

ORDINANCE NO. 2015- 22

**AN ORDINANCE AMENDING CHAPTER 3.30 ENTITLED “FEES AND CHARGES”
OF TITLE 3 ENTITLED “REVENUE AND FINANCE” AND CHAPTER 15.36
ENTITLED “FEES, CHARGES AND BOND REQUIREMENTS” OF DIVISION IV
ENTITLED “ADMINISTRATION AND ENFORCEMENT” OF TITLE 15 ENTITLED
“BUILDINGS AND CONSTRUCTION” OF THE INDIAN HEAD PARK MUNICIPAL
CODE REGARDING CERTAIN FEES AND CHARGES**

**PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THE 10TH DAY OF SEPTEMBER 2015**

Published in pamphlet form by
authority of the Corporate
Authorities of Indian Head Park, Illinois,
the 10th day of September 2015.

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WHEREAS, the Indian Head Municipal Code imposes certain fees and charges for municipal services;

WHEREAS, Section 11-39-3 of the Illinois Municipal Code (65 ILCS 5/11-39-3) has been amended to expand the permissible security required from a builder or developer to guarantee completion of a project improvement;

WHEREAS, the corporate authorities of the Village of Indian Head Park have determined that certain fees and charges imposed by the Indian Head Municipal Code should be reviewed and updated in light of the increasing cost of providing municipal services and the administration of village government and that the permissible security required from a builder or developer to guarantee completion of a project improvement should be reviewed and updated in light of the amendment of Section 11-39-3 of the Illinois Municipal Code; and

WHEREAS, the corporate authorities of the Village of Indian Head Park deem it to be in the best interests of the village and its residents to amend the Indian Head Municipal Code regarding certain fees and charges for municipal services and to comply with the amendment of Section 11-39-3 of the Illinois Municipal Code as specified in this ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Indian Head Park:

Section 1. The facts and statements contained in the preambles to this ordinance are found to be true and correct and are hereby adopted as part of this ordinance.

Section 2. Chapter 3.30 entitled “Fees and Charges” of Title 3 entitled “REVENUE AND FINANCE” of the Indian Head Park Municipal Code as amended, is hereby further amended to read as follows:

3.30 Fees and Charges.

The fees or charges for the following services shall be as follows:

| Fee or Charge | Amount | Code Section Reference |
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| Business License Fees | | |
| Advertising Benches | \$15.00 each | 5.04.070.A Schedule A |
| Auction/Auctioneer | \$150.00 plus \$15.00 per day | 5.04.070.A Schedule A |
| Coin-Operated Games, Rides, Jukeboxes | \$50.00 each | 5.04.070.A Schedule A |
| Contractor: Air Conditioning, Heating, Refrigeration and/or Ventilation | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Carpenter | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Cement, Concrete and/or Masonry | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Electrical | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Excavating | \$50.00 | 5.04.070.A Schedule A |
| Contractor: General | \$75.00 | 5.04.070.A Schedule A |
| Contractor: Glazing | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Insulating | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Landscaping | \$50.00 | 5.04.070.A Schedule A |

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| Contractor: Lathing and Plastering | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Painting and Decorating | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Paving | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Plumbing or Sewer | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Roofing | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Sheetmetal | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Structural Iron Work | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Tile, Marble and Mosaic | \$50.00 | 5.04.070.A Schedule A |
| Contractor: Tuckpointing and Cleaning | \$50.00 | 5.04.070.A Schedule A |
| Hotel/Motel (Dining and Lounge Facilities) (Additional Licensing) | \$60.00 plus \$20.00 per room | 5.04.070.A Schedule A |
| Mobile Food Vendor/Canteen | \$30.00 per vehicle | 5.04.070.A Schedule A |
| Nursing Facility | \$30.00 per bed | 5.04.070.A Schedule A |
| Waste Haulers | \$1,000.00 per waste hauling company | 5.04.070.A Schedule A |
| Vending Machines (Cigarette Sales) | \$250.00 | 5.04.070.A Schedule A |
| Vending Machines (Food/Drink Machine) | \$125.00 | 5.04.070.A Schedule A |
| Vending Machines (Other Machine) | \$125.00 | 5.04.070.A Schedule A |
| Animal Kennel, Pet Store, Veterinary Clinic | \$200.00 | 5.04.070.A Schedule B |

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| Barber/Beautician | Per 5.04.070.A Schedule C plus \$10.00 for each chair over five | 5.04.070.A Schedule B |
| Beverage Distributor - Non-Alcoholic | Per 5.04.070.A Schedule C plus \$25.00 Per truck | 5.04.070.A Schedule B |
| Beverage Distributor - Alcoholic | Per 5.04.070.A Schedule C plus Board Resolution plus \$25.00 Per truck | 5.04.070.A Schedule B |
| Billiards | \$50.00 Per table | 5.04.070.A Schedule B |
| Bowling Alley | \$30.00 Per lane | 5.04.070.A Schedule B |
| Carpet/Rug Store | \$100.00 | 5.04.070.A Schedule B |
| Catering Services/Establishments | \$200.00 | 5.04.070.A Schedule B |
| Dance Hall, Gymnasium, Skating Rink, Swimming Pool | Per 5.04.070.A Schedule C | 5.04.070.A Schedule B |
| Day Care | \$250.00 | 5.04.070.A Schedule B |
| Driving Range | \$150.00 | 5.04.070.A Schedule B |
| Dry Cleaning/Laundry - On-Site | \$250.00 | 5.04.070.A Schedule B |
| Dry Cleaning/Laundry - Drop Off | per 5.04.070.A Schedule C | 5.04.070.A Schedule B |
| Dry Cleaners or Laundromat | \$100.00 plus \$10.00 per each machine | 5.04.070.A Schedule B |
| Exterminator | \$150.00 | 5.04.070.A Schedule B |
| Filling Stations | \$500.00 plus \$7.50 per 1,000 gallons over 5,000; plus \$10.00 per pump; plus \$50 per car wash | 5.04.070.A Schedule B |

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| Furriers | \$150.00 | 5.04.070.A Schedule B |
| Grocery Store with Meats | \$200.00 | 5.04.070.A Schedule B |
| Jewelry Store | \$200.00 | 5.04.070.A Schedule B |
| Landscape Service or Nursery | \$200.00 | 5.04.070.A Schedule B |
| Lodges/Clubs/Social Halls (Fraternal/Private/Religious) | Per Board Resolution | 5.04.070.A Schedule B |
| Lounge/Tavern | \$200.00 plus \$5.00 for each seat over 25 | 5.04.070.A Schedule B |
| Meat Market | \$200.00 | 5.04.070.A Schedule B |
| Meeting Halls | per 5.04.070.A Schedule C | 5.04.070.A Schedule B |
| Recreation Facility (Commercial Entities) | per 5.04.070.A Schedule C | 5.04.070.A Schedule B |
| Recreational/Social/Fraternal Organization | Per Board Resolution | 5.04.070.A Schedule B |
| Restaurant (full service) | \$500.00 plus \$1.00 per seat over 25 plus liquor license where applicable | 5.04.070.A Schedule B |
| Restaurant (carry-out) | \$350.00 per year | 5.04.070.A Schedule B |
| Schools - Commercial Trade | per 5.04.070.A Schedule C | 5.04.070.A Schedule B |
| Temporary Real Estate | Per Board Resolution | 5.04.070.A Schedule B |
| Movie Theater | \$1,500.00 per year | 5.04.070.A Schedule B |
| Retail, Service and Wholesale Business Enterprise (up to 1,500 square feet) | \$150.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (up to 1,501 - 3,000 square feet) | \$200.00 per year | 5.04.070.A Schedule C |

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| Retail, Service and Wholesale Business Enterprise (up to 3,001 - 6,000 square feet) | \$300.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (up 6,001 - 9,000 square feet) | \$350.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (up 9,001 - 12,000 square feet) | \$500.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (12,001 - 15,000 square feet) | \$650.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (15,001 - 20,000 square feet) | \$800.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (20,001 - 30,000 square feet) | \$950.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (30,001 - 40,000 square feet) | \$1,100.00 per year | 5.04.070.A Schedule C |
| Retail, Service and Wholesale Business Enterprise (over 40,000 square feet) | Per Board Resolution | 5.04.070.A Schedule C |
| Liquor License Fees | | |
| Liquor License (Class AAA) | \$2,600.00 per year plus the applicable fee per 5.04.070.A Schedule A | 5.08.040 Schedule A |
| Liquor License (Class AA) | \$1,000.00 per year per year plus the applicable fee per 5.04.070.A Schedule A | 5.08.040 Schedule A |
| Liquor License (Class A) | \$2,600.00 per year per year plus the applicable fee per 5.04.070.A Schedule A | 5.08.040 Schedule A |
| Liquor License (Class BB) | \$800.00 per year per year plus the applicable fee per 5.04.070.A Schedule A | 5.08.040 Schedule A |
| Liquor License (Class B) | \$800.00 per year per year plus the applicable fee per 5.04.070.A Schedule A | 5.08.040 Schedule A |

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| Liquor License (Class C) | per Board Resolution | 5.08.040 Schedule A |
| Liquor License (Class D) | \$1.00 to 10.00 per day per Board Resolution | 5.08.040 Schedule A |
| Liquor License (Class E) | \$2,000.00 per year | 5.08.040 Schedule A |
| Peddler or Solicitor License | | |
| Peddler or Solicitor: First Class, for each wagon or other vehicle used or employed per year | \$20.00 | 5.12.060 |
| Peddler or Solicitor: First Class, for each wagon or other vehicle used or employed per six months | \$15.00 | 5.12.060 |
| Peddler or Solicitor: First Class, for each wagon or other vehicle used or employed per three months | \$10.00 | 5.12.060 |
| Peddler or Solicitor: First Class, for each wagon or other vehicle used or employed per day for any period less than three months | \$5.00 | 5.12.060 |
| Peddler or Solicitor: Second Class, per year | \$15.00 | 5.12.060 |
| Peddler or Solicitor: Second Class, per six months | \$12.00 | 5.12.060 |
| Peddler or Solicitor: Second Class, per three months | \$10.00 | 5.12.060 |
| Peddler or Solicitor: Second Class, per day for any period less than three months | \$5.00 | 5.12.060 |
| Animal License | | |
| Animal License Fee (dogs/cats) | None | 6.08.020 |
| Alarm System Fees | | |
| Alarm - Automatic Protection Device | \$175.00 | 8.08.050.A |
| Alarm - Signaling Device | \$175.00 | 8.08.050.B |
| Fourth, Fifth or Sixth False Alarm | \$100.00 | 8.08.140.B |
| Seventh and Subsequent False Alarm | \$200.00 | 8.08.140.B |
| Food Service Establishment Fees | | |

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| Food Service Establishment or Retail Food Store | Per Business License Fees Above | 8.16.060 |
| Health/Sanitation Inspection | \$100.00 | 8.16.110 |
| Vehicle License Fees | | |
| Each Motorcycle, Motor Bicycle or Motor Scooter before July 1 st of the current year | \$30.00 | 10.08.30.A |
| Each Passenger Car or Recreational Vehicle before July 1 st of the current year | \$50.00 | 10.08.30.A |
| Each Antique Vehicle before July 1 st of the current year | \$10.00 | 10.08.30.A |
| Trucks: Gross Weight, including Truck and Maximum Load, of Four Tons or Less before July 1 st of the current year (State of Illinois Vehicle Class A or B) | \$50.00 | 10.08.30.A |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Four Tons but Less than Seven Tons before July 1 st of the current year (State of Illinois Vehicle Class C, D or E) | \$80.00 | 10.08.30.A |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Seven Tons but Less than Twelve Tons before July 15 th of the current year (State of Illinois Vehicle Class F, G or H) | \$100.00 | 10.08.30.A |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Twelve Tons but Less than Twenty and One-Half Tons before July 1 st of the current year (State of Illinois Vehicle Class J, K, L or N) | \$130.00 | 10.08.30.A |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Twenty and One-Half Tons before July 1 st of the current year (State of Illinois Vehicle Class P or larger) | \$250.00 | 10.08.30.A |
| Buses: Gross Weight of Vehicle of Ten Thousand Pounds or Less before July 1 st of the current year | \$100.00 | 10.08.30.A |

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| Buses: Gross Weight of Vehicle more than Ten Thousand Pounds or Less before July 1 st of the current year | \$130.00 | 10.08.30.A |
| Each Motorcycle, Motor Bicycle or Motor Scooter on or after July 1 st of the current year | \$60.00 | 10.08.30.B |
| Each Passenger Car or Recreational Vehicle on or after July 1 st of the current year | \$100.00 | 10.08.30.B |
| Each Antique Vehicle on or after July 1 st of the current year | \$20.00 | 10.08.30.B |
| Trucks: Gross Weight, including Truck and Maximum Load, of Four Tons or Less on or after July 1 st of the current year (State of Illinois Vehicle Class A or B) | \$100.00 | 10.08.30.B |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Four Tons but Less than Seven Tons on or after July 1 st of the current year (State of Illinois Vehicle Class C, D or E) | \$160.00 | 10.08.30.B |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Seven Tons but Less than Twelve Tons on or after July 1 st of the current year (State of Illinois Vehicle Class F, G or H) | \$200.00 | 10.08.30.B |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Twelve Tons but Less than Twenty and One-Half Tons on or after July 1 st of the current year (State of Illinois Vehicle Class J, K, L or N) | \$260.00 | 10.08.30.B |
| Trucks: Gross Weight, including Truck and Maximum Load, of over Twenty and One-Half Tons on or after July 1 st of the current year (State of Illinois Vehicle Class P or larger) | \$500.00 | 10.08.30.B |
| Buses: Gross Weight of Vehicle of Ten Thousand Pounds or Less on or after July 1 st of the current year | \$200.00 | 10.08.30.B |
| Buses: Gross Weight of Vehicle more than Ten Thousand Pounds or Less on or after July 1 st of the current year | \$260.00 | 10.08.30.B |

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| Water and Sewer Service System Fees | | |
| Water System Connection - Subdivided Lots, Parcels or Premises Zoned Single Family Residential | \$800.00 | 13.08.070.A |
| Water System Connection - Multi-Family Residential | \$800.00 | 13.08.070.B |
| Water System Connection - Commercial | \$800.00 | 13.08.070.C |
| Water System Connection Inspection Fee | \$30.00 | 13.08.070.D |
| Sewer Tap-on (New Construction) | \$800.00 | |
| Water Meter Security Deposit | \$100.00 (refundable deposit) | 13.08.070.E |
| Water Meter Testing | \$20.00 | 13.08.120 |
| Security Deposit | \$250.00 | 13.08.150 |
| Water Rate - Occupied Single-Family Residences | \$40.20 per month minimum for first 4,000 gallons | 13.08.150 |
| Water Rate - Occupied Single-Family Residences | \$10.05 per month per 1,000 gallons over 4,000 gallons | 13.08.150 |
| Water Rate - Occupied Units of Multiple-Family Residences | \$20.10 per month minimum for first 2,000 gallons, | 13.08.150 |
| Water Rate - Occupied Units of Multiple-Family Residences | \$10.05 per month per 1,000 gallons over 2,000 gallons | 13.08.150 |
| Water Rate - Unoccupied Dwellings - Single-Family Residences | \$5.00 per month | 13.08.150 |
| Water Rate - Unoccupied Dwellings - Multiple Family Units | \$3.00 per month | 13.08.150 |
| Disconnection Charge | \$50.00 | 13.08.190 |
| Sewer System Connection - Subdivided Lots, Parcels or Premises Zoned Single Family Residential | \$800.00 | 13.12.190.A |
| Sewer System Connection - Multi-Family Residential | \$800.00 | 13.12.190.B |

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| Sewer System Connection - Commercial | \$800.00 | 13.12.190.C |
| Sewer System Connection Inspection Fee | \$30.00 | 13.12.200 |
| Sewer System - Basic User Charge | \$0.60 per one thousand gallons of metered water consumption | 13.12.420 |
| Sewer System - Minimum User Charge per Residential User. | \$3.20 per month | 13.12.450 |
| Sewer System - Minimum User Charge per Restaurant/ Lounge/Bar. | \$38.40 per month | 13.12.450 |
| Sewer System - Minimum User Charge per Chemical Dry Cleaning Facilities. | \$17.60 per month | 13.12.450 |
| Sewer System - Minimum User Charge per Grocery Store User. | \$3.00 per month | 13.12.450 |
| Sewer System - Minimum User Charge per General Service User. | \$2.00 per month | 13.12.450 |
| Sewer System - Minimum User Charge per Multi-Family Association Recreational Facilities. | \$19.00 per month | 13.12.450 |
| Sewer System – Non-metered residential User | \$6.40 per month consisting of \$6.40 for O, M & R costs, \$0.00 for debt service costs and \$0.00 for capital improvement costs | 13.12.460 |
| Water Softener | \$10.00 | 13.28.020 |
| Sign Code Fees | | |
| Signs Requiring a Permit Less Than 200 Square Feet in Area other than Temporary Signs | \$3.50 per square foot | 15.12.060 |
| Signs Requiring a Permit of 200 Square Feet or More in Area other than Temporary Signs | \$100.00 plus \$3.50 per square foot | 15.12.060 |
| Temporary Signs | \$50.00 | 15.12.060 |
| Marquee Signs | \$50.00 | 15.12.060 |
| Street or Wall Clocks | \$50.00 | 15.12.060 |
| Sign Permit Bond | \$1,000.00 | 15.12.140 |
| Elevator Fees | | |

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| Elevator Inspections | \$200.00 | 15.20.080 |
| Elevator Re-inspections | \$150.00 | 15.20.080 |
| Building Code Fees | | |
| Security Deposit | \$275.00 or 1% of the estimated construction cost, whichever is greater | 15.36.010.A.1 |
| Administrative Processing Fee - Single-Family Remodel (Including 2-Family and Townhomes) | \$50.00 | 15.36.010.A.2 |
| Administrative Processing Fee - Single-Family New (Including 2-Family and Townhomes) | \$100.00 | 15.36.010.A.2 |
| Administrative Processing Fee - Commercial/Multi-Family Remodel | \$75.00 | 15.36.010.A.2 |
| Administrative Processing Fee - Commercial/Multi-Family New | \$150.00 | 15.36.010.A.2 |
| Administrative Processing Fee - Industrial Remodel | \$100.00 | 15.36.010.A.2 |
| Administrative Processing Fee - Industrial New | \$200.00 | 15.36.010.A.2 |
| Costs of Village Consultants | Actual costs shall be deducted from the applicant's security deposit. | 15.36.010.A.3 |
| Administrative Inspection Fee | \$50.00 per inspection | 15.36.010.A.4 |
| Permit Fee | 1% of the cost of construction | 15.36.010.A.5 |
| Building Permit - Decks | 1% of the cost of construction | 15.36.010.B.3 |
| Building Permit - Pools | 1% of the cost of construction | 15.36.010.B.4 |
| Building Permit - Plumbing | 1% of the cost of construction | 15.36.010.C |
| Building Permit - Electrical | 1% of the cost of construction | 15.36.010.D |
| Antenna Pole | \$50.00 | 15.26.020 |

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| Change in Grade | \$50.00 plus actual expenses | 15.27 |
| Occupancy Permit (Residential/Commercial) | \$200.00 | 15.36.010 E |
| Demolition Permit (Residential and Commercial) | \$1,500.00 (buildings only) | 15.36.010 F |
| Engineering Fees (in connection with building permits) | Actual Expenses | 15.36.010 G |
| Penalty for Non-Permitted Work | Fee in addition to applicable building permit fee of 100% of building permit fees plus enforcement cost | 15.36.010 H |
| Plumbing Inspection | \$100.00 per inspection | 15.36.010.J |
| Electrical Inspection | \$100.00 per inspection | 15.36.010.K |
| Building Inspection | \$100.00 per inspection | 15.36.010.L |
| Cash Performance Bond - Residential (refundable) | \$1,000.00 | 15.36.020 A |
| Cash Performance Bond - Commercial (refundable) | \$1,000.00 | 15.36.020 A |
| Contractor's Performance Bond | \$10,000.00 | 15.36.030 |
| Generators and New Air Conditioning Units | \$50.00 | 15.42.020.F |
| Zoning Fees and Charges | | |
| Tree Preservation | \$200.00 | 17.22.060.5 |
| Amendment - Change in Zoning: Less than One Acre | \$600.00 | 17.24.090.A |
| Amendment - Change in Zoning: One to Five Acres | \$1,500.00 | 17.24.090.A |
| Amendment - Change in Zoning: More than Five Acres | \$3,000.00 | 17.24.090.A |
| Amendment - Textual Change | \$1,000.00 | 17.24.090.A |
| Amendment - Existing Planned Unit Development | \$1,500.00 | 17.24.090.A |
| Special Use Permit: Residential | \$500.00 | 17.24.090.A |

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| Special Use Permit: Commercial | \$1,000.00 | 17.24.090.A |
| Special Use Permit - Detached Structure: Residential | \$500.00 | 17.24.090.A |
| Special Use - Detached Structure: Commercial | \$1,000.00 | 17.24.090.A |
| Special Use: Creation of New Planned Unit Development | \$1,500.00 | 17.24.090.A |
| Special Use - Existing Structures: Specified in Section 17.24.080(C)(2) | None | 17.24.090.A |
| Special Use - Amend Planned Unit Development (Residential -Decks Only) | \$500.00 | 17.24.090.A |
| Special Use - Amend Planned Unit Development (Residential - All Amendments other than Decks) | \$1,500.00 | 17.24.090.A |
| Special Use - Amend Planned Unit Development (Commercial) | \$2,000.00 | 17.24.090.A |
| Special Use - Highway Advertising Sign - Static Message Sign - Initial Permit | \$20,000.00 | 17.88.090.11.C |
| Special Use - Highway Advertising Sign with Multiple Message Sign Supplemental Permit - Initial Permit | \$25,000.00 | 17.88.090.11.C |
| Special Use - Highway Advertising Sign - Annual Renewal Permit | \$2,000.00 | 17.88.090.11.C |
| Special Use - Highway Advertising Sign with Multiple Message Sign Supplemental Permit - Annual Renewal Permit | \$3,000.00 | 17.88.090.11.C |
| Variation: Residential (Non-Planned Unit Development) | \$500.00 plus costs | 17.24.090.A |
| Variation: Commercial (Non-Planned Unit Development) | \$1,200.00 plus costs | 17.24.090.A |
| Freedom of Information Act Charges | | |
| Public Records – costs of any search for and review of the records or other personnel costs associated with reproducing the records, except for commercial requests | \$0.00 | |

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| Public Records – costs for the first 8 hours spent of any search for and retrieval of the records or other personnel costs associated with reproducing the records for commercial requests | \$0.00 per hour | |
| Public Records – costs for time in excess of 8 hours spent of any search for and retrieval of the records or other personnel costs associated with reproducing the records for commercial requests when requester is provided with an accounting of all fees, costs and personnel hours in connection with the request for public records | \$10.00 per hour | |
| Public Records – cost of retrieving and transporting public records from an off-site storage facility when the public records are maintained by a third-party storage company under contract with the village when requester is provided with an accounting of all fees, costs, and personnel hours in connection with the request for public records | Actual cost of retrieving and transporting public records from an off-site storage facility | |
| Public Records – maintained and supplied in an electronic format by electronic mail | \$0.00 per page | |
| Public Records – maintained and supplied timely in an electronic format on recording medium, whether disc, diskette, tape or other medium | \$0.00 per page plus actual cost of purchasing the recording medium, whether disc, diskette, tape, or other medium | |
| Public Records – supplied in paper format – first 50 pages – black and white, legal or letter sized paper | \$0.00 per page | |
| Public Records – supplied timely in paper format – pages in excess of 50 pages – black and white, legal or letter sized paper | \$0.15 per page | |
| Public Records – supplied timely in paper format in color or in a size other than letter or legal | Actual cost for reproducing the records | |
| Public Records – not supplied in compliance with time limits imposed by the Freedom of Information Act | \$0.00 per page | |

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| Public Records – supplied timely in paper format to requester stating the specific purpose for the request and indicating that a waiver or reduction of the fee is in the public interest | \$0.00 or at a reduced charge, as determined by the board of trustees taking into consideration the amount of materials requested and the cost of copying them | |
| Public Records – supplied timely in paper format when principal purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial | \$0.00 or at a reduced charge, as determined by the board of trustees taking into consideration the amount of materials requested and the cost of copying them | |
| Public Records – supplied timely in paper format or when request is made by news media when the principal purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public | \$0.00 or at a reduced charge, as determined by the board of trustees taking into consideration the amount of materials requested and the cost of copying them | |
| Purchase Copy of Zoning Map | Actual cost for reproducing the Zoning Map in color | |
| Purchase Copy of Zoning Code | \$0.00 per page for first 50 pages and \$0.15 per page in excess of 50 pages, plus cost of binder | |
| Purchase Copy of Building Code | \$0.00 per page for first 50 pages and \$0.15 per page in excess of 50 pages, plus cost of binder | |
| Purchase Copy of Subdivision Ordinance | \$0.00 per page for first 50 pages and \$0.15 per page in excess of 50 pages, plus cost of binder | |

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| Purchase of Comprehensive Plan | \$0.00 per page for first 50 pages and \$0.15 per page in excess of 50 pages, plus cost of binder | |
| Copies of Police Reports | \$0.00 per page for first 50 pages and \$0.15 per page in excess of 50 pages, | |
| Certifying Public Records | \$1.00 | |
| Newsletter Fees | | |
| Monthly Newsletter Advertising 3.5" x 3.5" | \$75.00 per issue | |
| Monthly Newsletter Advertising Business Card Size | \$45.00 per issue | |
| Monthly Newsletter Advertising(Trading Post) | \$20.00 per issue | |
| Smoke Signals Advertising 1/2 Page | \$125.00 per issue | |
| Smoke Signals Advertising Flier Insert | \$200.00 per issue | |
| Police Fees and Charges | | |
| Fingerprinting | \$10.00 | |

Section 3. Section 15.36.010 entitled "Fees and Charges" of Chapter 15.36 entitled "FEES, CHARGES AND BOND REQUIREMENTS" of Division IV entitled "Administration and Enforcement" of Title 15 entitled "BUILDINGS AND CONSTRUCTION" of the Indian Head Park Municipal Code is hereby amended to read as follows:

15.36.010 Fees and charges.

All applicable fees and requirements in this Chapter must be satisfied prior to the issuance of a building permit.

A. Fees and Charges.

1. Security Deposit as set forth in Chapter 3.30

The plan review security deposit will be applied in the form of a credit counted towards the total fees due at the time of issuance of a building permit. The unused balance of the plan review security deposit shall be refundable to the applicant. If additional reviews are needed for plans resubmitted for review, an additional fee for review will be required.

**2. Administrative Processing Fee
Single-Family Remodel**

| | |
|---|------------------------------|
| (Including 2-Family and Townhomes) Single-Family New (Including 2-Family and Townhomes) | as set forth in Chapter 3.30 |
| Commercial/Multi-Family Remodel | as set forth in Chapter 3.30 |
| Commercial/Multi-Family New | as set forth in Chapter 3.30 |
| Industrial Remodel | as set forth in Chapter 3.30 |
| Industrial New | as set forth in Chapter 3.30 |

3. Costs of Village Consultants

All costs incurred by the Village for consultants including, but not limited to, engineering reviews, site inspections, plan reviews, legal fees, planning reviews, economic impact analysis, and inspections shall be deducted from the applicant's security deposit. Any costs incurred by the Village for consultants in excess of the available balance of the applicant's security deposit will be billed to the applicant. After payment of all costs and fees due from the applicant, the village shall refund to the applicant any balance of the security deposit remaining at the time of issuance of a building permit.

4. Administrative inspection fee as set forth in Chapter 3.30

5. Permit Fee as set forth in Chapter 3.30

H. Penalty for Non-permitted Work. Any construction which begins prior to the issuance of a required building permit shall be assessed an additional fee in the amount of 100 percent of the calculated permit fee as set forth in Chapter 3.30.

I. Water and Sewer Connection Fees. Refer to Chapter 13.08 and Chapter 3.30 for water and sewer connection fees.

J. Plumbing inspection. The fee for a plumbing inspection shall be as set forth in Chapter 3.30.

K. Electrical inspection. The fee for an electrical inspection shall be as set forth in Chapter 3.30.

L. Building inspection. The fee for a building inspection shall be as set forth in Chapter 3.30.

Section 4. Section 15.36.020 entitled "Cash performance bond." of Chapter 15.36 entitled "FEES, CHARGES AND BOND REQUIREMENTS" of Division IV entitled "Administration and Enforcement" of Title 15 entitled "BUILDINGS AND CONSTRUCTION" of the Indian Head Park Municipal Code is hereby amended to read as follows:

15.36.020 Cash performance bond.

A requirement for the issuance of a building permit where the construction done thereunder will require the use of heavy construction equipment, including, but not limited to, trucks, bulldozers, backhoes, ditch diggers, etc. shall be the deposit by the authorized agent whose signature appears on the application for building permit with the village clerk, of a cash performance bond as set forth in Chapter 3.30, current, irrevocable letter of credit, a surety bond or letter of commitment issued by a bank, savings and loan association, surety, or insurance company with good and sufficient sureties.

- A. A separate performance bond as set forth in Chapter 3.30, current, irrevocable letter of credit, a surety bond or letter of commitment issued by a bank, savings and loan association, surety, or insurance company with good and sufficient sureties will be required for each building permit, except that a single contractor engaged in the construction of more than ten buildings will not be required to post bond in excess of three thousand dollars.
- B. Such performance bond, current, irrevocable letter of credit, a surety bond or letter of commitment issued by a bank, savings and loan association, surety, or insurance company with good and sufficient sureties shall be for the purpose of insuring against damage to property of the village by the general contractor or any subcontractor or employee that he may engage to perform work under the building permit. Damage to village property shall include, but is not limited to accumulation of dirt, gravel, sand, etc., on street pavement, damage to street surface (including damage resulting from overloaded vehicles), curbs, water mains, fire hydrants, sewer lines, etc.
- C. If and when such damage has occurred, the authorized agent shall be notified in writing and shall be requested to make the necessary repairs.
- D. If such repair has not been completed within two working days following the receipt of written notice, the village shall make such repairs, payment for which shall be made from the performance bond, irrevocable letter of credit, surety bond or letter of commitment.
- E. Upon completion of all work under the building permit and the issuance of a certificate of occupancy, the village shall refund the full amount of a cash bond to a builder, or release the irrevocable letter of credit or surety bond within 60 days after the builder notifies the village in writing of the completion of the project improvement for which the bond was required. For these purposes, "completion" means that the village has determined that the project improvement for which the bond was required is complete or a licensed engineer or licensed architect has certified to the builder and the village that the project improvement has been completed to the applicable codes and ordinances. The village shall pay interest to the builder, beginning 60 days after builder notifies the village in writing of the completion of the project improvement, on any bond not refunded to a builder, at the rate of 1% per month.

Section 5. Section 15.36.030 entitled “Contractor’s performance bond.” of Chapter 15.36 entitled “FEES, CHARGES AND BOND REQUIREMENTS” of Division IV entitled “Administration and Enforcement” of Title 15 entitled “BUILDINGS AND CONSTRUCTION” of the Indian Head Park Municipal Code is hereby amended to read as follows:

15.36.030 Contractor's performance bond.

A. Prior to issuance of a building permit, the building contractor at its option shall file with the village clerk a cash bond, current, irrevocable letter of credit, a surety bond or letter of commitment issued by a bank, savings and loan association, surety, or insurance company with good and sufficient sureties in the penal sum as set forth in Chapter 3.30 or in a sum to cover 110% of the cost of contract, whichever is the larger sum, such bond being payable to the owner of the building on which the work is to be performed, to indemnify any such person for damages sustained on account of the failure of the building contractor to perform the work so contracted for, in accordance with the provisions and requirements of the village relating to the installation of building work. A surety or insurance company shall be deemed good and sufficient for the purposes set forth in this section if the surety or insurance company is authorized by the Illinois Department of Insurance to sell and issue sureties in the State of Illinois.

B. If the village receives a cash bond, irrevocable letter of credit, or surety bond from a builder to guarantee completion of a project improvement, the village shall (i) register the bond under the address of the project and the construction permit number and (ii) give the builder a receipt for the bond. The village shall establish and maintain a separate account for all cash bonds received from builders and developers to guarantee completion of a project improvement.

C. Upon satisfactory completion of such contract, the village shall refund the full amount remaining of a cash bond to a builder, or release the irrevocable letter of credit or surety bond within 60 days after the builder notifies the village in writing of the completion of the project improvement for which the bond was required. For these purposes, “completion” means that the village has determined that the project improvement for which the bond was required is complete or a licensed engineer or licensed architect has certified to the builder and the village that the project improvement has been completed to the applicable codes and ordinances. The village shall pay interest to the builder, beginning 60 days after builder notifies the village in writing of the completion of the project improvement, on any bond not refunded to a builder, at the rate of 1% per month.

Section 6. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent

jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining provisions hereof.

Section 7. This ordinance supersedes all ordinances or parts thereof adopted prior hereto which are in conflict herewith, to the extent of such conflict.

Section 8. This ordinance shall take effect upon its passage, approval and publication in pamphlet form.

ADOPTED this 10th day of September 2015, pursuant to a roll call vote as follows:

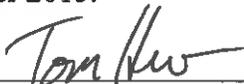
AYES: Trustees; Farrell-Mayer, Mann, Metz, O'Laughlin, Wittenberg

NAYS: None

ABSENT: Lopez

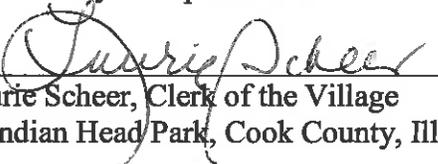
ABSTENTION: None

APPROVED by me this 10th day of September 2015.



Tom Hinshaw, President of the
Village of Indian Head Park, Cook County, Illinois

ATTESTED and filed in my office,
and published in pamphlet form
this 10th day of September 2015.



Laurie Scheer, Clerk of the Village
of Indian Head Park, Cook County, Illinois