

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525**

**MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/c.06 (3) minutes of public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of votes taken.”

Thursday, July 14, 2011

7:30 p.m.

CALL TO ORDER – MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, July 14, 2011 at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Debbie Anselmo
Trustee Brian T. Bailey
Trustee Anne Bermier
Trustee Carol Coleman
Trustee Norman L. Schnauffer
Trustee Matthew P. Walsh

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration
Dave Brink, Finance Director
Steve Busa, Treasurer
Joseph V. Consolo, Village Clerk
Richard Ramello, Counsel, Storino, Ramello & Durkin

NOT PRESENT:

Edward Santen, Water/Public Works Superintendent

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *"I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all"*.

PUBLIC HEARING REGARDING APPROPRIATIONS ORDINANCE

Mayor Andrews convened the Public Hearing regarding the Appropriations Ordinance for fiscal year beginning May 1, 2011 and ending April 30, 2012. He noted there was a typographical error on page 1 of the ordinance that was corrected as well as subtotal amounts that were updated on pages four, six and nine.

Review of Appropriations Ordinance for Fiscal Year Beginning May 1, 2011 and ending April 30, 2012

Finance Director David Brink reported each year the Village approves an appropriations ordinance which is a legal document that gives the Village authority to spend money. He further noted that the Village also passes a budget as a guideline for spending. Dave Brink stated that the appropriations ordinance consists of several sections: the corporate fund, President and Village Board, administration, public works, police, buildings and grounds, building department, planning and zoning commission, fire and police commission, and general accounts. He noted that the total appropriation for corporate purposes is \$2,796,363. Section 10, 11 and 12 includes the water and sewer funds and water and sewer general accounts with a total appropriation of \$1,188,038. Section 13, the Motor Fuel Tax Fund has an appropriation of \$183,805 and Section 14, the E-911 Fund has an appropriation of \$73,369.

Dave Brink stated the total appropriation for general corporate purposes for the Village of Indian Head Park for fiscal year beginning May 1, 2011 and ending April 30, 2012 is \$4,241,575. He noted that Article 2, Special Purposes has the following amounts appropriated: (1) Illinois Municipal Retirement Fund \$131,250; (2) Social Security Tax \$128,125; (3) Audit, \$37,625; (4) General Liability Insurance, \$110,000; (5) Bonds and Interest, \$276,333 and Special Parks Fund, \$32,943. The total appropriation for all special services is \$716,275. Dave Brink stated the total overall appropriation for corporate purposes is \$4,957,850.

Public Comments

Chris Metz, of Arrowhead Court, stated that the total appropriation is more than last year including an appropriation of \$33,750 for Heritage Center improvements. He asked where the extra money will come from to make improvements to the Heritage Center and if additional revenue is anticipated. Mayor Andrews stated the dollar amounts set forth in the ordinance are appropriated up to the allowable amount by law and the Village anticipates taking funds from the budget to make those improvements.

Counsel Ramello pointed out that the Village Board can appropriate funds up to the maximum amounts allowed by law so the Village does not have to amend the ordinance throughout the year and the appropriations ordinance is not tied to revenue. He noted, for example, the Village might allocate more than needed for snow plowing and road salt and not need all of those funds if it is a mild winter and less funds will be spent. However, if there is a severe winter more funds might be needed for additional salt purchases or manpower. Counsel Ramello stated that the appropriations ordinance sets forth the maximum allowable amounts up to that limit that can be spent by the corporate authorities. Trustee Coleman stated there is also bond and interest payments that the Village is obligated to pay that is appropriated at about \$276,000. Dave Brink noted that the general accounts fund has an appropriation to transfer funds to the bond and interest fund to pay the jump in the bond payment that will occur in two years. He further noted that the transfer to the bond fund line item is listed as an expense out of the general fund and is reflected as a revenue in the bond fund.

Mary Pall asked if all expenses including salaries are included in the appropriations ordinance. Dave Brink stated that all Village expenses including salaries are included in the appropriations ordinance.

Approval of Appropriations Ordinance for the Fiscal Year Beginning May 1, 2011 and ending April 30, 2012 (*Ordinance #2011-3*)

After review and discussion of the Appropriations Ordinance, Trustee Schnauffer moved, seconded by Trustee Anselmo, to approve the Appropriations Ordinance for the fiscal year beginning May 1, 2011 and ending April 30, 2012. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh

Nays: None

Absent: None

Closing of Public Hearing

There being no further discussion regarding the public hearing regarding the Appropriations Ordinance, Trustee Bermier moved, seconded by Trustee Schnauffer to adjourn the public hearing and to convene to the regular Board meeting. Carried by unanimous voice vote (6//0/0).

MAYOR'S REPORT

Mayor Andrews stated the storm that recently occurred in the community and surrounding areas affected about 800,000 Commonwealth Edison customers who lost power during the storm. He noted the storm that caused power outages to customers was the worst storm in many years. Mayor Andrews stated that Commonwealth Edison called in assistance from surrounding states to assist with restoring the power to its customers as soon as possible.

Mayor Andrews stated that Lyons Township Assessor Barbara Weyrick initially was planning to attend the Board meeting this evening to provide a report to the Board. However, another commitment came up and she could not attend.

Assessor Weyrick mentioned that the Cook County Assessor mailed out the 2011 assessment notices for properties within Lyons Township. Mayor Andrews stated that property owners may seek assistance to file an appeal before August 11, 2011 with the Lyons Township Assessor's Office.

Mayor Andrews reported that on June 27th he and Trustee Coleman attended a public meeting in connection with the Joliet Road Task Force Feasibility Study with regard to the closure of Joliet Road along the quarry at East Avenue. He noted that the State of Illinois had litigation against the quarry concerning the closure of Joliet Road. Mayor Andrews stated that a settlement was reached and the Illinois Department of Transportation is looking at several projects that could be funded. He noted that the Village is proposing possible improvements at Willow Springs and Joliet Road in Indian Head Park, at Plainfield and Wolf Roads and a right turn lane on Wolf Road for north and southbound traffic on the northwest corner and southeast corners of Joliet Road. Mayor Andrews stated that several projects were planned by the Illinois Department of Transportation with the settlement funds including about 20 million dollars to be spent at Joliet Road and LaGrange Road and 55th and LaGrange Road, three different factors were used to determine priority of projects which included traffic, number of accidents in the past year and distance from the impacted area. Mayor Andrews stated that Indian Head Park is one of the farther points from the impacted area. However, traffic on Joliet Road through Indian Head Park is an extension for vehicles to enter the I-55 and I-294 expressways, traffic was rerouted during the Joliet Road closure and motorists may have traveled Plainfield Road to Wolf Road to pick up the expressway on Joliet Road which justifies a right turn lane on southbound Wolf Road at Joliet Road. Mayor Andrews stated Indian Head Park is impacted by the Joliet Road closure and the Village is asking the Illinois Department of Transportation to consider possible funding for road improvements.

Mayor Andrews stated that Fire Chief Dan Hermes recently retired from the Pleasantview Fire Department District after thirty-two years of service and he had the opportunity to meet the new Fire Chief Kevin Doyle. Also, Fire Marshall Dan Tholotowsky is retiring as well.

PRESENTATION BY S.E.A.S.P.A.R. DIRECTOR SUSAN FRIEND

Susan Friend, Executive Director from S.E.A.S.P.A.R., stated that she is present this evening to provide a report to the Board regarding the Village's participation in S.E.A.S.P.A.R. She reported that S.E.A.S.P.A.R. sole purpose is to provide special recreation programs for individuals with disabilities and Indian Head Park is one of the longest member municipalities in S.E.A.S.P.A.R. which formed about thirty-five years ago.

Susan Friend stated that S.E.A.S.P.A.R. receives contributions from member entities as well as various fundraising efforts and grants, a S.E.A.S.P.A.R. event with a variety of food and activities was recently held at TY Warner Park in Westmont and about two hundred and seventy five individuals participated, the cooperation of all community partners is beneficial to help develop programs. She noted that S.E.A.S.P.A.R. celebrated the life of one participant Jason this year who is 23 years old. Jason has autism and he became involved in S.E.A.S.P.A.R. when he was about 5 years old.

Susan Friend stated that Jason became involved in S.E.A.S.P.A.R. events such as swimming, he learned how to bowl and overcame many challenges and he now works for Walgreens and learned computer technology. She added that Jason developed confidence and became active in social events and Walgreens corporate offices also asked Jason to participate in disability awareness month to share his life experiences with other individuals with disabilities. Susan Friend stated that Emily Pall, a resident of Indian Head Park, is also present and noted that she participates in gymnastics through S.E.A.S.P.A.R. Susan Friend mentioned that several programs sponsored by S.E.A.S.P.A.R. are available to participants with disabilities including dance lessons, various outings, leisure and educational programs, field trips, social gatherings, life and job skills, camping trips, volunteer programs and community service events. She added S.E.A.S.P.A.R. was able to acquire space at the Village of Brookfield Municipal Building to provide cooking classes for individuals with disabilities as well as other programs. Susan Friend stated that S.E.A.S.P.A.R. has a program in place for seventeen years that allows a person with a disability in a wheelchair to take a ride in a hot air balloon. She added there is also a drop in center for adults with disabilities 18 years of age and older and an Eagle Program for participants 22 years of age and older, an adaptive sports program was implemented for the visually impaired that was featured on Channel 7 last fall, S.E.A.S.P.A.R. would like to implement sled hockey in the special Olympics program.

Susan Friend pointed out that S.E.A.S.P.A.R. has eleven member entities and the rate of assessment for member contributions for the last two years has been .01486% of the Equalized Assessed Valuation and the assessment was reduced responsive to the economic times. She added that Indian Head Park has thirty-three (33) total participants in S.E.A.S.P.A.R., the ages of participants ranges from nine years old to seventy-nine years old and a chart showing Indian Head Park participants in various programs was distributed to the Board. Susan Friend stated that a young man by the name of Patrick has participated in S.E.A.S.P.A.R. in the rainbow therapy dog program. She noted that Patrick bonded and responded well with the therapy dog and his story was featured also on Channel 7.

Susan Friend thanked the Village of Indian Head Park for the long term support of S.E.A.S.P.A.R. Mayor Andrews inquired if S.E.A.S.P.A.R. has a job placement program for adults with disabilities. Susan Friend stated at this time S.E.A.S.P.A.R. has not implemented a vocational program. Trustee Bermier thanked Susan Friend and her organization for all of the programs and activities that have been implemented by S.E.A.S.P.A.R.

CONSENT AGENDA

Approval of an Ordinance Regarding Reduction of the Speed Limit on Cascade Drive and Cascade Drive Feeder Streets (Ordinance #2011-4)

Approval of a Resolution Regarding a Tax-Exempt Bond Record Keeping Policy for the Village of Indian Head Park (Resolution #R7-11-1)

Trustee Coleman moved, seconded by Trustee Walsh, to approve the Consent Agenda, as presented. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh
Nays: None
Absent: None

FINANCIAL REPORT – TREASURER STEVE BUSA

Approval of Financial Report for the month ending June 30, 2011

Treasurer Busa reported that all of the bank statements for the month ending June 30, 2011 were not received in time to complete the financial report. Therefore, the report will be presented for approval at the next Board meeting. He noted that Western Springs National Bank recently became Heartland Bank and the bank statements are still in the process of transitioning to the new bank name.

APPROVAL OF BOARD MEETING MINUTES

Minutes of the Regular Board Meeting – June 9, 2011

After review of Board meeting minutes, Trustee Bailey moved, seconded by Trustee Bermier, to approve the June 9, 2011 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

AGENDA ITEMS (DISCUSSION AND POSSIBLE VOTE)

1. Heritage Center Maintenance Project

Mayor Andrews stated that an estimate from R. Eck was received for the Heritage Center maintenance project and that proposal was previously distributed to the Board. He noted that a second estimate was received from Schmidt Exteriors. Mayor Andrews stated the Eck estimate is \$21,960 for siding of the building and there were three additional options for various scopes of work. He added the Schmidt Exteriors estimate included some additional work on removing and disposing of old siding on the Heritage Center. The total estimate from Schmidt Exteriors is \$39,850 which includes the replacement of windows and aluminum siding in lieu of painting the building. Mayor Andrews recommended that the Village Board authorize entering into a contract with R. Eck for the estimate of \$21,960 plus option number two which includes the installation of four casement windows and lighting at an additional cost of \$3,845.

Trustee Bermier mentioned at the last Board meeting she read a letter from the Indian Head Park Heritage Foundation stating the foundation would host a fundraising effort to help fund the renovations of the Heritage Center. Mayor Andrews stated the Board intends to fund the Heritage Center maintenance project with funds that are included in the budget as well as donations that can be raised by the foundation. He noted for the last couple of years routine maintenance of the Heritage Center building was not completed because the building needed structural work that was completed first and there were limited funds in the budget for the rest of the work that needed to be done. Mayor Andrews stated at the last meeting a target date was set to enter into a contract with a contractor and have the necessary maintenance work on the Heritage Center completed by Labor Day.

Trustee Coleman stated that the Village has received donations for the Heritage Center over the years and those funds have been earmarked for maintenance of the building. Mayor Andrews stated donations have been received from the Indian Head Park Woman's Club, the annual book sale and rent is received from the Indian Head Park Foundation who uses a portion of space at the Heritage Center. Al Krisciunas, of Briarwood, stated he is having some work done on his home and the painter mentioned that special procedures may need to be done if there is lead paint. He asked if any of the companies bidding on the Heritage Center restoration is aware if there are any concerns with removing certain materials on the Heritage Center. Chief Alonzo stated that the paint will not be scraped and a new material will be installed over the old so the paint will not be disturbed.

Mary Pall asked if there is a record of how many residents utilize the Heritage Center because there does not seem to be many cars at the facility when it is open and asked why funds would be spent to renovate a building that may not be used very much. Trustee Bermier stated there are at least one hundred senior citizens that visit the library and library docents are working on organizing a reading room just for children at the Heritage Center. Trustee Coleman stated that there sometimes may not be cars in the lot but sometimes people walk to the Heritage Center to use the library. Mary Pall asked where the \$39,000 will come from to pay for the Heritage Center renovation. Mayor Andrews stated \$39,000 is not the proposal the Board is accepting for the scope of work to be completed. The recommendation is to accept the bid amount of \$21,960 plus the additional scope of work in the amount of \$3,845.

Trustee Coleman stated that there are often times multiple cars in the Heritage Center parking lot when the building is open, there are several residents who walk to the center on the weekends and the facility is being utilized by residents. Trustee Bailey stated whether someone likes the building or not or whether someone uses it or not, the Village still owns it and must maintain the building. Joan Metz asked how the Heritage Foundation helps, who serves on the foundation and can any residents join to provide community support. Trustee Bermier stated the Indian Head Park Heritage Foundation pays rent for space in the center to hold meetings, the charitable foundation was formed when the grant was obtained to acquire the property several years ago, the Heritage Center and library has historical significance and past President Rich Pellegrino and a few others serve on the foundation. Joan Metz stated that more participation from the community and support for the foundation might help to raise funds for the Heritage Center.

Joan Metz asked if the Village is planning to remodel the building and whether aluminum siding and clad windows are in keeping with the standards for a historical property. Trustee Coleman pointed out that the Heritage Center is not listed on the historical registry and would not be bound to following certain maintenance standards. Mayor Andrews stated that the rear of the building has been previously covered with siding. Mayor Andrews entertained a motion to authorize the Village to accept the bid for the Heritage Center maintenance project.

Trustee Walsh moved, seconded by Trustee Bermier, to authorize the Village to enter into a contract with R. Eck pursuant to their bid dated 5/24/2011 which includes the base bid and option number two to complete the scope of work detailed in that bid to complete the Heritage Center maintenance project. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh

Nays: None

Absent: None

2. Real Estate Inspection Ordinance

Mayor Andrews stated at the last meeting the Board discussed at length the passage of a real estate inspection ordinance. He noted that Counsel Ramello has prepared a draft ordinance for the Board's consideration to amend ***Title 15, Building and Construction*** and ***Title 3, Revenue and Finance***, of the Municipal Code.

Counsel Ramello stated the new chapter of the Indian Head Park Municipal Code will relate to real estate inspections to be conducted by a person designated by the Village Administrator prior to the sale or transfer of ownership of a property to inspect existing buildings and structures for compliance with Village codes and certain items listed in the ordinance. He further stated the real estate inspection ordinance will include the following: (1) language that the inspection must take place not more than two months prior to the sale or transfer of ownership of a property; (2) the inspection will include a review of the legal and proper zoning use of the property within the zoning district; (3) a determination as to whether remodeling has taken place without a proper permit; (4) whether some type of improper structural alteration does not comply with codes and (4) to determine whether property safety devices have been installed and operable according to Illinois State law.

Counsel Ramello stated that once the real estate inspection is completed, the Village Building Department would issue a certificate of inspection indicating all requirements of the Village and codes have been met prior to the sale or transfer of ownership of a property at the time of inspection. He added that the inspection by the Village is not intended to take the place of a home inspection that is arranged by the seller or buyer of a property at the time of sale or transfer of a property to determine whether there are problems associated with the building or structure. Counsel Ramello pointed out that the Village's inspection is only intended to determine minimum building code standards and requirements, the inspection must be done in order to transfer ownership. If it is determined a structure is unsafe the Village's Building Inspector can inspect the building to determine the extent of the unsafe condition if it endangers life and safety, the owner of a property must give no more than sixty days notice from the time of sale in order for the inspection to take place and the seller will be required to obtain a stamp from the Village to be affixed to the deed prior to the transfer of a property. Counsel Ramello noted the following inspection fees associated with the transfer of a property: (1) a single family residential owned property the fee is \$200.00 per inspection; (2) a residential inspection for a single family home owned by a financial institution or foreclosure the fee is \$500.00 per inspection; (3) the inspection fee for a condominium unit would be \$100.00 per inspection; (4) the fee for an inspection of a commercial property is \$400.00 per inspection. Counsel Ramello stated that a part of the ordinance has nothing to do with resale inspections but just updates the list of charges defined in the Village fees and charges schedule of the Indian Head Park Municipal Code to comply with the requirements of the new Freedom of Information Act provisions.

Mayor Andrews stated the real estate inspection ordinance would allow the Village to become aware of a transfer of ownership of a property to determine whether there are any outstanding amounts owed to the Village such as an unpaid water bill or if a property is in a state of disrepair or has been vacated property that is bank owned due to a foreclosure. He noted that if it is determined a building is unsafe or there are violations of the code such as trash or debris on the property or the grass is tall the ordinance would allow the Village to enter the property to remedy those situations. Mayor Andrews pointed out that the Village sometimes needs to send water shut-off notices to property owners who fall behind on paying their bills and administratively there are also fees owed to the Village not only for water bills but also possibly permit fees, engineering reviews or other fees that have not been paid.

Mayor Andrews stated that the real estate inspection ordinance would allow the Village to protect the interests in the Village and the property values by not allowing a property to become run down in the neighborhood. Mayor Andrews asked Counsel Ramello if the Village could pass the ordinance without the section concerning an unsafe building condition. Counsel Ramello responded, yes. Mayor Andrews stated the Village recently received a letter from the Des Plaines Valley Mosquito Abatement District that due to the economy some people with swimming pools are not maintaining them and therefore they are becoming breeding grounds for mosquitoes. He asked if anyone is aware of such conditions in the Village to bring it to the attention of the Village to take action. Counsel Ramello stated that in certain circumstances the Village would issue an ordinance violation citation to the property owner to address the matter. Mayor Andrews stated the ordinance does not require the Village to make other inspections other than those provided for in the ordinance as it relates to the sale of a property with the inspection to be performed by a person designated by the Village Administrator.

Trustee Coleman stated that the sixty day requirement seems reasonable. However, there may be a situation on occasion when a person enters into a contract and a property transfers with immediate possession and enough notice may not be given to the Village. Trustee Coleman asked if notice would be given to the Village for an inspection when a property is listed for sale because a home may be on the market for a year and the inspection should be done closer to a closing date. Counsel Ramello stated that generally notice would be given to the Village when a property is listed for sale, the inspection would take place no more than two months before the closing date and sometimes a person may wait until the last minute just before the closing to schedule the inspection.

Trustee Anselmo stated that many people in the community may not be aware of the inspection requirement until a realtor contacts the Village or an attorney is reviewing the property and orders a title on it. Counsel Ramello stated that the Village would need to get the word out to realtors in the area, title companies or the local newsletter or Website to inform them of the Village requirements for an inspection prior to the sale of a property. Trustee Anselmo suggested that a shorter period of time to notify the Village be included in the ordinance in case a re-inspection is needed and to allow the Village time to schedule the inspection before the sale is finalized. Counsel Ramello stated that a 60 day notice to the Village would be required to inform the Village of an intent to sell a property and an inspection must be conducted not less than 60 days prior to the transfer of a property.

Trustee Coleman stated that the inspection fee for a single family residential financial owned property in foreclosure is \$500.00. She noted that both condominium and commercial properties can also be bank owned and in foreclosure and should have the same fee for an inspection and there are instances where damage has occurred within bank owned condominiums that may require another inspection. Mayor Andrews stated the ordinance will be updated to reflect that any bank/financial institution owned property inspection will be \$500.00. Mayor Andrews asked whether a stamp affixed to a deed can be changed at closing. Counsel Ramello stated that someone may own more than one property and have an inspection only on one property and use that approval on a transfer of another property. Mayor Andrews suggested the following change to the ordinance *“the Village Building Department would provide an inspection stamp to be affixed upon the original deed”*. He noted the address and date of the property inspected prior to transfer is an administrative matter.

Trustee Bailey stated there is a reference in the ordinance to single family homes and condominiums but there are also several townhome areas in the Village that should be defined in the ordinance. Mayor Andrews suggested that Counsel Ramello incorporate language to include single family residences, condominiums and townhomes in the ordinance. Al Krisciunas thanked Trustee Bailey for bringing up the matter of townhomes to be included in the ordinance. He added there are several townhome development areas in the Village. Al Krisciunas inquired when the ordinance would become effective after passage. Counsel Ramello stated the ordinance would become effective ten days after the ordinance is approved.

Mayor Andrews stated that the ordinance would not apply to someone who is transferring their property into a trust or land trust. Chris Metz asked what the motivation was to establish an ordinance for real estate inspections, have there been problems with properties in town and some properties may sell in thirty (30) days so the sixty (60) day requirement may be a problem for a seller. Counsel Ramello stated that there are two sections of the ordinance, one section states that not more than sixty (60) days a seller must give notice to the Village of an intent to sell a property and the other provision is an inspection must be completed not less than sixty (60) days before the closing. Mayor Andrews stated there have been some properties in town that are close to needing Village intervention and the ordinance would allow the Village to address situations that require compliance with codes.

Trustee Anselmo stated that several Villages have implemented a property inspection ordinance and some Villages hold money in escrow from a property owner until they are in compliance with codes. Counsel Ramello stated the ordinance as currently written does not provide an obligation for the seller to remediate any of the problems that are going on with the structure. He noted the ordinance only gives notice to the party selling the property that an inspection is required to determine if there is a code violation that needs to be addressed prior to closing and there is no remediation measure for either the buyer or seller of the problems that are found. Counsel Ramello stated the Village could add a section that if the Village identifies there is a violation during the inspection, either the seller needs to remediate them or post an escrow with the Village that the problem will be addressed. Trustee Bailey suggested the sixty (60) day notice could be changed to thirty (30) day notice as long as the Village has manpower to complete inspections in that timeframe.

Mayor Andrews suggested that the requirement to give notice to the Village of an intent to sell a property can be deleted from the ordinance and to keep the requirement to issue a stamp only if an inspection has been completed no more than thirty (30) days prior to a closing. Mayor Andrews asked Counsel Ramello to update the ordinance to reflect that an inspection shall be completed no more than thirty (30) days prior to the closing on a property. Trustee Bailey stated that someone may sell a property in a few days and asked if the Village is at risk if someone claims they are being prohibited from transferring their property. Trustee Coleman stated that an attorney needs time to process paperwork or a title for the transfer prior to a closing so it will take more than a couple of days and the inspection can be completed in a few days. Mayor Andrews suggested that notice be given to the Village at least thirty (30) days prior to a sale, an inspection to be completed not less than fifteen (15) days or more than thirty (30) days prior to a property closing and a stamp will not be issued by the Village until the inspection is completed.

Mayor Andrews entertained a motion to direct Counsel Ramello to update the real estate inspection ordinance as discussed by the Board for consideration at the next Board meeting. Trustee Coleman moved, seconded by Trustee Bailey, to direct Counsel Ramello to update the real estate inspection ordinance as amended by the Board. Carried by unanimous voice vote (6/0/0).

3. 2011/2012 Budget

Mayor Andrews thanked Trustee Anselmo, Trustee Schnauffer, Finance Director Dave Brink, Chief Frank Alonzo and Superintendent Santen for their efforts in finalizing the budget. He noted the current fiscal year budget estimates the Corporate Fund will have revenue in the amount of \$2,291, 439; in the Water and Sewer Fund revenue of \$969,950; and including all other funds which includes the Motor Fuel Tax Fund, Debt Service Fund, E-911, Special Parks Fund, Public Works Facility Fund, Capital Improvement Fund, total revenue is estimated to be \$3,701,140. Mayor Andrews noted the estimated expenditures in the Corporate fund would be \$2,342,962 which is a \$50,000 deficit. Water and Sewer Fund expenditures are \$960,000 and expenditures in all other funds are \$3,697,746 which gives the Village an estimated budget surplus of \$3,393.

Mayor Andrews stated this year's budget does not include any money for street paving, no leaf pick-up program, no pay raises for union or non-union Village employees, it does not include the hiring of a sixth full-time police officer. He noted for more than two years the Police Department has worked with one less full-time police officer. Mayor Andrews stated the budget does include the purchase or lease of one police vehicle which the Village did not do last year, a Public Works vehicle is budgeted this year that is needed, a \$30,000 Wilshire Green drainage project is included in the budget and \$27,000 is budgeted for the Heritage Center maintenance project. Trustee Schnauffer stated that everyone worked hard on the budget and it is as lean a budget as the Village can present to the Board. He added that many items were removed from the budget last year due to lack of funds and although there is a small surplus this year, it does not solve all of the problems. Trustee Schnauffer pointed out that a couple of years from now the Village will be faced with huge bond and interest payments that will need to be paid from previous debt certificate refinancing.

Dave Brink stated in the 2013/2014 fiscal year the bond and interest payments on the debt refinancing will go from about \$60,000 to \$155,000 and the payment will be due in December of 2013.

Mayor Andrews stated that the Village will need to find money in the budget before December, 2013 to cover the bond and interest payments or find something else to cut in the budget to come up with \$100,000 more to make that payment. Trustee Schnauffer stated that the General Fund has been running a deficit for years, water and sewer mains need to be replaced, employees have not had raises in two years and more revenue is needed to cover all expenses.

Trustee Coleman stated that although there are dollar amounts in each line item of the budget that does not mean every dollar will be spent. She added that all employees have done a good job in helping to stay within the budget. Mayor Andrews stated that the budget serves as a tool as a guideline on spending, the Village Administrator monitors all expenditures over \$100.00 and hopefully revenues can be increased. Mayor Andrews stated that the Village is fortunate to have Frank Alonzo who serves part-time as Chief of Police and Administrator and a full-time administrator and Chief of Police as well as a sixth police officer with benefits would add about \$275,000 more in expenses to the budget. Mayor Andrews stated there is no money to spare in the budget for a leaf program or for street repairs at this time. However, the Village is doing its best and the Village Board of Trustees continue to examine all options to enhance revenues so the Village needs can be addressed.

Mayor Andrews stated at some point things need to be done, the Heritage Center needs to be fixed up, there is no market at this time to sell the property and the maintenance work will be completed as budgeted.

Joan Metz asked if the Board has thought about putting the Smoke Signals in an electronic format to residents on-line instead of having it printed and mailed to residents to alleviate some of the publication, printing and mailing costs. Mayor Andrews stated that he will be changing the frequency of the newsletter and format to make it more useful to residents and not all residents have or desire computer access (Note: Smoke Signals is available on the Village's Website). Joan Metz stated that possibly there might be some residents that would be interested in volunteering to work on the newsletter. Joan Metz also asked if the Heritage Center will be updated she asked if there is space available at the Heritage Center for community rentals. Mayor Andrews stated that scout troops have used the facility as a meeting place, other associations at times use the building and the building is available to residents. Trustee Bermier stated that a book club met previously at the Heritage Center. Trustee Coleman stated that space is limited at the Heritage Center because there is an occupancy limit for smaller groups and the Board Room at the Municipal Facility is also available.

Trustee Walsh stated that possibly when the improvements have been made to the building a grand-opening of the Heritage Center can be held to reintroduce residents to the facility. Mayor Andrews stated in the past a Native American function was held on the grounds of the Heritage Center and perhaps there is some potential to have more Village functions at the Heritage Center.

Mayor Andrews entertained a motion to approve the budget as presented. Trustee Schnauffer moved, seconded by Trustee Bermier, to approve the 2011/2012 Budget as presented. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh

Nays: None

Absent: None

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Al Krisciunas thanked Susan Friend from S.E.A.S.P.A.R. for her comprehensive report on the programs provided by S.E.A.S.P.A.R and the excellent presentation.

Lenore Halac, of Blackhawk Trail, stated she has had a water problem on her property for the past eight years, it was worse during the last storm and the previous opinion by the Village Engineer from eight years ago was that the problem was surface water. Lenore Halac stated that Bill McConaughy from the Water Department recently had someone take a look at the problem with a camera below ground, there was a watermain leak in the area that was fixed and the water problem on her property seems to have been corrected. Mayor Andrews stated the watermain break at the street was fixed, the water problem on a private property may not be related as we are using the same engineer. He asked Frank Alonzo, Trustee Coleman and Superintendent Santen review the matter.

Michael Pall, of Apache Drive, referenced an article recently in the Administration Message of the Smoke Signals regarding the fence on his property and litigation about the fence. Mr. Pall stated that he felt his family is being blamed for the lack of the leaf pick-up program. Mr. Pall asked how much money was spent on legal fees for the fence issue. Mayor Andrews stated the legal fees were publicly stated previously and in the Smoke Signals he was setting the record straight because a certain candidate for trustee in the last election misrepresented some information that suggested the Village filed a lawsuit when in fact it was Mr. & Mrs. Pall who filed a suit against the Village regarding the fence even though the Village granted a fence. Mr. Pall stated during the home rule discussions the Board mentioned a dollar amount of over \$50,000 in legal fees relative to the fence issue. Mayor Andrews stated that the Village did not initiate the lawsuit, which is part of the public record, but the Village was compelled to defend itself. Mayor Andrews pointed out that Village never denied a fence for the Pall property.

ADJOURNMENT

There being no further business to discuss, Trustee Schnauffer moved, seconded by Trustee Coleman, to adjourn the regular Board meeting at 9:45 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully submitted,
Kathy Leach, Deputy Village Clerk/Recording Secretary