPROVAL OF FINANCIAL REPORT

Financial Report for the month ending August 31, 2014

Treasurer Steve Busa presented the financial report for the month ending August 31, 2014. For the month of August, he noted: total revenues were \$406,160.32; expenditures were \$690,961.47 and fund balances in all accounts at the end of August were \$3,808,429.99. One million dollars in the fund balance is road bond funds. Trustee Schnauffer moved, seconded by Trustee Wittenberg, to approve the financial report for the month ending August 31, 2014 as presented by Treasurer Busa. Motion carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnauffer, Walsh, Wittenberg

Nays: None

Absent: O’Laughlin

APPROVAL OF BOARD MEETING MINUTES

Minutes of the Regular Board Meeting – August 14, 2014

After review of the regular Board meeting minutes, Trustee Bailey moved, seconded by Trustee Wittenberg, to approve the August 14, 2014 meeting minutes, as presented. Motion carried by voice vote (5/0/1).

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE – AGENDA ITEMS ONLY

None

AGENDA ITEMS (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE)

1. ***An Ordinance Amending Chapter 10.08 Entitled “Vehicle License Fees” of Title 10 Entitled “Vehicles and Traffic” of the Indian Head Park Municipal Code.***

The Board discussed approving an ordinance to update the Village code to current Illinois laws as it relates to commercial vehicles.

Trustee Walsh moved, seconded by Trustee Wittenberg, to approve an Ordinance Amending Chapter 10.08 Entitled “Vehicle License Fees” of Title 10 Entitled “Vehicles and Traffic” of the Indian Head Park Municipal Code, as presented. Motion carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnauffer, Walsh, Wittenberg

Nays: None

Absent: O’Laughlin

2. ***Ordinance Amending the Indian Head Park Municipal Code – Creating New Liquor License Classification “EE” Beer Only to Grant to Bonny’s Bistro Location at Brookside Plaza.***

The owners of Bonny’s Bistro requested a classification “EE” beer license to operate their video gaming location in Brookside Plaza that is planned to open later in the year or early next year. The Board discussed creating a new liquor classification to allow an extended hour of operation for the Bonny’s Bistro business from 8:00 a.m. to midnight Monday through, Sunday noon to midnight and to set the liquor license fee at \$3,000 per year. Trustee Walsh moved, seconded by Trustee Schnauffer, to approve an Ordinance Amending the Indian Head Park Municipal Code – Creating New Liquor License Classification “EE” Beer Only to Grant to Bonny’s Bistro Location at Brookside Plaza. Motion carried by roll call vote (5/0/1).

Ayes: Trustees: Bailey, Hinshaw, Schnauffer, Walsh, Wittenberg

Nays: None

Absent: O’Laughlin

3. ***Water Meter Replacement***

The Board discussed the need to replace water meters that are approximately twenty years old. Chief Brooks and staff also provided input that parts for the current meters are becoming hard to acquire, the system is outdated, reading the meters manually is time consuming for staff and for staff to enter the data with the current system. The preliminary cost to update all the water meters and implement

current computer software and devices is about \$400,000. This cost also includes testing of the watermains before new water meters would be installed. Mayor Andrews stated Senator Collins is trying to determine if funding is available for Indian Head Park to receive funds from the State of Illinois Clean Water Act through a low interest loan at a rate of about 1% over a period of five years.

Chief Brooks met with Superintendent and Bill McConaughy to review the current procedures to read the water meters and the information that is generated to administrative staff to input the data into the current utility billing program to generate the bills which takes about a week to do. There is a radio frequency system that could read the meters with the data to be directly inputted into the program for bills to be generated without manual input of data from meter readings. Three companies are in this business, a more efficient process to generate billing with new meters would have a benefit, staff resources could be used in a more effective way and more accurate readings may be available with sonar readings to detect leaks.

The Board discussed various options to implement a new water meter system if funds become available to pay for the program. Trustee Wittenberg supported the idea of new water meters as long as this project is integrated and prioritized as part of a short and long term capital improvement plan in Public Works. Trustee Hinshaw agreed with Trustee Wittenberg. Trustee Hinshaw asked how long the water meter devices last and to look into all options. Superintendent Santen stated the meter devices would have an approximate 20 year lithium battery life that would transmit the signal to cell towers in the area for meter information to be generated to the Village. Superintendent Santen supported the implementation of a new water meter and software system.

Sharon Allison, of Keokuk asked if any personal information would be transmitted through the new meter system. Chief Brooks stated no personal information would be transmitted only billing numbers to match water meters.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Trustee Bailey mentioned there were some homes in Old Town area that had damage from the last rain with water in basements and a sanitary sewer issue and those matters are being reviewed if it pertains to any Village responsibility or blockage in the system. Chris Metz asked what the plans are for money received from grants. Mayor Andrew stated any money received would be put back in the street bond fund for future projects.

ADJOURNMENT

There being no further business to discuss, Trustee Bailey moved, seconded by Trustee Wittenberg, to adjourn the regular Board meeting at 8:40 p.m. Motion Carried by voice vote (5/0/1).

Submitted by,
Joseph V. Consolo, Village Clerk
Kathy Leach, Recording Secretary